

**TOWN OF PARIS  
BOARD OF SELECTMEN MEETING**

**Monday, December 22, 2014  
PARIS TOWN OFFICE - 7:00 pm**

**AGENDA**

1. Call to Order by the Chair of the Board.
2. Pledge of Allegiance to the flag led by the Town Manager.
3. Chairman's correspondence.
4. Consideration of the minutes of December 8<sup>th</sup>  
Consideration of the following warrants: (5 min)
5. **Accounts Payable Warrants: 51 (\$37,961.47) 53 (\$40,103.20)**  
**Payroll Warrants: 50 (\$38,697.26) 52(\$ 32,712.46)**
6. Licenses: None at this time
7. **Town Manager's Update (5 min)**
  - a. The 45- day notices of foreclosure have been sent out, for a total of 67 properties.
  - b. The Town Manager and Highway director met with the DOT regarding the Safety Audit for Market Square and Main Street. The Town should expect the DOT Audit by early January 2015.
  - c. The Town's 2013-14 Financial Audit draft is expect by the end of the month. I have asked that the Auditor's meet with the Board in January 2015.
  - d. The Town Office will be closed on December 25<sup>th</sup> and 26<sup>th</sup> for Christmas.
  - e. The Town received a letter from CN Brown stating that they are no longer going to provide gas at their South Paris location. They did not give a date when this would no longer be provided, so the Town is looking into other options.
  - f. The Highway Department has an opening for Assistant Highway Director; Mr. Young resigned his position as the Assistant his last day is December 31, 2014.
8. **Citizen's Comments (20 min)**
9. **Unfinished Business (55 min)**
  - a. Consideration and discussion of the Fire Department
  - b. ~Executive Session~ 1 M.R.S.A.§405(6)(C)Consideration and discussion of property at 1 Paris Hill Road with PUD Board and Manager.
  - c. Consideration and discussion of the Fox School.
  - d. Consideration and discussion of Strategic Plan by Sandra Swett.
  - e. Consideration and discussion of Byrne Grant application.
  - f. Consideration and discussion of signing the January 12, 2015 Special Town Meeting Warrant.
10. Consideration and discussion of appointing the Registrar of Voters, Pursuant to Title 21-A M.R.S. §101.2.

**Up and coming dates to mark on your calendars –**

- Selectmen Workshop Meeting – January 5, 2015 - 7 pm at the Paris Town Office
- Special Town Meeting - January 12, 2015- 7 pm at the Paris Town Office
- Selectmen Meeting – January 12, 2015- 7 pm at the Paris Town Office
- Selectmen Meeting – January 26, 2015- 7 pm at the Paris Town Office

**Current vacancies on Boards/Committees:**

- Appeals Board – 3 full members, 2 alternate member
- Budget Committee – 5 full members; & 3 alternate members
- Planning Board – 2 alternates
- Rec Committee – 2 alternates
- NPSW – 3 full members
- OCRR – 1 full member - 1 alternate
- Policy and Procedures Committee- 2 full member
- Paris Road Committee – 1 full member

**Pending Items:**

- ✓ St. Lawrence & Atlantic contract

***Adjournment***

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**TOWN OF PARIS, MAINE**

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**TO:** MEMBERS OF THE BOARD DECEMBER 22<sup>ND</sup> SELELCT BOARD MEETING

**DATE:** 12/19/2014

**CC:** FILE

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**5. Consideration of the following warrants:**

Accounts Payable Warrants: 51 (\$37,961.47) 53 (\$40,103.20)

Payroll Warrants: 50 (\$38,697.26) 52(\$ 32,712.46)

**Background:**

These are your "payables" for the last two weeks that pertain to the vendors and employees that are paid by the Town. Sam Elliot reviewed the warrants. Payroll Warrant 50 is very high due to the yearly stipends, the winter snow events, and the Police Department having an officer out for injuries. Payroll Warrant 52 is high due to the multiple winter events that week, and the Police Department having an officer out for injuries.

**6. Licenses: None at this time.**

**Background:**

**Recommendation:**

**9. Unfinished Business**

**a. Consideration and discussion of the Fire Department**

**Background:**

The Fire Chief has a few commendations he would like to discuss with the Board at Mondays meeting.

**Recommendation:**

**None at this time.**

**b. ~Executive Session~ 1 M.R.S.A. §405(6)(C) Consideration and discussion of property at 1 Paris Hill Road with PUD Board and Manager.**

**Background:**

The Board will be going into executive session to negotiate with the PUD Chair and Manager for an agreement on 1 Paris Hill Road property.

**Recommendation:**

None at this time.

**c. Consideration and discussion of the Fox School.**

**Background:**

Janet Jamison has asked that this to be on the agenda. She would like to know if the board has interest in obtaining ownership of the Fox School. There have been many ideas about what to do with the building such as; an incubator facility for new business, recreation/community center, and/or retrofitting the building into apartments. I have obtained the current assessed value of the property (this is not a new number in the revaluation) for the building alone \$842,500 and the land values are off but they total \$105,400. If the board needs further information to decide if they would like to obtain the building and lands then please let me know and I will get it for you.

**Recommendation:**

I recommend the board make a motion to accept the Fox School as a gift from the SAD 17 Board of Directors.

**d. Consideration and discussion of Strategic Plan by Sandra Swett.**

**Background:**

At the last meeting, Sandy Swett handed over a draft version of the updated Strategic Plan for the Board to read and let her know what issues you may have. I sent out an email early last week asking if there were any questions, and I have not heard any comments on the plan. Sandy Swett is planning to attend Monday's meeting to pass in her final copy. She has corrected all the cut and paste errors and the few spelling issues that have been found. The copy emailed to you in your packet is her final draft. I have read the document and found that she has completed all the requirements asked of her in the appendix of the agreement we signed with her to do this project.

**Recommendation:**

I recommend the board make a motion to accept Market Square area Strategic Plan.

**e. Consideration and discussion of Byrne Grant application.**

**Background:**

The Police Department has requested permission to apply for the Bryne JAG Grant. This grant is given out every year and it is for Police Departments to purchase equipment needed for them to do their jobs. The PD has requested that computers and weapons be replaced as part of the grant this year. It has been the policy of the Town to have these grants approved the Board prior to accepting the funds.

**Recommendation:**

I recommend the board make a motion to authorize the Police Department to accept the Bryne JAG Grant funds for the described purpose.

**f. Consideration and discussion of signing the January 12, 2015 Special Town Meeting Warrant.**

**Background:**

At the last meeting, the Board made a motion to hold a Special Town Meeting on January 12, 2015 prior to your regularly scheduled meeting. I then gave the Board the draft language for the two business articles and asked you to look them over to see if you liked the language. I have attached that draft warrant for you to give a one last look over, so you can sign it at the December 22<sup>nd</sup> meeting. Monday's meeting is the last regularly scheduled meeting prior to the January 12<sup>th</sup> meeting, which means that the Special Town Meeting Warrant must be signed on Monday's meeting for the Special Town Meeting to be held on that day.

**Recommendation:**

I recommend the board make a motion to sign the Special Town Meeting Warrant for January 12, 2015.

**10. Consideration and discussion of appointing the Registrar of Voters, Pursuant to Title 21-A M.R.S. §101.2.**

**Background:**

By State Law, the Municipal Officers must appoint a Registrar of Voters every two years. It has been two years since the Select Board appointed Elizabeth Knox as the Town of Paris, Registrar of Voters. This housekeeping item is required to be done by the end of the calendar year.

**Recommendation:**

I recommend the board make a motion to appoint Elizabeth Knox as the Registrar of Voters for a two-year term.