

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Tuesday, October 24, 2016
PARIS TOWN OFFICE – 6:30 pm**

Special Town Meeting – 6:30pm

Public Hearing on Liquor License

To hear questions and comments regarding a liquor license and special entertainment application for Stars & Strikes Bowling Center, 108 Park Street, South Paris, ME.

Public Hearing on Referendum Questions

To hear questions and comments regarding the termination of the Oxford County Regional Recycling Corporation. The Board will also hear questions and comments in regards to changing from a traditional open town meeting to a secret ballot referendum to be held in June.

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of October 11, 2016 meeting.**
5. **Consideration of the following warrants: (5 min)**

Accounts Payable Warrants: 35 (\$271,796.45) 37 (\$45,801.73)

Payroll Warrants: 34 (\$23,995.36) 36 (\$25,683.02)

6. **Licenses: (10 min)**

- a. **Consideration and Discussion for a Liquor License and Special Entertainment renewal for Stars and Strikes Bowling Center, 108 Park Street, South Paris, ME 04281.
(Please remember to sign with a blue pen)**

7. **Town Manager's Update (10 min)**

- a. **Fiscal '16 Audit Update:** We have received a draft of the audit report. Paula and I are meeting with our auditor Bill Hall from RHR Smith & Company on Thursday Nov 10th. Following that meeting and final tweaks, it is my understanding that the final audit report will be issued. Once we receive the final report, I will ask the board to schedule a workshop to review the audit and our current financial status.
- b. **Meeting with Norway Town Manager:** I recently met with David Holt to discuss many wide ranging issues. And we both agreed that it is important for the towns of Norway and Paris to continue to work together in ways both large and small that are mutually beneficial.

8. **Citizen's Comments (20 min)**

9. **Select Board Comments (10 min)**

10. **Unfinished Business (20 min)**

11. New Business (15 min)

- a. Consideration and discussion of closing the office on November 8, 2016 so the clerks can work the election.
- b. Consideration and discussion of appointing the Town Manager as the Road Commissioner.
- c. Consideration and discussion of accepting the resignation of Robert Kirzherr from the Budget Committee, and elevate Richard Penley to a full member.
- d. Consideration and discussion of applying for a Grant for the 1 Paris Hill property.

12. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter concerning Union Negotiations.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Elections –November 8, 2016 – 8am -8pm at the Paris Fire Station
- Selectmen Meeting – November 14, 2016 – 7pm at the Paris Town Office
- Selectmen Meeting – November 28, 2016 – 7pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 5 full members, 2 alternate members
- Planning Board – 2 alternates
- OCRR – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 1 alternate member
- Economic Development Committee – 5 full members, 2 alternate members

Pending Items:

- ✓ JR Firefighter program
- ✓ Sign design contest for a new “Welcome to Paris”
- ✓ Social Media Policy
- ✓ Christmas light Policy

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Tuesday, October 11, 2016

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 7:00pm by the Chair, Mr. Risica. Board members who were present: Mr. Risica, Mr. Summers, Mr. Buffington and Ms. Jamison. Ms. Jamison arrived at 8pm.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – None

These two items were moved –

11d. Consideration and discussion of a PortaCount Pro Respirator Fit Tester for the Fire Department. The Town Manager and Capitan Mark Blaquiere from the Paris Fire Department gave a presentation to the residents and Select Board members. Motion made by Mr. Summers and seconded by Mr. Buffington to approve the expense to purchase the equipment with the understanding of the other 12 towns putting towards the purchase. Motion passed 3-0.

11c. Consideration and discussion of Special Town Meeting Warrant for October 24, 2016. On a motion made by Mr. Summers and seconded by Mr. Buffington to hold a Special Town Meeting on October 24, 2016 at 6:30pm, and approve the recommended amount of \$737,000.00 to apply for a Bond to pay for the Stormwater Separation and \$64,000.00 to pay for the upfront engineering cost for the catch basin project with general surplus money. Motion passed 3-0.

4. Consideration of the minutes of September 26, 2016 meeting. Motion made by Mr. Buffington and seconded by Mr. Summers to approve the minutes from September 26, 2016 meeting. Motion passed 3-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 31 (\$385,466.64) 33 (\$24,072.38)

On a motion made by Mr. Buffington and seconded by Mr. Summers to approve accounts payable warrants: 31 (\$385,466.64) 33 (\$24,072.38) as presented. Motion passed 3-0

Payroll Warrants: 29 (\$23,886.96) 30 (\$15,533.42) 32 (\$26,358.10)

On a motion made by Mr. Buffington and seconded by Mr. Summers to approve payroll warrants: 29 (\$23,886.96) 30 (\$15,533.42) 32 (\$26,358.10) as presented. Motion passed 3-0.

6. Licenses:

None

7. **Town Manager's Update**

- a. **Actual Expense to Budget Update:** I have begun reviewing all departmental expenses and comparing them on a prorated basis to see where we stand after 13 weeks. I can report that Admin expenses are currently \$4,400 less than budgeted with most of the savings coming from employee lines.
- b. **TIF Update:** Matt Eddy has just about completed his review of our current TIF situation. I have asked that he provide the board with a full update of his findings sometime after the Nov. 8th election.
- c. **Moore Park Use Form & Keys:** I have asked Liz to revise the current Use form application. We are creating an improved process for handling these requests. I have also purchased a few extra keys to the power box. Selected personnel will now have a key.
- d. **Direct Deposit Payroll:** We hope to have all personnel on direct deposit by the end of October.
- e. **Billings Bridge Update:** The MDOT held a preliminary hearing on replacing the bridge on September 28th. The basic game plan is to come back to the town with a project proposal next April. From there, final plans will be created and the bridge work should take place in the spring/summer of 2018. This project will be paid for with 80% Federal and 20% State funds.

- f. **CEO Update:** The search continues. It should be noted that folks who need CEO services should contact Jerry Samson at the town office.
- g. **Economic Development Committee Update:** We are still looking for citizens to join, please see Liz for an application.
- h. **Safe Neighborhood Grant Update**
- i. **Wood Pellet Bidding - \$47.00 per barrel** - *On a motion made by Mr. Buffington and seconded by Mr. Summers to put the wood pellets out to bid for \$47.00 per barrel. Motion passed 3-0.*
- j. **Election Update**
- k. **Public Safety Open House – 10/15/2016 – 9am to 1pm at the Paris Fire Station**

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue.

9. Select Board Comments

No comments for this meeting

10. Unfinished Business

- a. Consideration and discussion of setting a date(s) for a public hearing regarding the two referendum questions. On a motion made by Ms. Jamison and seconded by Mr. Buffington to hold the public hearing on October 24, 2016 prior to the Selectmen meeting. Motion passed 4-0.

11. New Business

- a. Consideration and discussion of approving the Non Standard use of Public Roads and Property for: Richard Colpitts – Aspire Higher March, John Williams – Oxford Hills Chamber annual Christmas parade, Chris Summers – Rotary – Toll Road, and Rick Little – Halloween Event. Discussion only – no action taken. Town Manager has the authority to sign off on these forms.
- b. Consideration and discussion of approving the Special Town Meeting Warrant for November 8, 2016. . On a motion made by Ms. Jamison and seconded by Mr. Buffington to sign the special town meeting warrant for November 8, 2016. Motion passed 4-0
- c. Consideration and discussion of Special Town Meeting Warrant for October 24, 2016. *Moved to beginning of the meeting.*
- d. Consideration and discussion of a PortaCount Pro Respirator Fit Tester for the Fire Department. *Moved to beginning of the meeting.*

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Buffington the meeting was adjourned at 9:10pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 24th day of October, 2016

Name	Signature
someone	
someone	
Janet Jamison	
Christopher Summers	
C. Scott Buffington	

Warrant Recap

Warrant 35

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00949 ADMIRAL FIRE & SAFETY, INC	64.61	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	59.95	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00871 ADVANCE AUTO PARTS	2.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	23.28	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00376 AFLAC	233.09	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	259.22	GEN'L GOV / AFLAC HOSP
00376 AFLAC	264.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01482 BRUCE A MANZER INC	199,599.71	CAPITAL FUND / ROAD RECON. - UNCLASSIFIED / ROAD CONSTR
00035 CENTRAL MAINE POWER	4,603.14	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00894 DAVE'S SMALL ENGINE REPAIR	64.73	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
01050 DOUBLE T ENTERPRISES, INC	99.54	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00494 GRAINGER	52.75	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00060 JEWELL TIRE CENTER INC	49.06	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00112 LEWISTON DAILY SUN	30.15	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00033 OXFORD COUNTY EAST	361.00	ADMIN. / GEN. ADMIN - GEN SUPPLIES / LIEN FILINGS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00069 PARIS FARMERS UNION	7.95	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00069 PARIS FARMERS UNION	14.31	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	7.29	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00070 PARIS UTILITY DISTRICT	128.52	ADMIN. - FOX SCHOOL
00070 PARIS UTILITY DISTRICT	41,980.30	UNCLASSIFIED / FIRE PROTECT - PUB. SAFETY / HYDRANTS
00070 PARIS UTILITY DISTRICT	11,341.54	UNCLASSIFIED / STORM WATER - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	73.82	HWY SUMMER / TOWN GARAGE - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	346.94	FIRE DEPT. / FIRE STATION - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	FIRE DEPT. / FIRE STATION - UTILITIES / SEWER
00070 PARIS UTILITY DISTRICT	48.99	POLICE DEPT / PD STATION - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	POLICE DEPT / PD STATION - UTILITIES / SEWER
00071 PARK STREET PRESS	24.95	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
01298 PAULA LOCKE	260.09	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00017 PIKE INDUSTRIES, INC.	302.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
00189 RESPONSIBLE PET CARE	88.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01236 RICOH USA, INC	13.55	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01116 ROBERTS, MALCOLM & THERESA	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING SUP
01116 ROBERTS, MALCOLM & THERESA	50.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP
01053 SAMSON, GERALD	125.28	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00025 STATE OF MAINE, BMV	3,793.50	GEN'L GOV / B.M.V. FEES

Warrant Recap

Warrant 35

Vendor-----	Amount	Account-----
00025 STATE OF MAINE, BMV	198.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	3,555.66	GEN'L GOV / MV SALES TAX
01553 SUPERIOR CONCRETE	223.66	HWY SUMMER / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
00087 THE OXFORD GROUP	157.20	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00106 VETERINARY SUPPORT SERVICES	14.40	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
00111 VIP DISCOUNT AUTO CENTER	22.87	POLICE DEPT / 2015 FORD EX - REPAIR/MAINT / VEHICLE
01186 W.H. DEMMONS, INC.	183.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
01186 W.H. DEMMONS, INC.	339.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01450 WEX BANK	805.36	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL
01450 WEX BANK	471.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	52.52	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	68.00	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL
01450 WEX BANK	58.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	48.95	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS

Prepaid Total-- 0.00

Current Total-- 271,796.45

Warrant Total-- 271,796.45

Warrant 37

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	60.00	HWY SUMMER / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
01303 ADS ELECTRIC INC	35.00	PARKS & REC / B. FIELD MNT - REPAIR/MAINT / BALLFIELD
01434 ALADTEC INC	575.00	FIRE DEPT. / FIRE DEPT - REPAIR/MAINT / CONTRACTS
01592 ANDROSCOGGIN VALLEY COUNCIL	35.00	BOARDS/COMM. / PLANNING BD. - UNCLASSIFIED / BOARD EXPS
00081 ATCO INTERNATIONAL	362.50	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00536 BEDARD EXCAVATION	360.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00536 BEDARD EXCAVATION	420.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00439 BERNSTEIN SHUR	6,068.82	UNCLASSIFIED / GENRL GOV'T - PROF/LEGAL / ATTORNEY FEE
01590 BLAKE VANTOL	75.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01256 CENTRAL MAINE FIRE ATTACK SCHOOL IN	450.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00035 CENTRAL MAINE POWER	34.59	ADMIN. - FOX SCHOOL
00035 CENTRAL MAINE POWER	38.18	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	18.09	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	15.00	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00972 ELECTION SYSTEMS & SOFTWARE, INC	1,090.31	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
01591 FRANCA AIAINSWORTH	35.00	BOARDS/COMM. / PLANNING BD. - UNCLASSIFIED / BOARD EXPS
00061 M.M.E.H.T.	3,305.66	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	7,748.48	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	7,283.43	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,451.99	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	122.61	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	286.09	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	163.48	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	617.35	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	459.37	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	48.15	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	129.63	GEN'L GOV / HEALTH/DENT.
01254 MORRISON AND SYLVESTER	836.93	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00491 P.D.Q. DOOR COMPANY INC.	858.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00491 P.D.Q. DOOR COMPANY INC.	1,459.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00687 PINE TREE ENGINEERING, INC	1,703.76	CAPITAL FUND / ROAD RECON. - UNCLASSIFIED / ROAD CONSTR
01381 RHR SMITH & COMPANY	400.00	UNCLASSIFIED / GENRL GOV'T - PROF/LEGAL / ATTORNEY FEE
00535 STATE OF MAINE CHAPTER IA AO	40.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00025 STATE OF MAINE, BMV	3,173.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	132.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	583.00	GEN'L GOV / MV SALES TAX
00044 TEAMSTERS UNION LOCAL 340	61.00	GEN'L GOV / UNION DUES
00054 VERIZON WIRELESS SERVICES LLC	91.62	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	769.07	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	91.63	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	76.82	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	109.48	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	221.35	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE

Warrant Recap

Warrant 37

Vendor-----	Amount	Account-----
00054 VERIZON WIRELESS SERVICES LLC	104.78	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	101.98	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
01483 YANKEE EQUIPMENT	48.02	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01483 YANKEE EQUIPMENT	308.75	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01483 YANKEE EQUIPMENT	341.31	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
Prepaid Total--	0.00	
Current Total--	45,801.73	
Warrant Total--	45,801.73	