

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, January 23, 2017
PARIS TOWN OFFICE – 7:00 pm**

1. Call to Order by the Chair of the Board.
2. Pledge of Allegiance to the flag led by the Town Manager.
3. Chairman's correspondence.
4. Consideration of the minutes of January 9, 2017 meeting.
5. Consideration of the following warrants: (5 min)
 - Accounts Payable Warrants: 61 (\$31,351.98) 63 (\$95,782.84)
 - Payroll Warrants: 60 (\$27,584.36) 62 (\$25,962.60)

6. Licenses: (0 min)

NONE

TIF Presentation by Matt Eddy

7. *Town Manager's Update (10 min)*
 - a. **1 Paris Hill Committee:** We are currently looking for at least one more person to join this committee. If you have an interest, please see Liz for an application.
 - b. **Budget Committee:** I met with Rick Little last week, and it looks like the committee's organizational meeting will take place in early February. The committee has 2 open alternate slots available.
 - c. **Parks & Rec Committee:** I hope to bring revised by-laws to the February 13th meeting.
 - d. **Economic & Development Committee:** After signing the charge tonight, the Econ committee may meet and begin work.
 - e. **Planning Board:** I attended the last planning board workshop meeting. I found it to be informative and fruitful.
 - f. **Assessor:** Jerry Samson will now be working the following weekly hours... Tuesday and Thursday from 8am to 4:30pm, and Wednesday from 8am to noon.
8. *Citizen's Comments (10 min)*
9. *Select Board Comments (10 min)*
10. *Unfinished Business (10 min)*
 - a. Consideration and discussion of nominating someone for the Spirit of America Award.
 - b. Consideration and discussion of EMS Billing.
11. *New Business (20 min)*
 - a. Consideration and discussion of the Unsigned Fund Balance Policy.

- b. Consideration and discussion of setting the Annual Town Meeting date and time.
- c. Consideration and discussion of the Paris Pre-Diems.
- d. Consideration and discussion of sharing CEO services.

Adjournment

Additional Information --

Up and coming dates to mark on your calendars --

- Selectmen Meeting – February 13, 2017 – 7pm at the Paris Town Office
- Selectmen Meeting – February 27, 2017 – 7pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 5 full members, 2 alternate members
- Planning Board – 2 alternates
- OCRR – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate member
- Economic Development Committee – 1 alternate members
- 1 Paris Hill Committee – 1 member

Pending Items:

- ✓ Sign design contest for a new “Welcome to Paris”

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, January 9, 2017

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 7:30pm by the Chair, Ms. Jamison (following the Special Town Meeting). Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington, Mr. Brackett and Ms. Richardson.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence
4. Consideration of the minutes from December 27, 2016 meeting. Motion made by Mr. Brackett and seconded by Mr. Summers to approve the minutes from December 27, 2016 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 57 (\$326,750.09) 59 (\$27,634.14)

Payroll Warrants: 56 (\$27,718.90) 58 (\$29,991.26)

On a motion made by Mr. Summers and seconded by Ms. Richardson to approve accounts payable warrants: **57 (\$326,750.09) 59 (\$27,634.14)** and payroll warrants: **56 (\$27,718.90) 58 (\$29,991.26)** as presented. Motion passed 5-0.

6. **Licenses:**
 - a. NONE

7. ***Town Manager's Update***

- a. **Highway Crew:** Please join me in saluting the efforts of the Paris Highway Department. In recent weeks, our crew of dedicated professionals have again and again worked tirelessly to make sure our roads are passable and safe... they are to be thanked and appreciated... Good job, Jamie Hutchinson, Art Hatch, Leo Auger, Tim Fogg, Jesse Rowell, Brian Knightly and David Heath.
- b. **Speaking of the Highway Department:** It appears that at least 2 highway employees will be leaving us. We currently are advertising for help wanted. If you, or someone you know would like to work for the Paris Highway Department please contact me at 743-2501, or stop by the office and pick up an application.
- c. **Our new CEO is officially on board:** Welcome Kingston.
- d. **Fuels:** Dead River will continue to deliver propane to the fire station at unbeatable pricing... thank you Dead River. CN Brown has agreed to continue to provide propane to the highway department which was priced at around \$1.67 a gallon, to a now fixed price of 98.9 cents a gallon through May 31st. In addition, they will also provide better heating oil pricing for both the police department and town office saving an average of 25 cents a gallon from current pricing... thank you CN Brown.
- e. **Fox School Update:** On Friday, Kingston, Jerry, Skip, and I met with the Avesta folks at the Fox school to do a fresh building walk through and to talk about the approval process.
- f. **SRO Update:** After discovering that benefits were not calculated into the SRO re-imbursement agreement, Skip and I met with Rick Colpitts and Cathy Coffery to review and update the agreement. They have agreed to the updated per hour charge calculation, and will make this new figure retroactive to the start of the school year. In addition, the school will now pre-pay for the SRO services on a monthly basis... this will fix the problem of receiving the June SRO payroll re-imbursement in July. Thank you Rick and Cathy.
- g. **1 Paris Hill Committee:** We are currently looking for 2 people to join this committee. Of you have an interest, please see Liz for an application.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue.

9. Select Board Comments

- a. Ms. Richardson thanked Mr. Vaughn for his letter that he read and urged him to put it in the Advertiser.
- b. Mr. Brackett – “the finger pointing people should come apply for the highway job”.
- c. Ms. Jamison thanked the Highway Department for the great job they do!

10. Unfinished Business

- a. Consideration and discussion of Market Square traffic flow/rotary. Discussion only on this item.
Listen to the tape for full dialogue.

11. New Business

- a. Consideration and discussion of the Parks & Rec Committee. Discussion only on this item.
Listen to the tape for full dialogue.
- b. Consideration and discussion of nominating someone for the Spirit of America Award. On a motion made by Mr. Summers and seconded by Mr. Buffington to table this item until the next meeting. Motion passed 5-0.

ADJOURNMENT –

On a motion made by Mr. Buffington and seconded by Mr. Summers the meeting was adjourned at 9:15pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 23th day of January, 2017

Name	Signature
Janet Jamison	
Christopher Summers	
C. Scott Buffington	
Kathleen Richardson	
Russell Brackett	

Warrant Recap

Warrant 61

Vendor-----	Amount	Account-----
00659 BESSEY MOTOR SALES	1,000.00	GEN'L GOV / INSURANCE RE
00035 CENTRAL MAINE POWER	5,006.44	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	47.80	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00058 DEAD RIVER COMPANY	1,313.37	FIRE DEPT. / FIRE STATION - UTILITIES / HEATING OIL
01417 HILLYARD INC AND SUBSIDIARIES	93.08	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00036 INLAND FISHERIES & WILDLIFE	20.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	99.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	479.94	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	3,202.00	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	3,197.00	GEN'L GOV / SNOMBL. REG.
01518 JEREMY A GODING	363.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00112 LEWISTON DAILY SUN	137.70	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00223 MAINE MUNICIPAL ASSOCIATION	5,117.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / MMA DUES
00033 OXFORD COUNTY EAST	58.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00070 PARIS UTILITY DISTRICT	346.94	FIRE DEPT. / FIRE STATION - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	FIRE DEPT. / FIRE STATION - UTILITIES / SEWER
00070 PARIS UTILITY DISTRICT	48.99	POLICE DEPT / PD STATION - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	POLICE DEPT / PD STATION - UTILITIES / SEWER
00070 PARIS UTILITY DISTRICT	73.82	HWY SUMMER / TOWN GARAGE - UTILITIES / WATER
00792 PETTY CASH	74.12	GEN'L GOV / OVER/SHORT
00792 PETTY CASH	11.60	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00025 STATE OF MAINE, BMV	7,473.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	363.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,364.00	GEN'L GOV / MV SALES TAX
00087 THE OXFORD GROUP	163.52	ADMIN. / GEN. ADMIN - COMMUN. / ADVERTISING
00087 THE OXFORD GROUP	26.85	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00087 THE OXFORD GROUP	44.75	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00087 THE OXFORD GROUP	89.50	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01115 TREASURER, STATE OF MAINE	4.40	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	209.20	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	12.00	GEN'L GOV / MARRIAGE LIC
00943 UNIVERSITY OF ME-FARMINGTON	210.00	TRUST FUNDS / Miriam O'Con
00681 UNIVERSITY OF ME-ORONO	210.00	TRUST FUNDS / Miriam O'Con
01510 UNIVERSITY OF NEW HAMPSHIRE	210.00	TRUST FUNDS / Miriam O'Con
00106 VETERINARY SUPPORT SERVICES	28.80	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS

Prepaid Total-- 0.00

Current Total-- 31,351.98

Warrant Total-- 31,351.98

Warrant Recap

Warrant 63

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00275 AFFILIATED HEALTHCARE	175.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / CONT/DRUG
00376 AFLAC	233.09	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	259.22	GEN'L GOV / AFLAC HOSP
00376 AFLAC	264.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
00035 CENTRAL MAINE POWER	24.11	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	23.73	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	34.36	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
01610 DILLINGHAM COMPUTERS	1,210.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01611 GOVERNMENT FINANCE OFFICERS ASSOC	279.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00060 JEWELL TIRE CENTER INC	25.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00061 M.M.E.H.T.	5,302.55	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,915.30	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	5,223.69	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	210.50	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.70	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	210.50	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	701.89	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	547.50	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	48.15	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	147.81	GEN'L GOV / HEALTH/DENT.
00033 OXFORD COUNTY EAST	171.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00456 Oxford Networks	117.22	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
00456 Oxford Networks	138.92	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00456 Oxford Networks	33.52	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
00456 Oxford Networks	92.96	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
00070 PARIS UTILITY DISTRICT	41,980.30	UNCLASSIFIED / WAGES - PUB. SAFETY / HYDRANTS
00070 PARIS UTILITY DISTRICT	11,341.54	UNCLASSIFIED / STORM WATER - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	128.52	ADMIN. - FOX SCHOOL
01298 PAULA LOCKE	20.52	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00687 PINE TREE ENGINEERING, INC	1,540.00	CAPITAL FUND / USE OF ASSIG - CAPITAL FUND / CATCH BASIN
00084 RECORD BUILDING SUPPLY INC.	333.21	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00084 RECORD BUILDING SUPPLY INC.	-86.17	GEN'L GOV / AP CR MEMOS
01381 RHR SMITH & COMPANY	400.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / AUDIT
01236 RICOH USA, INC	13.81	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01236 RICOH USA, INC	16.83	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00025 STATE OF MAINE, BMV	3,959.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	231.00	GEN'L GOV / TITLE FEES

Warrant Recap

Warrant 63

Vendor-----	Amount	Account-----
00025 STATE OF MAINE, BMV	1,485.00	GEN'L GOV / MV SALES TAX
01116 T & T CLEANING AND MAINTENANCE	200.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP
00107 TMDE CALIBRATION LABS, INC.	260.00	POLICE DEPT / POLICE DEPT. - COMMUN. / RADIOS
Prepaid Total--	0.00	
Current Total--	95,782.84	
Warrant Total--	95,782.84	