

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, January 9, 2017
PARIS TOWN OFFICE – 6:30 pm**

Special Town Meeting – 6:30pm

1. Call to Order by the Chair of the Board.
2. Pledge of Allegiance to the flag led by the Town Manager.
3. Chairman's correspondence.
4. Consideration of the minutes of December 27, 2016 meeting.
5. Consideration of the following warrants: (5 min)
 - Accounts Payable Warrants: 57 (\$326,750.09) 59 (\$27,634.14)
 - Payroll Warrants: 56 (\$27,718.90) 36 (\$29,991.26)

6. Licenses: (0 min)

NONE

FY 15-16 Audit Report by Bill Hall

7. *Town Manager's Update (10 min)*
 - a. **Highway Crew:** Please join me in saluting the efforts of the Paris Highway Department. In recent weeks, our crew of dedicated professionals have again and again worked tirelessly to make sure our roads are passable and safe... they are to be thanked and appreciated... Good job, Jamie Hutchinson, Art Hatch, Leo Auger, Tim Fogg, Jesse Rowell, Brian Knightly and David Heath.
 - b. **Speaking of the Highway Department:** It appears that at least 2 highway employees will be leaving us. We currently advertising for help wanted. If you, or someone you know would like to work for the Paris Highway Department please contact me at 743-2501, or stop by the office and pick up an application.
 - c. **Our new CEO is officially on board:** Welcome Kingston.
 - d. **Fuels:** Dead River will continue to deliver propane to the fire station at unbeatable pricing... thank you Dead River. And CN Brown has agreed to continue to provide propane to the highway department which was priced at around \$1.67 a gallon, to a now fixed price of 98.9 cents a gallon through May 31st. In addition, they will also provide better heating oil pricing for both the police department and town office saving an average of 25 cents a gallon from current pricing... thank you CN Brown.
 - e. **Fox School Update:** On Friday, Kingston, Jerry, Skip, and I met with the Avesta folks at the Fox school to do a fresh building walk through and to talk about the approval process.

- f. **SRO Update:** After discovering that benefits were not calculated into the SRO re-imbursement agreement, Skip and I met with Rick Colpitts and Cathy Coffery to review and update the agreement. They have agreed to the updated per hour charge calculation, and will make this new figure retroactive to the start of the school year. In addition, the school will now pre-pay for the SRO services on a monthly basis... this will fix the problem of receiving the June SRO payroll re-imbursement in July. Thank you Rick and Cathy.
- g. **1 Paris Hill Committee:** We are currently looking for 2 people to join this committee. Of you have an interest, please see Liz for an application.

8. *Citizen's Comments (10 min)*

9. *Select Board Comments (10 min)*

10. *Unfinished Business (10 min)*

- a. Consideration and discussion of Market Square traffic flow/rotary.

11. *New Business (20 min)*

- a. Consideration and discussion of the Parks & Rec Committee.
- b. Consideration and discussion of nominating someone for the Spirit of America Award.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – January 23, 2017 – 7pm at the Paris Town Office
- Selectmen Meeting – February 13, 2017 – 7pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 5 full members, 2 alternate members
- Planning Board – 2 alternates
- OCRR – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 1 alternate member
- Economic Development Committee – 2 alternate members

Pending Items:

- ✓ JR Firefighter program
- ✓ Sign design contest for a new "Welcome to Paris"

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Tuesday, December 27, 2016

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 7:00pm by the Chair, Ms. Jamison. Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington, Mr. Brackett and Ms. Richardson.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – Letter from the Tech School
4. Consideration of the minutes from December 12, 2016 meeting. Motion made by Mr. Buffington and seconded by Mr. Brackett to approve the minutes from December 12, 2016 meeting. Motion passed 5-0.

5. Consideration of the following warrants:

Accounts Payable Warrants: 53 (\$67,019.71) 55 (\$17,847.15)

Payroll Warrants: 52 (\$27,240.99) 54 (\$31,205.61)

On a motion made by Mr. Summers and seconded by Ms. Richardson to approve accounts payable warrants: **53 (\$67,019.71) 55 (\$17,847.15)** and payroll warrants: **52 (\$27,240.99) 54 (\$31,205.61)** as presented. Motion passed 5-0.

6. Licenses:

- a. Consideration and Discussion for a one - day/once a month Liquor License for the next 6 months: **January 6, 2017, February 3, 2017, March 3, 2017, April 7, 2017, May 5, 2017 and June 2, 2017** for the AMVETS Post 777, 58 East Main Street, South Paris, ME 04281. (this goes in line with the Texas Hold'em Tournaments) On a motion made by Mr. Brackett and seconded by Ms. Richardson to approve the day/once a month Liquor License for the next 6 months: **January 6, 2017, February 3, 2017, March 3, 2017, April 7, 2017, May 5, 2017 and June 2, 2017** for the AMVETS Post 777, 58 East Main Street, South Paris, ME 04281 contingent on changing the functions end time from 12pm to 12am. Motion passed 5-0.

7. Town Manager's Update

- a. **Direct Deposit:** I am happy to report that all employees are now on direct deposit. This will save us hundreds of dollars each year on checks. In the future pay stubs will either be printed on paper, or be available electronically.
- b. **SRF Loan Climate Adaption Plan:** In e-mails and talks with Rob Prue, Penny Lowe, and the DEP... I have concluded that it is not in the town's best interest to follow through with this plan and the loan forgiveness this would have created. I will explain.
- c. **Fund 2: Grants:** I have for you the current breakdown and status of the \$73,200 from the Safe Neighborhood Grant. We continue our conversations on how to more effectively make use of Fund 2. Overtime, I will give you more grants and breakdowns... stay tuned.
- d. **Police: Current Budget – Health Insurance:** Bad news... Due to underfunding this line in the current budget with the addition of an SRO with health insurance, coupled with an 11.25% increase for calendar year 2017... I project this line will be over budget by almost \$40,000.
- e. **Foreclosure Notices:** The town has sent out 97 foreclosure notices, that is down from 122 notices a year ago.
- f. **Auditor Visit:** I have scheduled Bill Hall to join us on January 9th for both the 6:30pm special town meeting as well as the 7pm board meeting.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue.

On a motion made by Mr. Buffington and seconded by Ms. Jamison to suspend the membership to the Chamber of Commerce until our Economic Development Committee can give the Board there recommendation on a marketing plan for the Town of Paris. Motion passed 5-0.

9. Select Board Comments

- a. None

10. Unfinished Business

- a. Consideration and discussion of forming a charge for the Economic Development Committee. On a motion made by Ms. Jamison and seconded by Mr. Summers to approve the charge with the changes made by Mr. Buffington, including the wording, "to include, but not limited to". The term of the appointed members is to be 3 years. Motion passed 5-0.

11. New Business

- a. None

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Ms. Richardson the meeting was adjourned at 8:55pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 9th day of January, 2017

Name	Signature
Janet Jamison	
Christopher Summers	
C. Scott Buffington	
Kathleen Richardson	
Russell Brackett	

Warrant Recap

Warrant 57

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	150.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	51.95	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01451 BERGERON PROTECTIVE CLOTHING LLC	758.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00029 BIG RIG SHOP	28.18	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
01486 BLUETARP CREDIT SERVICES	12.36	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
01486 BLUETARP CREDIT SERVICES	21.12	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01486 BLUETARP CREDIT SERVICES	3.14	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01486 BLUETARP CREDIT SERVICES	59.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01486 BLUETARP CREDIT SERVICES	13.45	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00005 C.N. BROWN	649.13	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00035 CENTRAL MAINE POWER	19.02	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	15.83	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00008 FIRE TECH & SAFETY OF N.E.,INC	35.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01607 JEAN KOMULAINEN	15.00	GEN'L GOV / B.M.V. FEES
00061 M.M.E.H.T.	4,490.04	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	9,645.65	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	5,214.56	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	210.50	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.70	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	168.40	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	701.89	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	547.50	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	48.15	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	142.50	GEN'L GOV / HEALTH/DENT.
00041 M.S.A.D. #17	246,034.58	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
00223 MAINE MUNICIPAL ASSOCIATION	19,319.25	UNCLASSIFIED / WORKERS COMP - INSURANCES / WORKERS COMP
00039 NPSW	21,833.33	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00033 OXFORD COUNTY EAST	171.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00040 OXFORD COUNTY REGIONAL RECYCLING	1,157.17	SANITATION / O.C.R.S.W. - FEES / DISPOSAL FEE
00068 OXFORD LAUNDRY SERVICES	63.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
01608 PAUL CONWAY	181.49	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00208 STAPLES CREDIT PLAN	8.79	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	31.58	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	9.21	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	12.75	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	43.24	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	54.66	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	150.83	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE

Warrant Recap

Warrant 57

Vendor-----	Amount	Account-----
00208 STAPLES CREDIT PLAN	27.99	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	33.98	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	33.16	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	51.07	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	287.94	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00025 STATE OF MAINE, BMV	3,424.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	231.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	935.00	GEN'L GOV / MV SALES TAX
01116 T & T CLEANING AND MAINTENANCE	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING SUP
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
Prepaid Total--	0.00	
Current Total--	326,750.09	
Warrant Total--	326,750.09	

Warrant Recap

Warrant 59

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	149.95	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00871 ADVANCE AUTO PARTS	25.52	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	26.32	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	2.31	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	4.74	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	18.29	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	113.99	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00871 ADVANCE AUTO PARTS	83.60	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00871 ADVANCE AUTO PARTS	35.19	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	9.09	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	1.35	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	3.99	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	8.26	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01107 ASCAP	341.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
00659 BESSEY MOTOR SALES	3,647.50	GEN'L GOV / INSURANCE RE
01084 BUDGET DOCUMENT TECHNOLOGY	140.75	ADMIN. / GEN. ADMIN - OPERATING / EQUIP CONTRA
00005 C.N. BROWN	326.67	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	155.12	POLICE DEPT / PD STATION - UTILITIES / HEATING OIL
00005 C.N. BROWN	1,547.10	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00005 C.N. BROWN	6,291.59	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	347.93	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	20.87	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	209.21	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	222.58	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	1,172.41	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
01609 CREATIVE PRODUCT SOURCING INC.	463.60	SPEC REV / CDBG Grant
01172 HARRIS COMPUTER SYSTEMS	600.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00067 JCW DISTRIBUTORS INC	86.49	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	3.29	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00067 JCW DISTRIBUTORS INC	73.86	HWY SUMMER / HIGHWAY DEPT - OPERATING / EQUIP CONTRA
00067 JCW DISTRIBUTORS INC	26.73	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	8.44	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00067 JCW DISTRIBUTORS INC	16.77	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01518 JEREMY A GODING	203.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00798 OCCUPATIONAL HEALTH CENTERS	72.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00033 OXFORD COUNTY EAST	76.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00069 PARIS FARMERS UNION	14.44	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	9.98	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00070 PARIS UTILITY DISTRICT	6,925.00	UNCLASSIFIED / TEST WELLS - UNCLASSIFIED / TEST WELLS
00019 RIPLEY & FLETCHER	39.69	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00037 TREASURER, STATE OF MAINE-A/W	724.00	GEN'L GOV / DOG LICENSE
01186 W.H. DEMMONS, INC.	837.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01186 W.H. DEMMONS, INC.	604.14	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01450 WEX BANK	806.82	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL

Warrant Recap

Warrant 59

Vendor-----	Amount	Account-----
01450 WEX BANK	640.50	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	93.38	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01483 YANKEE EQUIPMENT	254.68	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01174 YANKEE FIRE AND RESCUE, INC.	149.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE

Prepaid Total--	0.00
Current Total--	27,634.14
Warrant Total--	27,634.14