

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, March 27, 2017
PARIS TOWN OFFICE – 7:00 pm**

Public Hearing on Liquor License

To hear questions and comments regarding a liquor license application
for David Nelson Jr, DBA: Smokin' Dave's Backyard BBQ & Grill,
3 Nichol Street, South Paris, ME 04281.

Public Hearing on Liquor License

To hear questions and comments regarding a liquor license application
for Jennifer McMahon, DBA: Riverside Lodge and Sauna,
20 Paris Hill Road, South Paris, ME 04281.

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of March 13, 2017.**
5. **Consideration of the following warrants: (5 min)**

Accounts Payable Warrants: 79 (\$8,053.35) and 81 (\$333,018.95)

Payroll Warrants: 78 (\$25,343.25) and 80 (\$27,131.70)

6. **Licenses: (5 min)**

- a. Consideration and Discussion on a new Liquor License for David Nelson Jr, DBA: Smokin' Dave's Backyard BBQ & Grill, 3 Nichol Street, South Paris, ME 04281.
(Please remember to sign with a blue pen)
- b. Consideration and Discussion on a new Liquor License for Jennifer McMahon, DBA: Riverside Lodge and Sauna, 20 Paris Hill Road, South Paris, ME 04281.
(Please remember to sign with a blue pen)

7. **Town Manager's Update (20 min)**

- a. **Storm Water Separation Project:** I met with Corey Lewis from the DEP and Rob Prue our engineer on March 15th and discussed the next several steps of the project. The timeline has been adjusted... if everything else goes well... it looks like we would break ground sometime late summer to early fall with project completion no late than late spring 2018.
- b. **Alpine St. Sidewalk Project:** I met with David Holt and Rob Prue last week concerning the Alpine St. sidewalk and road project. It looks like this might finally happen summer of 2018... stay tuned.
- c. **Budget Committee:** We are about two thirds through the budget season. We expect to have things wrapped up by mid-April.
- d. **Econ Committee:** I recently met with the Econ Committee. They would like to schedule a workshop with the board for Monday April 3rd to discuss ideas and duties. Action item on your agenda.
- e. **Website Committee:** Work is officially underway... this project will take many months to complete.
- f. **Fox School Update:** Avesta will be presenting to the planning board tomorrow evening.
- g. **Reminder:** Who would we like to dedicate the Annual Town Report to this year? Please let me know via email before the first meeting in May.

8. Citizen's Comments (10 min)

9. Select Board Comments (10 min)

10. Unfinished Business (20 min)

- a. Consideration and discussion of the 1 Paris Hill Committee Charge.
- b. Consideration and discussion of the bid ad for the privy in Moore Park.
- c. Consideration and discussion of the Unassigned Fund Balance.

11. New Business (30 min)

- a. Consideration and discussion of setting a workshop date with the Economic Development Committee.
- b. Consideration and discussion of giving the Economic Development Committee approval to run a town slogan contest.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – April 10, 2017 – 7pm at the Paris Town Office
- Selectmen Meeting – April 24, 2017 – 7pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 3 full members, 2 alternate members
- Planning Board – 2 alternates
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate member
- Economic Development Committee – 1 alternate members

Pending Items:

✓ NONE

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, March 13, 2017

Location: Paris Town Office

Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss the Town Manager's six month review.

On a motion made by Ms. Richardson and seconded by Mr. Summers to enter into executive session at 6:34pm, pursuant to Title 1 M.S.R.A §405(6)(A) to discuss the Town Manager's six month review. Motion passed 4-0. On a motion made by Ms. Jamison and seconded by Mr. Summers to exit executive session at 6:57pm. Motion passed 5-0. No action taken at this time.

1. The Selectmen's meeting was called to order at 7:00pm by the Chair, Ms. Jamison. Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington, Mr. Brackett and Ms. Richardson.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from February 27, 2017 meeting. Motion made by Ms. Richardson and seconded by Mr. Brackett to approve the minutes from February 27, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 75 (\$30,933.48) and 77 (\$52,873.12)

On a motion made by Mr. Summers and seconded by Ms. Richardson to approve accounts payable warrants: **75 (\$30,933.48) and 77 (\$52,873.12)** as presented. Motion passed 5-0.

Payroll Warrants: 74 (\$26,809.45) and 76 (\$24,431.34)

On a motion made by Mr. Brackett and seconded by Mr. Summers to approve accounts payable warrants: **74 (\$26,809.45) and 76 (\$24,431.34)** as presented. Motion passed 5-0.

6. Licenses:

NONE

7. Town Manager's Update

- a. **Paris is 21st Safest Town in Maine:** Read letter...
- b. **Police Department Internet:** Spectrum has now set up the PD with 60x5 gratis internet... and we only pay \$9.99 a month for a static IP. I will now drop the Oxford Networks DSL line at the PD saving another \$40 per month.
- c. **Storm Water Separation Project:** I am meeting with Corey Lewis from the DEP and Rob Prue our engineer on Wednesday to discuss the project. On another note... we should have a response concerning our Interim Loan with The Maine Bond Bank by the end of the month.
- d. **Fox School Update:** Avesta will be presenting to the planning board tomorrow evening.
- e. **Highway Department:** Over the past month we have hired two new Highway crew members. Welcome Mike Gordon, and Brian Miller.
- f. **Worker's Comp:** The Town of Paris has received a reimbursement check in the amount of \$2,512.00.
- g. **Town Clerk:** Nomination papers will be available on March 20, 2017 for 2 Selectmen positions, 2 PUD positions and 2 School Board positions.
- h. **Charge:** The Board needs to be thinking of a Charge for the 1 Paris Hill Committee.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue.

9. Select Board Comments

- Ms. Richardson asked where Mr. Hunter works other than Paris Fire Department.

Listen to the tape for full dialogue.

10. Unfinished Business

- a. Consideration and discussion of placing a privy in Moore Park. On a motion made by Ms. Jamison and seconded by Ms. Richardson to get three (3) bids for the privy in Moore Park. Motion passed 5-0.
- b. Consideration and discussion of the Unassigned Fund Balance Policy. Discussion only.
Listen to the tape for full dialogue.

11. New Business

- a. Consideration and discussion of the Town Manager's six month review. On a motion made by Ms. Jamison and seconded by Ms. Richardson to remove Mr. Hodgkins from probation and approve his raise. Motion passed 5-0.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Buffington the meeting was adjourned at 9:00pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 27th day of March, 2017

Name	Signature
Janet Jamison	
Christopher Summers	
C. Scott Buffington	
Kathleen Richardson	
Russell Brackett	

Warrant Recap

Warrant 79

Vendor-----	Amount	Account-----
00871 ADVANCE AUTO PARTS	17.27	POLICE DEPT / 2013 FORD TA - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	5.51	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	10.37	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	2.76	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	3.30	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	4.86	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	5.72	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00376 AFLAC	233.09	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	157.30	GEN'L GOV / AFLAC HOSP
00376 AFLAC	264.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	259.22	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
00067 JCW DISTRIBUTORS INC	5.99	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	13.17	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00067 JCW DISTRIBUTORS INC	44.69	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	91.54	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	10.98	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00223 MAINE MUNICIPAL ASSOCIATION	275.00	BOARDS/COMM. / PLANNING BD. - UNCLASSIFIED / BOARD EXPS
00033 OXFORD COUNTY EAST	171.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00070 PARIS UTILITY DISTRICT	124.08	UNCLASSIFIED / GENRL GOV'T - UTILITIES / FOX SCHOOL
00070 PARIS UTILITY DISTRICT	48.99	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
01236 RICOH USA, INC	19.20	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00019 RIPLEY & FLETCHER	12.50	POLICE DEPT / 2015 FORD EX - REPAIR/MAINT / VEHICLE
01529 STAPLES CREDIT PLAN 8953	57.99	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
01529 STAPLES CREDIT PLAN 8953	14.99	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
01529 STAPLES CREDIT PLAN 8953	49.99	POLICE DEPT / POLICE DEPT. - OPERATING / INVESTIGATE
00025 STATE OF MAINE, BMV	4,239.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	429.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	473.00	GEN'L GOV / MV SALES TAX
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES

Prepaid Total--	0.00
Current Total--	8,053.35
Warrant Total--	8,053.35

Warrant 81

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
01084 BUDGET DOCUMENT TECHNOLOGY	300.95	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00005 C.N. BROWN	314.78	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	167.89	POLICE DEPT / PD STATION - UTILITIES / HEATING OIL
00005 C.N. BROWN	1,056.85	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00005 C.N. BROWN	7,920.28	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	34.11	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	15.00	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	23.10	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00061 M.M.E.H.T.	5,302.55	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	6,329.08	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,128.83	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	252.60	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.70	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	210.50	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	635.85	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	542.48	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	57.75	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	116.77	GEN'L GOV / HEALTH/DENT.
00041 M.S.A.D. #17	246,034.58	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
00223 MAINE MUNICIPAL ASSOCIATION	55.00	BOARDS/COMM. / PLANNING BD. - UNCLASSIFIED / BOARD EXPS
00223 MAINE MUNICIPAL ASSOCIATION	19,319.25	UNCLASSIFIED / WORKERS COMP - INSURANCES / WORKERS COMP
01530 MAINE REVENUE SERVICES	100.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01005 MATHESON TRI-GAS INC	60.59	HWY SUMMER / HIGHWAY DEPT - OPERATING / GASES
00530 MODEM WAVS. INC	300.00	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
00039 NPSW	21,833.33	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00040 OXFORD COUNTY REGIONAL RECYCLING	1,157.17	SANITATION / O.C.R.S.W. - FEES / DISPOSAL FEE
00456 Oxford Networks	69.46	ADMIN. / GEN. ADMIN - COMMUN. / TELEPHONE
00456 Oxford Networks	88.46	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00456 Oxford Networks	19.79	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
00456 Oxford Networks	29.66	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01298 PAULA LOCKE	67.64	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00189 RESPONSIBLE PET CARE	22.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01381 RHR SMITH & COMPANY	600.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / AUDIT
00019 RIPLEY & FLETCHER	900.85	POLICE DEPT / 2016 FORD - REPAIR/MAINT / TIRES
00208 STAPLES CREDIT PLAN	30.99	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	131.96	ADMIN. / GEN. ADMIN - OPERATING / DIESEL
00208 STAPLES CREDIT PLAN	36.47	ADMIN. / GEN. ADMIN - OPERATING / DIESEL
00025 STATE OF MAINE, BMV	2,188.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	264.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,341.35	GEN'L GOV / MV SALES TAX

Warrant Recap

Warrant 81

Vendor-----	Amount	Account-----
00206 STRATHAM TIRE, INC.	1,102.96	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00218 TOWN OF NORWAY	247.65	HWY SUMMER / HIGHWAY DEPT - PROFESSIONAL / ENGINEERING
00054 VERIZON WIRELESS SERVICES LLC	89.98	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	209.59	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	91.39	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	103.69	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
00359 WAL-MART COMMUNITY	28.71	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	9.76	HWY SUMMER / HIGHWAY DEPT - OPERATING / OFFICE
00359 WAL-MART COMMUNITY	33.24	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	66.71	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
Prepaid Total--	0.00	
Current Total--	333,018.95	
Warrant Total--	333,018.95	