

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, April 10, 2017
PARIS TOWN OFFICE – 7:00 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of March 27, 2017.**
5. **Consideration of the following warrants: (5 min)**
 - Accounts Payable Warrants: 83 (\$19,476.30) and 85 (\$22,975.80)**
 - Payroll Warrants: 82 (\$25,678.80) and 84 (\$30,296.95)**
6. **Licenses: (5 min)**
 - a. Consideration and Discussion for a Liquor License and Special Entertainment renewal for Crazy Eights, Inc., DBA: Four Seasons Function Center, Crazy Eights Billiards and Mad Hatter, 187 Main Street, South Paris, ME 04281.
(Please remember to sign with a blue pen)
7. **Town Manager's Update (20 min)**
 - a. Pre-Audit: Bill Hall was here last week working on the pre-audit process. The Actual audit is scheduled for the week of August 7th.
 - b. AVCOG Meeting: Kathy and I attended last week's meeting. We rubbed some elbows, and learned a few things along the way.
 - c. Safety Core: I have established a core group of employees to take the lead in all safety related matters. This group includes Liz, Paula, and Kingston. They will work with the safety committee and staff on safety education and implementation.
 - d. Kudos: We're proud to say that Skip Mowatt has been nominated as the State of Maine EMA Director of the Year. We should know in the next week or so if he has been selected.
8. **Citizen's Comments (10 min)**
9. **Select Board Comments (10 min)**
10. **Unfinished Business (20 min)**
 - a. Consideration and discussion of the Unassigned Fund Balance.
11. **New Business (30 min)**
 - a. Consideration and discussion to Quitclaim property located on map R-04 lot 77.11 back to the owners.
 - b. Consideration and discussion to Quitclaim property located on map R-04 lot 31.1-ON back to the owners.

- c. Consideration and discussion of the election for the MMA Executive Committee and Vice President.
- d. Consideration and discussion of accepting Joan Moorehead's resignation from the 1 Paris Hill Committee.
- e. Consideration and discussion of authorizing the Oxford Trail Ryders to pass over Brett Hill Road, Bisco Road, Military Road, Elm Hill Road, Inman Road, Brook Road, Forest Hill Road, Durrell Hill Road, Parsons Road, East Oxford Street and Hebron Road (RT 119).
- f. Consideration and discussion of Economic Development Committee agenda items.
- g. Consideration and discussion on LED street lights.
- h. Consideration and discussion on setting up a budget meeting with the Town Manager.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – April 24, 2017 – 7pm at the Paris Town Office
- Selectmen Meeting – May 8, 2017 – 7pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 3 full members, 2 alternate members
- Planning Board – 2 alternates
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate member
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

✓ NONE

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, March 27, 2017

Location: Paris Town Office

**To hear questions and comments regarding a liquor license
for Smokin' Dave's Backyard BBQ & Grill.**

Ms. Jamison, Chair of the Select Board opened the public hearing up at 7:03pm. There were 6 residents in attendance. Hearing only one question/comment Ms. Jamison closed the public hearing at 7:04pm.

**To hear questions and comments regarding a liquor license
for Riverside Lodge and Sauna.**

Ms. Jamison, Chair of the Select Board opened the public hearing up at 7:04pm. There were 6 residents in attendance. Hearing only one question/comment Ms. Jamison closed the public hearing at 7:05pm.

1. The Selectmen's meeting was called to order at 7:00pm by the Chair, Ms. Jamison. Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington, Mr. Brackett and Ms. Richardson.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from March 13, 2017 meeting. Motion made by Mr. Summers and seconded by Mr. Brackett to approve the minutes from March 13, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 79 (\$8,053.35) and 81 (\$333,018.95)

Payroll Warrants: 78 (\$25,343.25) and 80 (\$27,131.70)

On a motion made by Ms. Richardson and seconded by Mr. Summers to accept Accounts Payable Warrants: 79 (\$8,053.35) and 81 (\$333,018.95) and Payroll Warrants: 78 (\$25,343.25) and 80 (\$27,131.70) as presented. After much discussion Ms. Richardson rescinded her motion and Mr. Summers rescinded his second. On a motion made by Mr. Brackett and seconded by Ms. Richardson to accept Accounts Payable Warrants: 79 (\$8,053.35) and 81 (\$333,018.95) and Payroll Warrants: 80 (\$27,131.70). Motion passed 5-0.

On a motion made by Mr. Summers and seconded by Ms. Richardson to accept Payroll Warrants: 78 (\$25,343.25) as presented. Motion passed 4-1-0 (Mr. Buffington voted no).

6. Licenses:

- a. Consideration and Discussion on a new Liquor License for David Nelson Jr, DBA: Smokin' Dave's Backyard BBQ & Grill, 3 Nichol Street, South Paris, ME 04281. On a motion made by Mr. Summers and seconded by Mr. Brackett to grant the liquor license to Smokin' Dave's. Motion passed 5-0.
- b. Consideration and Discussion on a renewal Liquor License for Jennifer McMahon, DBA: Riverside Lodge and Sauna, 20 Paris Hill Road, South Paris, ME 04281. On a motion made by Ms. Richardson and seconded by Mr. Summers to grant the liquor license to Riverside Lodge and Sauna. Motion passed 5-0.

7. Town Manager's Update

- a. **Storm Water Separation Project:** I met with Corey Lewis from the DEP and Rob Prue our engineer on March 15th and discussed the next several steps of the project. The timeline has been adjusted... if everything else goes well... it looks like we would break ground sometime late summer to early fall with project completion no late than late spring 2018.
- b. **Alpine St. Sidewalk Project:** I met with David Holt and Rob Prue last week concerning the Alpine St. sidewalk and road project. It looks like this might finally happen summer of 2018... stay tuned.
- c. **Budget Committee:** We are about two thirds through the budget season. We expect to have things wrapped up by mid-April.

- d. **Econ Committee:** I recently met with the Econ Committee. They would like to schedule a workshop with the board for Monday April 3rd to discuss ideas and duties. Action item on your agenda.
- e. **Website Committee:** Work is officially underway... this project will take many months to complete.
- f. **Fox School Update:** Avesta will be presenting to the planning board tomorrow evening.
- g. **Reminder:** Who would we like to dedicate the Annual Town Report to this year? Please let me know via email before the first meeting in May.
- h. **Expense Detail Report:** The Town Manager gave the Select Board a copy of the expense detail report for them to review.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue.

9. Select Board Comments

- Mr. Buffington is glad that the Economic Development Committee is looking at the raw land behind the Middle School.
Listen to the tape for full dialogue.

10. Unfinished Business

- a. Consideration and discussion of the 1 Paris Hill Committee Charge. On a motion by Mr. Summers and seconded by Mr. Brackett to accept the Charge as written. Motion passed 5-0.
- b. Consideration and discussion of the bid ad for the privy in Moore Park. On a motion made by Mr. Summers and seconded by Ms. Richardson to accept the bid ad with correction to the wording. Motion passed 5-0.
- c. Consideration and discussion of the Unassigned Fund Balance Policy. Discussion only.
Listen to the tape for full dialogue.

11. New Business

- a. Consideration and discussion of setting a workshop date with the Economic Development Committee. Discussion only on this agenda item, but the Board by consensus set the workshop for April 3, 2017 at 7pm at the Town Office.
- b. Consideration and discussion of giving the Economic Development Committee approval to run a town slogan contest. On a motion made by Ms. Jamison and seconded by Ms. Richardson to accept the proposal on the slogan contest. Motion passed 5-0.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Brackett the meeting was adjourned at 9:00pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 10th day of April, 2017

Name	Signature
Janet Jamison	
Christopher Summers	
C. Scott Buffington	
Kathleen Richardson	
Russell Brackett	

Warrant 83

Vendor-----	Amount	Account-----
01561 ALERE ESCREEN	62.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / CONT/DRUG
00029 BIG RIG SHOP	105.09	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01249 BOSTON COLLEGE	210.00	TRUST FUNDS / Miriam O'Con
01626 BOSTON UNIVERSITY	400.00	TRUST FUNDS / Miriam O'Con
00035 CENTRAL MAINE POWER	15.83	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	17.15	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00977 CMC TECHNOLOGY GROUP	125.93	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
00977 CMC TECHNOLOGY GROUP	125.91	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00977 CMC TECHNOLOGY GROUP	125.91	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
00702 COMPLETE HYDRAULICS	155.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01330 EASTERN SALT COMPANY INC	5,691.57	HWY SUMMER / HIGHWAY DEPT - OPERATING / SALT
00809 ECI MATERIALS	179.20	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
01204 FASTENAL COMPANY	171.14	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00121 HANNAFORD BROS.	39.86	GEN. ASSIST. / SERVICES - OPERATING / WELLNESS
01172 HARRIS COMPUTER SYSTEMS	50.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
01484 HOME DEPOT CREDIT SERVICES	399.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01484 HOME DEPOT CREDIT SERVICES	-70.89	GEN'L GOV / AP CR MEMOS
00007 HOWARD P. FAIRFIELD, INC.	663.45	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00593 J & K SPORTING GOODS	25.90	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01613 KINGSTON BROWN	95.20	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00530 MODEM WAVS. INC	480.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CONTRACTS
00798 OCCUPATIONAL HEALTH CENTERS	86.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	60.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	61.90	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00017 PIKE INDUSTRIES, INC.	573.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
01053 SAMSON, GERALD	69.55	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00025 STATE OF MAINE, BMV	5,314.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	363.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,017.45	GEN'L GOV / MV SALES TAX
00206 STRATHAM TIRE, INC.	78.00	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00206 STRATHAM TIRE, INC.	674.74	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00206 STRATHAM TIRE, INC.	124.00	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00206 STRATHAM TIRE, INC.	1,171.36	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01116 T & T CLEANING AND MAINTENANCE	100.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP
00754 TREASURER, STATE OF MAINE	400.00	HWY SUMMER / HIGHWAY DEPT - PROFESSIONAL / PERMITTING
01587 VICTOR HODGKINS	19.26	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
01186 W.H. DEMMONS, INC.	183.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG

Prepaid Total-- 0.00

Current Total-- 19,476.30

Warrant Recap

Warrant 83

Vendor-----

Amount Account-----

Warrant Total-- 19,476.30

Warrant 85

Vendor-----	Amount	Account-----
00569 AAA FIRE EXTINGUISHER	97.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00949 ADMIRAL FIRE & SAFETY, INC	450.30	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	219.80	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00005 C.N. BROWN	261.33	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	59.15	POLICE DEPT / PD STATION - UTILITIES / HEATING OIL
00005 C.N. BROWN	833.23	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00005 C.N. BROWN	3,972.68	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
01352 CENTRAL MAINE COMMUNITY COLLEGE	210.00	TRUST FUNDS / Mary Ripley
01352 CENTRAL MAINE COMMUNITY COLLEGE	400.00	TRUST FUNDS / Mary Ripley
01352 CENTRAL MAINE COMMUNITY COLLEGE	400.00	TRUST FUNDS / Mary Ripley
00035 CENTRAL MAINE POWER	44.52	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	4,228.93	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	181.69	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	163.13	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	18.17	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	301.79	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	964.93	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
01625 DIRIGO WIRELESS INC	80.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00008 FIRE TECH & SAFETY OF N.E.,INC	1,100.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01472 GREAT AMERICA FINANCIAL SVCS.	112.13	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01417 HILLYARD INC AND SUBSIDIARIES	123.98	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00036 INLAND FISHERIES & WILDLIFE	557.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	242.00	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	137.00	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	224.00	GEN'L GOV / SNOMBL. REG.
01128 J. PALMER & SONS PLUMBING & HEATING	332.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00139 K.L. JACK	270.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01613 KINGSTON BROWN	265.79	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00501 Morrison & Sylvester	34.90	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00501 Morrison & Sylvester	41.88	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00501 Morrison & Sylvester	14.84	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00525 NEW ENGLAND ASSOC. OF CHIEFS	60.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
01628 NORTHEAST BANK	66.18	ADMIN. - MISC REVENUE
00069 PARIS FARMERS UNION	45.98	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	18.59	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00792 PETTY CASH	14.45	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00792 PETTY CASH	11.80	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00792 PETTY CASH	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CONTRACTS
00792 PETTY CASH	26.99	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00025 STATE OF MAINE, BMV	4,942.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	429.00	GEN'L GOV / TITLE FEES

Warrant Recap

Warrant 85

Vendor-----	Amount	Account-----
00025 STATE OF MAINE, BMV	169.40	GEN'L GOV / MV SALES TAX
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
01115 TREASURER, STATE OF MAINE	6.00	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	124.00	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	173.00	GEN'L GOV / DOG LICENSE
00086 TREASURER, STATE OF MAINE-PLUM	20.00	GEN'L GOV / PLUMB. FEES

Prepaid Total-- 0.00

Current Total-- 22,975.80

Warrant Total-- 22,975.80