

**TOWN OF PARIS  
BOARD OF SELECTMEN**

**Monday, May 22, 2017  
PARIS TOWN OFFICE – 7:00 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of May 8, 2017.**
5. **Consideration of the following warrants: (5 min)**

**Accounts Payable Warrants: 95 (\$352,468.87) and 97 (\$46,390.48)**

**Payroll Warrants: 94 (\$24,321.82) and 96 (\$23,485.74)**

6. **Licenses: (0 min)**

NONE

7. **Town Manager's Update (20 min)**

- a. **Highway Department:** I'd like to take a moment and welcome Nate Meserve as our newest member of the highway department.
- b. **Road Projects:** This year's projects will soon be out for bid. We have tentatively scheduled the bid opening for Thursday June 8<sup>th</sup> at 9am.
- c. **Catch Basin Project:** Project plans have been turned over to the DEP for most of the affected catch basins. We are working on obtaining drainage easements where needed.
- d. **TM Meetings:** I have been making the rounds and meeting with several of the area Town Managers.
- e. **Fox School Project:** I met last week with Dana Totman, and Tyler Norod from Avesta Housing as we continue to work towards the finish line.
- f. **Billings Bridge Hearing:** We heard an update about the bridge projected still slated for 2018 – 2019.
- g. **Website:** Small changes continue to take place on our current website. The committee met last week to continue the work.
- h. **Expense Report Update:** Week 46 of 52.

8. **Citizen's Comments (10 min)**

9. **Select Board Comments (10 min)**

10. **Unfinished Business (0 min)**

None

**11. New Business (20 min)**

- a. Consideration and discussion on signing off on the Public Roads and Property Non-Standard Use form for the Kiwanis Pancake Breakfast banner display.
- b. Consideration and discussion of signing off on the School Warrant and Notice of Election.

**Adjournment**

**Additional Information –**

**Up and coming dates to mark on your calendars –**

- School Budget Validation Meeting – June 8, 2017 – 7pm at the High School
- Selectmen Meeting – June 12, 2017 – 7pm at the Paris Town Office
- Elections – June 13, 2017 – 8am to 8pm – Paris Fire Station
- Town Meeting – June 17, 2017 – 10am – Paris Fire Station

**Current vacancies on Boards/Committees:**

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

**Pending Items:**

- ✓ **Moore Park Bathroom**

**Town of Paris  
33 Market Square  
South Paris, Maine 04281**

**Minutes**

**Selectmen's Meeting**

**Date and Time:** Monday, May 8, 2017

**Location:** Paris Town Office

Executive Session – Enter into Executive Session; Pursuant to Title 1 M.S.R.A. §405(6)(D) to discuss labor negotiations. On a motion made by Mr. Summers and seconded by Mr. Brackett to enter into executive session pursuant to Title 1 M.S.R.A. §405(6)(D) to discuss labor negotiations at 6:29pm. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Brackett to exit executive session at 6:57pm. Motion passed 5-0.

1. The Selectmen's meeting was called to order at 7:00pm by the Chair, Ms. Jamison. Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington, Mr. Brackett and Ms. Richardson.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from April 24, 2017 meeting. Motion made by Mr. Brackett and seconded by Ms. Richardson to approve the minutes from April 24, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 91 (\$23,683.28) and 93 (\$16,780.11)**

On a motion made by Mr. Brackett and seconded by Mr. Summers to accept Accounts Payable Warrants: 91 (\$23,683.28) and 93 (\$16,780.11) as presented. Motion passed 5-0.

**Payroll Warrants: 90 (\$24,794.80) and 92 (\$24,674.54)**

On a motion made by Mr. Summers and seconded by Ms. Richardson to accept Payroll Warrants: 90 (\$24,794.80) and 92 (\$24,674.54) as presented. Motion passed 3-2-0 (Mr. Buffington & Mr. Brackett voted no).

**6. Licenses:**

NONE

**7. Town Manager's Update**

- a. **Bird House Donation:** Spencer Edwards a high school senior has graciously donated to the town a couple of bird houses as part of his senior project. Thank you Spencer.
- b. **Catch Basin Project:** I met with Rob Prue and Jamie last Thursday to get the latest project overview. It looks like we are on target to go out to bid mid-summer.
- c. **Highway Interviews:** Jamie and I are currently interviewing for Road Crew and summer help.
- d. **Memorial Day Event:** Scheduled for May 29<sup>th</sup> will include a parade and ceremony at the Veterans Memorial at Moore Park.
- e. **Selectmen Election:** Town Clerk updated on who was running for the position.
- f. **Expense Report Update:** Week 44 of 52.

*Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.*

**8. Citizen's Comments**

Listen to the tape for full dialogue.

**9. Select Board Comments**

- Mr. Brackett & Mr. Summers assured the Hakala's that they took their concerns about the ATV's very serious.

**10. Unfinished Business**

- a. Consideration and discussion of dedication of the 2015-2016 annual town report. On a motion made by Mr. Summers and seconded by Ms. Richardson to dedicate the town report to the long term firefighters (The 50 Plus Club). Motion passed 5-0.

**11. New Business**

- a. Consideration and discussion of the draft FY 17-18 warrant. On a motion made by Ms. Richardson and seconded by Mr. Summers to have a second option for Article 31 to read: "To see if the Town will transfer an amount not to exceed \$217,000.00 from the Unassigned Fund Balance; Option 2: To use to offset the FY 17-18 taxes. Motion passed 5-0. On a motion made by Mr. Buffington and seconded by Mr. Summers to add a second option to Article 31 of the Town Meeting Warrant. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Ms. Richardson to approve the Town Meeting Warrant as amended. Motion passed 5-0.
- b. Consideration and discussion of the town mill rate. Discussion only, no action taken.
- c. Consideration and discussion of the 1 Paris Hill Committee & Economic Development Committee on holding an "Open House" at the 1 Paris Hill property. On a motion made by Mr. Summers and seconded by Mr. Brackett to give approval on holding the open house. Motion passed 5-0.
- d. Consideration and discussion of the donation of the bird houses. On a motion made by Mr. Summers and seconded by Mr. Brackett to accept the donated bird houses. Motion passed 5-0.
- e. Consideration and discussion of appointing Michael Lance to the Budget Committee. On a motion made by Mr. Summers and seconded by Ms. Richardson to appoint Mr. Lance to the Budget Committee. Motion passed 5-0.
- f. Consideration and discussion on the "Waiver" form. On a motion made by Mr. Summers and seconded by Mr. Brackett to accept the "Waiver" form. Motion passed 5-0.

**ADJOURNMENT –**

On a motion made by Mr. Brackett and seconded by Mr. Summers the meeting was adjourned at 9:10pm. Everyone was in favor!

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Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 22nd day of May, 2017

Name	Signature
Janet Jamison	
Christopher Summers	
C. Scott Buffington	
Kathleen Richardson	
Russell Brackett	

# Warrant Recap

## Warrant 95

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	60.00	HWY SUMMER / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
01303 ADS ELECTRIC INC	540.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00029 BIG RIG SHOP	29.84	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00150 BUFFINGTON, WILLIAM S.	17.03	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00005 C.N. BROWN	135.00	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	152.51	POLICE DEPT / PD STATION - UTILITIES / HEATING OIL
00005 C.N. BROWN	593.20	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00005 C.N. BROWN	1,926.44	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	4,226.66	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	44.46	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
01609 CREATIVE PRODUCT SOURCING INC.	697.27	SPEC REV / CDBG Grant
00199 HAMLIN MEMORIAL LIBRARY	750.00	SOCIAL SERV. / HAMLIN LIB. - PROGRAMS / LIBRARIES
00121 HANNAFORD BROS.	15.86	GEN. ASSIST. / G/A CLERK - OPERATING / WELLNESS
00121 HANNAFORD BROS.	166.28	GEN. ASSIST. / SERVICES - OPERATING / WELLNESS
00593 J & K SPORTING GOODS	62.93	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	-15.09	GEN'L GOV / AP CR MEMOS
00067 JCW DISTRIBUTORS INC	141.88	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	23.38	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00067 JCW DISTRIBUTORS INC	58.22	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00067 JCW DISTRIBUTORS INC	44.66	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	53.99	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	4.67	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00438 LACAL EQUIPMENT INC.	470.80	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00041 M.S.A.D. #17	246,034.58	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
00810 NORTHEAST EMERGENCY APPARATUS, LLC	2,960.01	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00650 NORWAY SAVINGS BANK	643.02	GEN'L GOV / R/E TAXES 17
00650 NORWAY SAVINGS BANK	1,286.04	GEN'L GOV / R/E TAXES 17
00131 NORWAY-PARIS COMMUNITY TV, INC.	11,402.99	GEN'L GOV / STATE CABLE
00039 NPSW	21,833.33	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00033 OXFORD COUNTY EAST	114.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00198 PARIS PUBLIC LIBRARY ASSOCIATION	45,021.00	SOCIAL SERV. / PARIS LIB. - PROGRAMS / LIBRARIES
00070 PARIS UTILITY DISTRICT	165.44	UNCLASSIFIED / UTILITIES - UTILITIES / PARIS HILL
01298 PAULA LOCKE	22.52	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00771 PERFECT STITCH EMBROIDERY INC.	321.46	SPEC REV / SPEC CLOTHI
00771 PERFECT STITCH EMBROIDERY INC.	578.25	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00687 PINE TREE ENGINEERING, INC	3,750.00	CAPITAL FUND / USE OF ASSIG - CAPITAL FUND / CATCH BASIN
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00025 STATE OF MAINE, BMV	5,261.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	330.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,407.13	GEN'L GOV / MV SALES TAX
01116 T & T CLEANING AND MAINTENANCE	200.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP

### Warrant Recap

Warrant 95

Vendor-----	Amount	Account-----
00087 THE OXFORD GROUP	354.06	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00037 TREASURER, STATE OF MAINE-A/W	132.00	GEN'L GOV / DOG LICENSE
01004 W.B. MASON CO., INC.	382.06	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01483 YANKEE EQUIPMENT	-112.40	GEN'L GOV / AP CR MEMOS
01483 YANKEE EQUIPMENT	112.40	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
<b>Prepaid Total--</b>	<b>0.00</b>	
<b>Current Total--</b>	<b>352,468.87</b>	
<b>Warrant Total--</b>	<b>352,468.87</b>	

# Warrant Recap

## Warrant 97

Vendor-----	Amount	Account-----
00376 AFLAC	204.10	GEN'L GOV / AFLAC CANCER
00376 AFLAC	286.27	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	259.22	GEN'L GOV / AFLAC HOSP
00376 AFLAC	225.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01561 ALERE ESCREEN	62.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / CONT/DRUG
01561 ALERE ESCREEN	62.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / CONT/DRUG
00634 AMSTERDAM PRINTING & LITHO	228.31	ADMIN. / GEN. ADMIN - COMMUN. / PRINTING
00659 BESSEY MOTOR SALES	44.57	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00148 BROWN, GEORGE J.	32.43	UNCLASSIFIED / MEMORIAL DAY - UNCLASSIFIED / MEMORIAL DAY
00035 CENTRAL MAINE POWER	15.13	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	35.25	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	20.82	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00514 GALLAN LUMBER	192.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01484 HOME DEPOT CREDIT SERVICES	70.89	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00110 HYGRADE BUSINESS GROUP	67.47	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00112 LEWISTON DAILY SUN	241.74	UNCLASSIFIED / MEMORIAL DAY - UNCLASSIFIED / ADVERTISING
00061 M.M.E.H.T.	5,302.55	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	3,652.45	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,078.80	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	252.60	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.71	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	126.30	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	635.85	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	539.54	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	60.45	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	112.20	GEN'L GOV / HEALTH/DENT.
00527 MAINE WELFARE DIRECTORS ASSOC.	95.00	GEN. ASSIST. / G/A CLERK - TRAIN/TRAVEL / TRAINING
00017 PIKE INDUSTRIES, INC.	467.10	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
01381 RHR SMITH & COMPANY	2,500.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / AUDIT
01053 SAMSON, GERALD	98.98	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01635 SHAWN MCALLISTER	125.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00025 STATE OF MAINE, BMV	7,613.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	396.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,151.31	GEN'L GOV / MV SALES TAX
00025 STATE OF MAINE, BMV	4,151.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	330.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,713.25	GEN'L GOV / MV SALES TAX
00054 VERIZON WIRELESS SERVICES LLC	90.02	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	220.11	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	90.02	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	103.72	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE

### Warrant Recap

Warrant 97

Vendor-----	Amount	Account-----
01587 VICTOR HODGKINS	240.51	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
01587 VICTOR HODGKINS	14.98	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
<b>Prepaid Total--</b>	<b>0.00</b>	
<b>Current Total--</b>	<b>46,390.48</b>	
<b>Warrant Total--</b>	<b>46,390.48</b>	