

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, May 8, 2017
PARIS TOWN OFFICE – 6:30 pm**

~~~Executive Session~~~

**Enter into Executive Session; Pursuant to Title 1 M.S.R.A
§405(6)(D) to discuss labor negotiations.**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of April 24, 2017.**
5. **Consideration of the following warrants: (5 min)**

Accounts Payable Warrants: 91 (\$23,683.28) and 93 (\$16,780.11)

Payroll Warrants: 90 (\$24,794.80) and 92 (\$24,674.54)

6. **Licenses: (5 min)**

NONE

7. ***Town Manager's Update (20 min)***

- a. **Bird House Donation:** Spencer Edwards a high school senior has graciously donated to the town a couple of bird houses as part of his senior project. Thank you Spencer.
- b. **Catch Basin Project:** I met with Rob Prue and Jamie last Thursday to get the latest project overview. It looks like we are on target to go out to bid mid-summer.
- c. **Highway Interviews:** Jamie and I are currently interviewing for Road Crew and summer help.
- d. **Memorial Day Event:** Scheduled for May 29th will include a parade and ceremony at the Veterans Memorial at Moore Park.
- e. **Selectmen Election:** Liz
- f. **Expense Report Update:** Week 44 of 52.

8. ***Citizen's Comments (10 min)***

9. ***Select Board Comments (10 min)***

10. ***Unfinished Business (20 min)***

- a. **Consideration and discussion of dedication of the 2015-2016 annual town report.**

11. New Business (30 min)

- a. Consideration and discussion of the draft FY 17-18 warrant.
- b. Consideration and discussion of the town mill rate.
- c. Consideration and discussion of the 1 Paris Hill Committee & Economic Development Committee on holding an "Open House" at the 1 Paris Hill property.
- d. Consideration and discussion of the donation of bird houses.
- e. Consideration and discussion of appointing Michael Lance to the Budget Committee.
- f. Consideration and discussion on the "Waiver" form.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – May 22, 2017 – 7pm at the Paris Town Office
- School Budget Validation Meeting – June 8, 2017 – 7pm at the High School
- Selectmen Meeting – June 12, 2017 – 7pm at the Paris Town Office
- Elections – June 13, 2017 – 8am to 8pm – Paris Fire Station
- Town Meeting – June 17, 2017 – 10am – Paris Fire Station

Current vacancies on Boards/Committees:

- Appeals Board – 3 full members, 2 alternate members
- Planning Board – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 1 full member – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ **Moore Park Bathroom**

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, April 24, 2017

Location: Paris Fire Station

To hear questions and comments regarding the Oxford Trail Ryders (ATV Club) to use either a portion or all of the roads listed below to connect from one ATV trail opening to another:

Brett Hill Road, Hall's Pond Road, Inman Road, Bisco Road, Cobble Hill Road, Elm Hill Road, Parsons Road, East Oxford Road and Durrell Hill Road.

Mr. Buffington, Vice Chair of the Select Board opened the public hearing up at 6:00pm. There were 20 residents along with 8 members from Oxford Trail Ryders in attendance. There were many questions and comments in regards to the roads to be used in the Town of Paris (Listen to the tape for full dialogue). Mr. Buffington closed the public hearing at 7:15pm.

1. The Selectmen's meeting was called to order at 7:15pm by the Chair, Ms. Jamison. Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington, Mr. Brackett and Ms. Richardson. (Ms. Jamison arrived at 7pm)
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from April 10, 2017 meeting. Motion made by Mr. Summers and seconded by Ms. Richardson to approve the minutes from April 10, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 87 (\$83,119.60) and 89 (\$308,616.76)

On a motion made by Mr. Brackett and seconded by Mr. Summers to accept Accounts Payable Warrants: 87 (\$83,119.60) and 89 (\$308,616.76) as presented. Motion passed 5-0.

Payroll Warrants: 86 (\$27,033.77) and 88 (\$25,339.65)

On a motion made by Mr. Summers and seconded by Ms. Richardson to accept Payroll Warrants: 86 (\$27,033.77) and 88 (\$25,339.65) as presented. Motion passed 4-1-0 (Mr. Buffington voted no).

6. Licenses:

- a. Consideration and Discussion for a Liquor License renewal for Mayflower Chinese Restaurant, 179 Main Street, South Paris, ME 04281.
- b. Consideration and Discussion for a Liquor & Auxiliary License renewal for Paris Hill Country Club, 455 Paris Hill Road, South Paris, ME 04281.

Motion made by Mr. Brackett and seconded by Ms. Richardson to waive holding public hearings for both establishments. Motion passed 5-0. Motion made by Mr. Summers and seconded by Mr. Brackett to approve all the liquor licenses for both establishments. Motion passed 5-0.

7. Town Manager's Update

- a. **Safety Core & Safety Committee:** Both committees have met and the work begins.
- b. **Streetlights:** I met with CMP today to begin the inventory process.
- c. **Budget Committee:** They met last week and voted on the budget. Next up for them is the Joint Budget Hearing on May 1st at 7pm at the Fire Station. I would like to thank Chairman Rick Little, and members Dick Merz, Mike Brogan, and Dick Penley for all their hard work on this year's budget.
- d. **Expense Detail Report:** The Town Manager gave the Select Board a copy of the expense detail report for them to review.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Ms. Richardson the meeting was adjourned at 8:45pm.
Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 8th day of May, 2017

Name	Signature
Janet Jamison	
Christopher Summers	
C. Scott Buffington	
Kathleen Richardson	
Russell Brackett	

Warrant 91

Vendor-----	Amount	Account-----
00376 AFLAC	233.09	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	259.22	GEN'L GOV / AFLAC HOSP
00376 AFLAC	264.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01486 BLUETARP CREDIT SERVICES	12.76	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	7.58	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01486 BLUETARP CREDIT SERVICES	49.60	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00035 CENTRAL MAINE POWER	18.45	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	15.83	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
01634 FAIR POINT C/O CMR CLAIMS DEPT.	2,299.96	GEN'L GOV / INSURANCE RE
00008 FIRE TECH & SAFETY OF N.E.,INC	183.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00007 HOWARD P. FAIRFIELD, INC.	895.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01633 KYLE MANN	3,700.00	HWY SUMMER / TREE REMOVAL - UNCLASSIFIED / TREE WARDEN
01632 LIFESAVERS INC	2,448.99	SPEC REV / PD Homeland
01145 LYN'S SPRING SERVICE, INC	1,308.73	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01605 MAINE LABOR RELATIONS BOARD	450.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / UNION FEES
01605 MAINE LABOR RELATIONS BOARD	450.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / UNION FEES
01005 MATHESON TRI-GAS INC	150.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / GASES
00456 Oxford Networks	132.74	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
00456 Oxford Networks	106.95	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00456 Oxford Networks	19.75	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
00456 Oxford Networks	30.02	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
00491 P.D.Q. DOOR COMPANY INC.	104.35	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01381 RHR SMITH & COMPANY	2,500.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / AUDIT
01529 STAPLES CREDIT PLAN 8953	69.99	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
01529 STAPLES CREDIT PLAN 8953	11.99	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
01529 STAPLES CREDIT PLAN 8953	36.99	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00025 STATE OF MAINE, BMV	4,972.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	429.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,204.56	GEN'L GOV / MV SALES TAX
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
00022 TREASURER, STATE OF MAINE-MCJA	245.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00359 WAL-MART COMMUNITY	88.19	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00359 WAL-MART COMMUNITY	3.88	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
Prepaid Total--	0.00	
Current Total--	23,683.28	
Warrant Total--	23,683.28	

Warrant 93

Vendor-----	Amount	Account-----
00871 ADVANCE AUTO PARTS	27.58	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	8.36	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	11.02	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	8.36	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	12.44	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01084 BUDGET DOCUMENT TECHNOLOGY	191.27	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00035 CENTRAL MAINE POWER	767.08	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	158.40	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	163.13	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	250.41	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	21.97	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00188 COMMUNITY CONCEPTS	500.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
01609 CREATIVE PRODUCT SOURCING INC.	141.70	SPEC REV / CDBG Grant
00809 ECI MATERIALS	394.10	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00328 GEE & BEE SPORTING GOODS, INC.	1,675.66	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP
00328 GEE & BEE SPORTING GOODS, INC.	922.47	PARKS & REC / SOFTBALL - PROGRAMS / BALL EQUIP
00328 GEE & BEE SPORTING GOODS, INC.	140.97	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP
00328 GEE & BEE SPORTING GOODS, INC.	143.82	PARKS & REC / SOFTBALL - PROGRAMS / BALL EQUIP
00328 GEE & BEE SPORTING GOODS, INC.	514.89	PARKS & REC / B. FIELD MNT - REPAIR/MAINT / BALLFIELD
00224 GOODMAN WIPER & PAPER	113.50	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00333 HOT COLORS SCREENPRINTING & DESIGN	429.75	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP
00333 HOT COLORS SCREENPRINTING & DESIGN	380.70	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP
00333 HOT COLORS SCREENPRINTING & DESIGN	202.50	PARKS & REC / SOFTBALL - PROGRAMS / BALL EQUIP
00333 HOT COLORS SCREENPRINTING & DESIGN	202.50	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP
00333 HOT COLORS SCREENPRINTING & DESIGN	265.08	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP
00333 HOT COLORS SCREENPRINTING & DESIGN	258.72	PARKS & REC / SOFTBALL - PROGRAMS / BALL EQUIP
00007 HOWARD P. FAIRFIELD, INC.	895.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00036 INLAND FISHERIES & WILDLIFE	1,118.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	24.75	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	1,338.25	GEN'L GOV / IFW FEES
01613 KINGSTON BROWN	150.39	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00223 MAINE MUNICIPAL ASSOCIATION	767.63	UNCLASSIFIED / UNEMPLOYMENT - INSURANCES / UNEMPLOYMENT
00223 MAINE MUNICIPAL ASSOCIATION	85.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
01298 PAULA LOCKE	54.99	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00771 PERFECT STITCH EMBROIDERY INC.	363.15	PARKS & REC / BASEBALL REC - PROGRAMS / BALL EQUIP

Warrant Recap

Warrant 93

Vendor-----	Amount	Account-----
00771 PERFECT STITCH EMBROIDERY INC.	295.50	PARKS & REC / SOFTBALL - PROGRAMS / BALL EQUIP
00017 PIKE INDUSTRIES, INC.	522.45	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
00227 REIDS SERVICE CENTER, INC.	3.69	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01053 SAMSON, GERALD	81.32	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01624 SPRUCE MOUNTAIN TRUCK MEDICS	355.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	286.82	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	140.44	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00206 STRATHAM TIRE, INC.	231.05	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01116 T & T CLEANING AND MAINTENANCE	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING SUP
01115 TREASURER, STATE OF MAINE	8.40	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	90.00	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	8.40	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE LIC
00086 TREASURER, STATE OF MAINE-PLUM	92.50	GEN'L GOV / PLUMB. FEES
01587 VICTOR HODGKINS	107.29	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
01450 WEX BANK	114.11	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	172.67	FIRE DEPT. / FIRE DEPT - OPERATING / DIESEL
01450 WEX BANK	416.74	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	686.74	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL

Prepaid Total-- 0.00

Current Total-- 16,780.11

Warrant Total-- 16,780.11