

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, June 26, 2017
PARIS TOWN OFFICE – 6:30 pm**

Executive Session – 6:30pm

Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss Personnel Matters.

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of June 12, 2017, Executive Session June 19, 2017.**
5. **Consideration of the following warrants: (5 min)**

Accounts Payable Warrants: 106 (\$16,390.28) and 108 (\$45,018.46)

Payroll Warrants: 104 (\$29,317.99), 105 (\$643.58) and 107 (\$25,686.46)

6. **Licenses: (0 min)**

NONE

7. ***Town Manager's Update (20 min)***

- a. **Cable Franchise Agreement Presentation:** I attended this event presented the James W. Sewall Company. The purpose was to see if area towns would like to join as a consortium to explore renewing expired cable franchise agreements.
- b. **Mil Rate Update:** Jerry and I are pretty confident that as long as the State does not make any changes the mil rate for FY '18 will be \$16.70... down .10 cents from \$16.80.
- c. **Town Office Early Closing:** Just a reminder that the town office will close at noon this Friday June 30th for year-end work.

8. ***Citizen's Comments (10 min)***

9. ***Select Board Comments (10 min)***

10. ***Unfinished Business (20 min)***

- a. **Consideration and discussion of the Fire Department.**

11. ***New Business (30 min)***

- a. **Consideration and discussion on accepting Dana Chandler's resignation from the Rec Committee.**
- b. **Consideration and discussion of signing the Treasurer's Disbursement Policy.**
- c. **Consideration and discussion on the yearly appointments.**
- d. **Consideration and discussion on awarding the Road Construction bids.**

- e. Consideration and discussion of changing the Select Board meeting times.
- f. Consideration and discussion on an update from the Economic Development Committee.
- g. Consideration and discussion on awarding the Plow Truck bid.
- h. Consideration and discussion on awarding the Police Cruiser bid.
- i. Nomination for Chair of the Select Board.
- j. Nomination for Vice Chair of the Select Board.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – July 10, 2017 – 7pm at the Paris Town Office
- Selectmen Meeting – July 24, 2017 – 7pm at the Paris Town Office
- Selectmen Meeting – August 14, 2017 – 7pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ **Moore Park Bathroom**

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Minutes

Selectmen's Meeting

Date and Time: Monday, June 12, 2017

Location: Paris Town Office

Executive Session – 6:30pm

Enter into Executive Session; Pursuant to Title 1 M.S.R.A. §405 (6)(D) to discuss Labor negotiations. On a motion made by Mr. Summers and seconded by Ms. Richardson to enter into executive session; Pursuant to Title 1 M.S.R.A. §405 (6)(D) to discuss Labor negotiations at 6:32pm. Motion passed 4-0. On a motion made by Mr. Summers and seconded by Ms. Richardson to come out of executive at 7:03pm. Motion passed 4-0. No action taken.

Public Hearing on Liquor License

To hear questions and comments regarding a renewal of a liquor license and special entertainment permit for Amanda Huotari, DBA: Celebration Barn Theater, 190 Stock Farm Road, South Paris, ME 04281. The Chair, Ms. Jamison opened the public hearing up at 7:04pm. There were 13 residents present. Hearing no comments from the residents, Chair, Ms. Jamison closed the public hearing at 7:05pm.

1. The Selectmen's meeting was called to order at 7:04pm by the Chair, Ms. Jamison. Board members who were present: Ms. Jamison, Mr. Summers, Mr. Buffington and Ms. Richardson. Mr. Brackett was absent.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from May 22, 2017 meeting. Motion made by Ms. Richardson and seconded by Mr. Buffington to approve the minutes from May 22, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 99 (\$17,832.81), 101 (\$13,887.45) and 103 (\$30,873.16)

On a motion made by Mr. Summers and seconded by Ms. Richardson to accept Accounts Payable Warrants: 99 (\$17,832.81), 101 (\$13,887.45) and 103 (\$30,873.16) as presented. Motion passed 4-0.

Payroll Warrants: 98 (\$23,168.49), 100 (\$22,083.68) and 102 (\$28,038.30)

On a motion made by Ms. Richardson and seconded by Mr. Summers to accept Payroll Warrants: 98 (\$23,168.49) and 100 (\$22,083.68) as presented. Motion passed 4-0. On a motion made by Mr. Summers and seconded by Ms. Richardson to accept Payroll Warrant: 102 (\$28,038.30) as presented. Motion passed 3-1. (Mr. Buffington voted no).

6. Licenses:

- A. Consideration and discussion on a renewal Liquor License and Special Entertainment permit for Amanda Huotari, DBA: Celebration Barn Theater, 190 Stock Farm Road, South Paris, ME 04281. On a motion made by Mr. Summers and seconded by Ms. Richardson to approve the renewal of the liquor license and the special entertainment permit for the Celebration Barn Theater. Motion passed 4-0.
- B. Consideration and discussion on a Special Entertainment permit for the Paris Hill Country Club, 455 Paris Hill Road, ME 04281. On a motion made by Ms. Richardson and seconded by Mr. Summers to approve the special entertainment permit for the Paris Hill Country Club. Motion passed 4-0.
- C. Consideration and Discussion for a once a month Game of Chance License (Texas Hold'em Poker Tournament) and a one day/once a month Liquor License for the next 6 months: July 7, 2017, August 3, 2017, September 1, 2017, October 6, 2017, November 3, 2017 and December 1, 2017 for the AMVETS Post 777, 12 Church Street, South Paris, ME 04281. On a motion made by Mr. Summers and seconded by Mr. Buffington to approve the once a month Game of Chance License (Texas Hold'em Poker Tournament) and a one day/once a month Liquor License for the next 6 months: July 7, 2017, August 3, 2017, September 1, 2017, October 6, 2017, November 3, 2017 and December 1, 2017 for the AMVETS Post 777, 12 Church Street, South Paris, ME 04281. Motion passed 4-0.

7. **Town Manager's Update**

- a. **Highway Congress:** On June 1st, the highway staff and I attended the Highway Congress event in Skowhegan. It was a great chance to learn and rub elbows.
- b. **MDOT Crosswalks and Sidewalks Workshop:** Jamie, Jessie, and I attended. We learned a lot about the subject matter and I will be scheduling a meeting later this summer and fall with the MDOT to do a complete audit of our local roads as well as our crosswalks and sidewalks. Good news! Because we attended, the MDOT will give us another pair of the cross walk beacons. We are looking to install them at the Moore Park – Post Office crossing. Stay tuned!
- c. **Mil Rate Update:** Homestead Exemption wrinkle.
- d. **Western Avenue Traffic Island:** Liz and I recently met with the folks from McLaughlin Gardens to work on a game plan for putting plantings in the islands.
- e. **Parks & Rec:** It is with regret that I inform you that Dana Chandler has stepped down as Chairman of Parks & Rec. They will elect a new chair at their next meeting.
- f. **Road Construction Bids:** Good news!
- g. **Wedding:** A young couple was married at the Town Office on June 9th.
- h. **Unemployment Check:** The town has received a reimbursement check.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. **Citizen's Comments**

Listen to the tape for full dialogue.

9. **Select Board Comments**

- Mr. Buffington handed the Town Manager 5 applications for the Fire Department
- Mr. Summers asked about the speed sign

10. **Unfinished Business**

- a. Consideration and discussion of approving the catch-basin bond. Information only.

11. **New Business**

- a. Consideration and discussion on setting up and executive session on June 19, 2017 to discuss labor negotiations. By consensus of the Board they agreed on June 19, 2017.
- b. Consideration and discussion of "Welcome to Paris" signs. Discussion only.
- c. Consideration and discussion on "Banners" for the town. Discussion only.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Buffington the meeting was adjourned at 8:15pm.
Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 26th day of June, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Minutes

Executive Session - Selectmen Meeting

Date and Time: Monday, June 19, 2017

Location: Paris Town Office

1. **Call the Meeting to order:** The meeting was called to order at 6:55pm by Vice Chair Mr. Buffington. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.

2. **Executive Session Title 1 M.S.R.A. §405(6) (D) to discuss Labor Negotiations.**
 - a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A. §405 (6)(D) to discuss Labor Negotiations. On a motion made by Mr. Brackett and seconded by Mr. Andrews to enter into executive session at 6:55pm; pursuant to Title 1 M.R.S.A. §405 (6)(A) to discuss Labor Negotiations. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Brackett to come out of executive session at 8:35pm. Motion passed 5-0. No action taken at this time.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Brackett the meeting was adjourned at 8:35pm. All Board members in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval;

Board of Selectpersons, Town of Paris, this 26th day of June, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

Warrant 106

Vendor-----	Amount	Account-----
00376 AFLAC	204.10	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	330.20	GEN'L GOV / AFLAC HOSP
00376 AFLAC	225.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01637 BRANDON CARY	60.00	PARKS & REC / BASEBALL REC - PROGRAMS / UMP FEES
01638 CRYSTAL LABBE	60.00	PARKS & REC / SOFTBALL - PROGRAMS / UMP FEES
00008 FIRE TECH & SAFETY OF N.E.,INC	2,100.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	369.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01639 FIRSTLIGHT	74.01	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01639 FIRSTLIGHT	52.71	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	19.11	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	24.73	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01417 HILLYARD INC AND SUBSIDIARIES	256.40	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01537 JASON BILODEAU	80.00	PARKS & REC / BASEBALL REC - PROGRAMS / UMP FEES
00388 M AND M SALES INC.	1,250.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00388 M AND M SALES INC.	1,250.00	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01183 MAINE OXY	200.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00339 MAINE STATE FEDERATION OF FIRE	180.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
01536 MATHEW DIETERICH	40.00	PARKS & REC / BASEBALL REC - PROGRAMS / UMP FEES
01538 MATTHEW TRUMAN	60.00	PARKS & REC / BASEBALL REC - PROGRAMS / UMP FEES
00530 MODEM WAVS. INC	585.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / EQUIPMENT
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. - FOX SCHOOL
00070 PARIS UTILITY DISTRICT	48.99	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
01298 PAULA LOCKE	75.86	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00084 RECORD BUILDING SUPPLY INC.	72.64	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01236 RICOH USA, INC	20.03	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00025 STATE OF MAINE, BMV	5,014.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	495.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,526.31	GEN'L GOV / MV SALES TAX
01116 T & T CLEANING AND MAINTENANCE	200.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP
01022 TRYBUS JR., JOSEPH	90.00	PARKS & REC / BASEBALL REC - PROGRAMS / UMP FEES
00054 VERIZON WIRELESS SERVICES LLC	90.02	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	220.11	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	90.02	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	103.72	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
01584 WILLIAM COOK	80.00	PARKS & REC / SOFTBALL - PROGRAMS / UMP FEES

Prepaid Total-- 0.00

Current Total-- 16,390.28

Warrant Total-- 16,390.28

Warrant Recap

Warrant 108

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	50.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	60.00	HWY SUMMER / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00836 ADAM, RICK	650.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
00836 ADAM, RICK	650.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / PARK CONCERT
01451 BERGERON PROTECTIVE CLOTHING LLC	391.99	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00439 BERNSTEIN SHUR	1,170.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	487.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / UNION FEES
00439 BERNSTEIN SHUR	6,836.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / UNION FEES
00439 BERNSTEIN SHUR	2,755.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
01084 BUDGET DOCUMENT TECHNOLOGY	135.42	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01084 BUDGET DOCUMENT TECHNOLOGY	124.45	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00035 CENTRAL MAINE POWER	33.74	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	20.82	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	15.00	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
01330 EASTERN SALT COMPANY INC	7,108.51	HWY SUMMER / HIGHWAY DEPT - OPERATING / SALT
00972 ELECTION SYSTEMS & SOFTWARE, INC	400.12	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
00972 ELECTION SYSTEMS & SOFTWARE, INC	461.25	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
00008 FIRE TECH & SAFETY OF N.E.,INC	336.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	357.50	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	95.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	603.80	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00488 GLADU ROOFING COMPANY, INC.	215.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00007 HOWARD P. FAIRFIELD, INC.	6,684.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / SPEC TOOLS
00007 HOWARD P. FAIRFIELD, INC.	2,841.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / SPEC TOOLS
01473 JASON TARDY	600.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
00501 Morrison & Sylvester	77.74	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00033 OXFORD COUNTY EAST	95.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00033 OXFORD COUNTY EAST	19.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
01309 PETER ALLEN	900.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / PARK CONCERT
00189 RESPONSIBLE PET CARE	22.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
00019 RIPLEY & FLETCHER	24.89	POLICE DEPT / 2016 FORD - REPAIR/MAINT / TIRES
01624 SPRUCE MOUNTAIN TRUCK MEDICS	282.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	673.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	517.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00025 STATE OF MAINE, BMV	3,673.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	363.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,075.25	GEN'L GOV / MV SALES TAX
00025 STATE OF MAINE, BMV	8.00	GEN'L GOV / B.M.V. FEES
00206 STRATHAM TIRE, INC.	741.34	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00563 TRISTATE FLAG INC.	879.73	UNCLASSIFIED / CEMETERIES - UNCLASSIFIED / CEMETERIES
01347 VIKING-CIVES OF MAINE	390.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01004 W.B. MASON CO., INC.	767.03	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00359 WAL-MART COMMUNITY	51.27	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00359 WAL-MART COMMUNITY	466.10	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE

Paris
10:16 AM

Warrant Recap

06/23/2017
Page 2

Warrant 108

Vendor-----

Amount Account-----

00359 WAL-MART COMMUNITY	107.07	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00359 WAL-MART COMMUNITY	59.07	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01209 WITMER PUBLIC SAFETYGROUP, INC.	462.17	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01644 YOUNGS GREENHOUSE	281.70	GEN'L GOV / R/E TAXES 17

Prepaid Total--	0.00
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Current Total--	45,018.46
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Warrant Total--	45,018.46
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