

**TOWN OF PARIS  
BOARD OF SELECTMEN**

**Monday, July 24, 2017  
PARIS TOWN OFFICE – 6:00 pm**

***Executive Session – 6:00pm***

Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(D) to discuss Labor negotiations.

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of July 10, 2017.**
5. **Consideration of the following warrants: (5 min)**
  - Accounts Payable Warrants: 115 (\$60,232.16), 116 (\$3,272.15), 117 (\$1,139.62), 4 (\$19,437.04) and 6 (\$79,384.25)
  - Payroll Warrants: 3 (\$27,925.46) and 5 (\$24,428.44)
6. **Licenses: (0 min)**

**NONE**
7. ***Town Manager's Update (10 min)***
  - a. **Tax Bills:** Have gone out... Mil rate is officially \$16.80 same as last year. The first quarterly payment is due August 15<sup>th</sup>.
  - b. **Foreclosure List:** Liz and I have begun the review and last chance process. Once completed we will present to the board a list of recommended properties to put to bid.
  - c. **Met with Norway Town Manager:** Dennis Lajoie and I had a great meeting covered lots of topics.
  - d. **Soule Trust:** I hope to have a meeting of the Soule Trust board sometime over the next few weeks to begin the work of using proceeds from the trust to benefit the town.
8. ***Citizen's Comments (10 min)***
9. ***Select Board Comments (10 min)***
10. ***Unfinished Business (30 min)***
  - a. Consideration and discussion of the Fire Department.
  - b. Consideration and discussion on Fire Station roof.
  - c. Consideration and discussion on adopting the "Heartbeat of the Hills" as the official slogan for the Town of Paris.
  - d. Consideration and discussion of "Town Office Building" Committee charge.
  - e. Consideration and discussion of EDC subcommittee "Events/Festivals" charge.
  - f. Consideration and discussion of the Cable Franchise agreement.

#### **11. New Business (30 min)**

- a. Consideration and discussion on commercial marijuana.
  - Presentation by Rick Jackson.
- b. Consideration and discussion of re-appointing members.
- c. Consideration and discussion on elevating Richard Little to a full member on the Planning Board.
- d. Consideration and discussion on giving the Town Manager the authorization to sign all necessary paperwork on accepting the Fairview Cemetery on behalf of the Town Fathers.
- e. Consideration and discussion on signing off on the "Citizens comment policy".
- f. Consideration and discussion on settling the taxes with Elizabeth Knox.
- g. Consideration and discussion on recommitting the taxes to Victor Hodgkins.
- h. Consideration and discussion on voting on the MMA Annual Election for Vice President and Executive Committee members.

#### **12. Executive Session (30 min)**

#### **Adjournment**

#### **Additional Information –**

##### **Up and coming dates to mark on your calendars –**

- Selectmen Meeting – August 14, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – August 28, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – September 11, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – September 25, 2017 – 6:30pm at the Paris Town Office

##### **Current vacancies on Boards/Committees:**

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 1 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

##### **Pending Items:**

- ✓ **Moore Park Bathroom**

Town of Paris  
33 Market Square  
South Paris, Maine 04281

**Minutes**

**Selectmen's Meeting**

**Date and Time:** Monday, July 10, 2017

**Location:** Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Buffington. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from June 26, 2017 meeting. Motion made by Mr. Andrews and seconded by Mr. Brackett to approve the minutes from June 26, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 110 (\$3,101.43), 111 (\$14,646.36), 114 (\$20,564.65) and 2 (\$29,831.63):**

On a motion made by Mr. Vaughn and seconded by Mr. Summers to accept Accounts Payable Warrants: 110 (\$3,101.43), 111 (\$14,646.36), 114 (\$20,564.65) and 2 (\$29,831.63) as presented. Motion passed 5-0.

**Payroll Warrants: 109 (\$24,719.02) and 1 (\$23,728.28):**

On a motion made by Mr. Summers and seconded by Mr. Andrews to accept Payroll Warrants: 109 (\$24,719.02) and 1 (\$23,728.28) as presented. Motion passed 5-0.

6. **Licenses:**  
**NONE**

**7. Town Manager's Update:**

- a. **Tax Commitment Update:** We will commit taxes on Wednesday July 12<sup>th</sup>. Tax bills should go out around July 20<sup>th</sup>. The first quarterly payment is due August 15<sup>th</sup>.
- b. **Road Construction:** I met with Rob Prue and All States last week and signed contracts to begin work which should start at the end of August to early September.
- c. **Marijuana:** We are about to embark on a discussion concerning commercial marijuana establishments and social clubs. The first question to consider is whether to prohibit, allow, or create a moratorium for these entities to exist in Paris. This will be on your July 24<sup>th</sup> agenda for consideration and discussion.
- d. **Year-end Revenue Update:** See spreadsheet.

*Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.*

**8. Citizen's Comments:**

*Listen to the tape for full dialogue*

**9. Select Board Comments:**

- Mr. Summers
- Mr. Vaughn

*Listen to the tape for full dialogue*

**10. Unfinished Business:**

- a. Consideration and discussion of the Fire Department. On a motion made by Mr. Brackett and seconded by Mr. Vaughn to table this item. Motion passed 5-0.
- b. Consideration and discussion of giving the Town Manager the authority to sign the sale agreement with Avesta Housing on the Fox School. On a motion made by Mr. Summers and seconded by Mr. Brackett to give the Town Manager authorization to sign the sale agreement with Avesta Housing on the Fox School when it happens. Motion passed 5-0.

**11. New Business:**

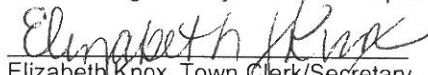
- a. Consideration and discussion on Fire Station roof. On a motion made by Mr. Summers and seconded by Mr. Vaughn to table this item until the July 24<sup>th</sup> meeting. Motion passed 5-0.
- b. Consideration and discussion of establishing an Ad-Hoc "Town Office Building" Committee. On a motion made by Mr. Summers and seconded by Mr. Andrews to approve of establishing an Ad-Hoc "Town Office Building Committee". Motion passed 5-0. Members to include: Town Manager, Town Clerk, Selectmen Summers and residents: Mike Brogan and Dick Penley.
- c. Consideration and discussion on the Background Check Policy. On a motion made by Mr. Summers and seconded by Mr. Andrews to approve the Background Check Policy. Motion passed 5-0.
- d. Consideration and discussion on putting the 2010 Crown Vic out for bid. On a motion made by Mr. Summers and seconded by Mr. Brackett to place the 2010 Crown Vic out for bid as is where is. Motion passed 5-0.
- e. Consideration and discussion on adopting the "Heartbeat of the Hills" as the official slogan for the town of Paris. On a motion made by Mr. Vaughn and seconded by Mr. Brackett to adopt the "Heartbeat of the Hills" as the official slogan for the town of Paris. Mr. Vaughn and Mr. Brackett rescinded their motion and second. On a motion made by Mr. Summers and seconded by Mr. Brackett to table this item until it can be polled. Motion passed 5-0.
- f. Consideration and discussion of creating a sub-committee for the EDC for "Events/Festivals". On a motion made by Mr. Buffington and seconded by Mr. Vaughn to make an Ad-Hoc committee for the EDC for "Events/Festivals". Motion passed 5-0.
- g. Consideration and discussion on appointing Michael Dignan to the School Board for a term of four months. On a motion made by Mr. Summers and seconded by Mr. Vaughn to appoint Michael Dignan to the School Board for a term of four months. Motion passed 5-0.

**12. Executive Session:**

On a motion made by Mr. Buffington and seconded by Mr. Vaughn to enter into executive session pursuant to Title 1 M.S.R.A §405(6)(D) to discuss Labor negotiations at 8:25pm. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Vaughn to exit executive session at 9:42pm. Motion passed 5-0.

**ADJOURNMENT –**

The meeting was adjourned at 9:45pm. Everyone was in favor!

  
Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 24th day of July, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

## Warrant Recap

### Warrant 115

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	198.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00035 CENTRAL MAINE POWER	42.55	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	4,062.34	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAFF.LITE
00678 Central Maine Power Company	60.00	GEN. ASSIST. / SERVICES - UTILITIES / ELECTRICITY
00809 ECI MATERIALS	358.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
01139 HERITAGE-CRYSTAL CLEAN, LLC	306.24	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00112 LEWISTON DAILY SUN	30.15	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01318 MED-CARE AMBULANCE	7.45	POLICE DEPT / 2016 FORD - REPAIR/MAINT / VEHICLE
00070 PARIS UTILITY DISTRICT	11,341.54	UNCLASSIFIED / STORM WATER - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	128.52	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00070 PARIS UTILITY DISTRICT	41,980.30	UNCLASSIFIED / WAGES - PUB. SAFETY / HYDRANTS
00070 PARIS UTILITY DISTRICT	346.94	FIRE DEPT. / FIRE STATION - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	FIRE DEPT. / FIRE STATION - UTILITIES / SEWER
00070 PARIS UTILITY DISTRICT	73.82	HWY SUMMER / TOWN GARAGE - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	48.99	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
00017 PIKE INDUSTRIES, INC.	803.25	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
01236 RICOH USA, INC	18.30	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00087 THE OXFORD GROUP	116.35	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01038 TRACTOR SUPPLY CREDIT PLAN	59.96	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP

<b>Prepaid Total--</b>	<b>0.00</b>
<b>Current Total--</b>	<b>60,232.16</b>
<b>Warrant Total--</b>	<b>60,232.16</b>

## Warrant Recap

### Warrant 116

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	189.85	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01331 G3 FIREARMS	180.00	POLICE DEPT / POLICE DEPT. - OPERATING / AMMUNITIONS
00061 M.M.E.H.T.	2,437.53	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	270.84	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	15.93	GEN'L GOV / HEALTH/DENT.
01201 TRI-COUNTY EMS	178.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.

<b>Prepaid Total--</b>	<b>0.00</b>
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<b>Current Total--</b>	<b>3,272.15</b>
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<b>Warrant Total--</b>	<b>3,272.15</b>
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Warrant Recap

Warrant 117

Vendor-----	Amount	Account-----
01183 MAINE OXY	78.14	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01624 SPRUCE MOUNTAIN TRUCK MEDICS	807.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	254.48	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
<b>Prepaid Total--</b>	<b>0.00</b>	
<b>Current Total--</b>	<b>1,139.62</b>	
<b>Warrant Total--</b>	<b>1,139.62</b>	

## Warrant Recap

### Warrant 4

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00376 AFLAC	204.10	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	330.20	GEN'L GOV / AFLAC HOSP
00376 AFLAC	225.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01084 BUDGET DOCUMENT TECHNOLOGY	136.09	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01331 G3 FIREARMS	420.00	SPEC REV / PD Forfeitur
00530 MODEM WAVS. INC	1,500.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTRACTS
01339 NATIONAL ASSOCIATION OF SRO	40.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00785 NEW ENGLAND STATE POLICE INFO NETW	100.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / DUES/SUBSCR.
00687 PINE TREE ENGINEERING, INC	9,650.00	CAPITAL FUND / USE OF ASSIG - CAPITAL FUND / CATCH BASIN
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00025 STATE OF MAINE, BMV	5,185.25	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	462.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	519.75	GEN'L GOV / MV SALES TAX
<b>Prepaid Total--</b>	<b>0.00</b>	
<b>Current Total--</b>	<b>19,437.04</b>	
<b>Warrant Total--</b>	<b>19,437.04</b>	



## Warrant Recap

### Warrant 6

Vendor-----	Amount	Account-----
00569 AAA FIRE EXTINGUISHER	118.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00569 AAA FIRE EXTINGUISHER	271.25	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01303 ADS ELECTRIC INC	438.19	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01246 ANDROSCOGGIN BANK	9,696.62	DEBT SERVICE / FIRE STATION - DEBT SERVICE / POLICE DEPT
01565 CAROLYN COSTANZI	400.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / PARK CONCERT
00035 CENTRAL MAINE POWER	33.60	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	19.82	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	15.39	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
01653 DEBBIE PELLETIER	250.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / PARK CONCERT
01651 FARRIS ENTERTAINMENT	495.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
01639 FIRSTLIGHT	74.10	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01639 FIRSTLIGHT	52.74	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	19.06	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	26.08	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01473 JASON TARDY	90.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
01233 JOANNE PLUMMER	300.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / PARK CONCERT
00219 JOHN E. O'DONNELL & ASSOC.,INC	1,700.00	ADMIN. / GEN. ADMIN - PROFESSIONAL / ASSESSORS
01654 JPMA STAFF DEVELOPMENT SOLUTIONS LL	480.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00061 M.M.E.H.T.	5,302.55	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	6,314.45	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,125.18	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	252.60	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.60	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	168.40	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	539.25	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	609.27	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	65.25	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	122.75	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	5,302.55	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	6,399.77	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,259.36	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	252.60	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.70	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	126.30	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	539.25	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	567.94	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	60.45	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	130.38	GEN'L GOV / HEALTH/DENT.
01304 MODERN PEST SERVICES	349.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01652 NEVAEH DANCE CIRCUS	450.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
00033 OXFORD COUNTY EAST	133.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS

## Warrant Recap

### Warrant 6

Vendor-----	Amount	Account-----
00025 STATE OF MAINE, BMV	4,184.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	330.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	4,769.74	GEN'L GOV / MV SALES TAX
01447 STEPHEN D CORNING	510.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
01116 T & T CLEANING AND MAINTENANCE	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING SUP
01116 T & T CLEANING AND MAINTENANCE	200.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
00054 VERIZON WIRELESS SERVICES LLC	90.03	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	220.12	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	90.04	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	103.74	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
01587 VICTOR HODGKINS	39.83	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
<hr/>		
<b>Prepaid Total--</b>	<b>0.00</b>	
<b>Current Total--</b>	<b>79,384.25</b>	
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<b>Warrant Total--</b>	<b>79,384.25</b>	