

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, August 28, 2017
PARIS TOWN OFFICE – 6:00 pm**

Meeting with CEBE concerning the Solar Panel – 6:00pm

1. Call to Order by the Chair of the Board.
2. Pledge of Allegiance to the flag led by the Town Manager.
3. Chairman's correspondence.
4. Consideration of the minutes of August 14, 2017.
5. Consideration of the following warrants:
 - Accounts Payable Warrants: 14 (\$3,325.00), 15 (\$655,564.92) and 17 (\$16,002.83)
 - Payroll Warrants: 13 (\$24,433.11) and 16 (\$23,962.85)
6. Licenses:
 - NONE
7. Scott: Recognition of volunteer fire fighters
8. ***Town Manager's Update***
 - a. **CEO:** I am happy to report that Kingston has obtained his LPI certification. Congratulations!
 - b. **LED Lights:** Last week Chris Summers and I met with Wanda Richard from Swaney Lighting concerning LED lighting for town buildings, parks, parking lots, and streetlights.
 - c. **Annual Audit:** Bill Hall from RHR Smith was in for several days last week working on the annual audit. We should have a final report somewhere around the end of the year.
 - d. **1 Paris Hill Committee:** Jamie and I attended the meeting on the 22nd. We talked about how the road crew could help with the boat ramp project.
 - e. **Foreclosed Property Update:** We have sent out last chance notices, before putting properties out to bid. Once this period has expired, we will bring to the board a list of properties for bid.
 - f. **Fox School Update:** Avesta hopes to break ground sometime in December. We will close the deal just before ground breaking. Stay tuned...
9. ***Citizen's Comments***
10. ***Select Board Comments***
11. ***Unfinished Business:***
 - a. Consideration and discussion of the Fire Department.
 - b. Consideration and discussion on Town Signs.
 - c. Consideration and discussion on updating the Boards & Committees.
 - d. Consideration and discussion on awarding the bid for the Storm Water Separation Project.

12. New Business:

- a. Consideration and discussion on approving the Non Standard Use form for the Western Maine Addiction Recovery Initiative.
- b. Consideration and discussion on appointing Earlene Sprague to the 1Paris Hill Committee.
- c. Consideration and discussion on the Citizen's Petition.
- d. Consideration and discussion on writing off unpaid CDBG loans.

13. Executive Session

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – September 11, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – September 25, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – October 23, 2017 – 6:30pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Minutes

Selectmen's Meeting

Date and Time: Monday, August 14, 2017

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Buffington. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence - None
4. Consideration of the minutes from July 24, 2017 meeting. Motion made by Mr. Brackett and seconded by Mr. Summers to approve the minutes from July 24, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 118 (\$9,604.79), 8 (\$571,354.60), 10 (\$23,343.05) and 12 (\$65,692.65)

On a motion made by Mr. Summers and seconded by Mr. Brackett to accept Accounts Payable Warrants: **118 (\$9,604.79), 8 (\$571,354.60), 10 (\$23,343.05) and 12 (\$65,692.65)** as presented. Motion passed 5-0.

Payroll Warrants: 7 (\$23,699.13), 9 (\$25,188.10) and 11 (\$26,745.66)

On a motion made by Mr. Summers and seconded by Mr. Andrews to accept Payroll Warrants: **7 (\$23,699.13), 9 (\$25,188.10) and 11 (\$26,745.66)** as presented. Motion passed 5-0.

6. **Licenses:**
NONE

7. Town Manager's Update:

- a. **Website: Business and Resource Directory:** It's new and it's waiting for you. If you have a business or area resource that everyone should know about... log on the town website, click on the icon, click here, and fill out the form. It's that easy.
- b. **Soule Trust:** The Trust Board met on Friday the 4th and voted to bring to town meeting a request that \$25,000 be withdrawn from the Trust and deposited into a dedicated account to be used for the beautification of Paris, and further, that a minimum of \$5,000 be withdrawn from the Trust on an ongoing annual basis for the same purpose so long as the Trust fund balance does not dip below the original principle of \$131,008.50.
- c. **CIP:** Work is now underway with all department heads to inventory assets, establish capital replacement priorities, and create an updated Capital Improvement Plan.
- d. **T.O. Building Committee:** Met on Thursday the 10th and started work on creating a game plan for the town office.
- e. **Parks & Rec Committee:** I attended the meeting on the 7th. After discussion by all, it was decided that 1 Paris Hill will now be a sub-committee of Parks & Rec. I hope to have all the details worked out by the 28th for your consideration and vote. Discussion also took place concerning prep work for Christmas lights in the park.
- f. **Fuel Contracts:** To give the Town Manager the authorization to sign up for heat, diesel and propane contracts for the town. On a motion made by Mr. Vaughn and seconded by Mr. Summers to give the Town Manager authorization to sign heating contracts. Motion passed 5-0.
- g. **Petition:** The Citizen's Petition has been turned into the Town Clerk and passed over to the Select Board. On a motion made by Mr. Buffington and seconded by Mr. Vaughn to put the petition on the August 28, 2017 agenda. Motion passed 5-0.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments:

Listen to the tape for full dialogue

9. Select Board Comments:

- Mr. Andrews – Talked about the sign colors

Listen to the tape for full dialogue

10. Unfinished Business:

- a. Consideration and discussion of the Fire Department. Discussion only
- b. Consideration and discussion on Town Signs. On a motion made by Mr. Summers and seconded by Mr. Brackett to table this item until the next meeting. Motion passed 5-0.
- c. Consideration and discussion of EDC subcommittee "Events/Festivals" charge. On a motion made by Mr. Vaughn and seconded by Mr. Andrews to approve the "Events/Festivals" charge as written with the deletion of the word "ad-hoc". Motion passed 5-0.
- d. Consideration and discussion on commercial marijuana. On a motion made by Mr. Buffington and seconded by Mr. Andrews to set-up an Ad-Hoc Committee consisting of a Planning Board member, Select Board member and an Attorney (Lawyer) to do research on commercial marijuana. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Andrews to hold a public hearing on September 18, 2017 at 6:30pm at the Paris Fire Station to hear questions and comments on commercial marijuana. Motion passed 5-0.
- e. Consideration and discussion on the "Citizens comment policy". On a motion made by Mr. Summers and seconded by Mr. Brackett to accept the "Citizens comment policy". Motion passed 5-0.

11. New Business:

- a. Consideration and discussion on the electricity in Moore Park. No action taken, discussion only.
- b. Consideration and discussion on the website privacy policy. On a made by Mr. Brackett and seconded by Mr. Summers to approve the website privacy policy as written. Motion passed 5-0.
- c. Consideration and discussion on 1 Paris Hill boat launch. No action taken, discussion only.
- d. Consideration and discussion on staff attending the MMA Convention in October. No action taken, discussion only.
- e. Consideration and discussion on updating the Boards & Committees. No action taken, discussion only.
- f. Consideration and discussion on appointing Brad Frost to PUD. On a motion made by Mr. Summers and seconded by Mr. Vaughn to appoint Brad Frost as a Director to the PUD. Motion passed 5-0.
- g. Consideration and discussion on setting a meeting with CEBE regarding the solar panel. On a motion made by Mr. Andrews and seconded by Mr. Brackett to meet with the CEBE on the Solar Panel at the OHCHS on August 28, 2017 at 6pm. Motion passed 5-0.
- h. Consideration and discussion on a presentation by Mr. Merz. Listen to the tape for full dialogue, as a presentation was given by Mr. Merz and Ms. Glynn.

12. Executive Session:
NONE

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Brackett to adjourn the meeting at 9:00pm.
Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 14th day of August, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

Warrant Recap

Warrant 14

Vendor-----	Amount	Account-----
00033 OXFORD COUNTY EAST	3,268.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00033 OXFORD COUNTY EAST	57.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
Prepaid Total--	0.00	
Current Total--	3,325.00	
Warrant Total--	3,325.00	

Warrant Recap

Warrant 15

Vendor-----	Amount	Account-----
00376 AFLAC	204.10	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	330.20	GEN'L GOV / AFLAC HOSP
00376 AFLAC	225.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
00090 AVCOG	5,618.18	ADMIN. / GEN. ADMIN - GEN SUPPLIES / AVCOG DUES
00439 BERNSTEIN SHUR	671.18	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	325.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	3,356.18	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	653.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	930.18	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00894 DAVE'S SMALL ENGINE REPAIR	76.07	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	204.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01062 FULLY INVOLVED, LLC	1,100.00	FIRE DEPT. / FIRE DEPT - REPAIR/MAINT / CONTRACTS
00199 HAMLIN MEMORIAL LIBRARY	1,250.00	SOCIAL SERV. / HAMLIN LIB. - PROGRAMS / LIBRARIES
01288 HARVEY'S REPAIR	543.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00007 HOWARD P. FAIRFIELD, INC.	1,765.57	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00007 HOWARD P. FAIRFIELD, INC.	-895.00	GEN'L GOV / AP CR MEMOS
00007 HOWARD P. FAIRFIELD, INC.	-870.57	GEN'L GOV / AP CR MEMOS
00067 JCW DISTRIBUTORS INC	96.04	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	2.99	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	17.99	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00067 JCW DISTRIBUTORS INC	-48.50	GEN'L GOV / AP CR MEMOS
00041 M.S.A.D. #17	262,244.57	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
00501 Morrison & Sylvester	1,635.86	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01655 NORTHEAST RENTAL HOUSING	307.00	GEN. ASSIST. / SERVICES - UTILITIES / RENT
00131 NORWAY-PARIS COMMUNITY TV, INC.	12,122.80	GEN'L GOV / STATE CABLE
00039 NPSW	20,833.34	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00033 OXFORD COUNTY EAST	95.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00015 OXFORD COUNTY TREASURER	284,516.00	INTER-GOV'T / COUNTY TAXES - FEES / COUNTY TAXES
00198 PARIS PUBLIC LIBRARY ASSOCIATION	42,500.00	SOCIAL SERV. / PARIS LIB. - PROGRAMS / LIBRARIES
00070 PARIS UTILITY DISTRICT	124.08	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00771 PERFECT STITCH EMBROIDERY INC.	40.95	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00771 PERFECT STITCH EMBROIDERY INC.	223.44	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00771 PERFECT STITCH EMBROIDERY INC.	220.40	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00189 RESPONSIBLE PET CARE	308.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01624 SPRUCE MOUNTAIN TRUCK MEDICS	531.42	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	292.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	292.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	292.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	292.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01184 ST. LAWRENCE & ATLANTIC RAILROAD	600.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTRACTS
00208 STAPLES CREDIT PLAN	71.47	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE

Warrant Recap

Warrant 15

Vendor-----	Amount	Account-----
00208 STAPLES CREDIT PLAN	162.99	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00208 STAPLES CREDIT PLAN	230.30	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	62.01	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	348.43	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	41.99	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	81.45	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	180.14	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	-1.48	GEN'L GOV / AP CR MEMOS
00208 STAPLES CREDIT PLAN	-12.03	GEN'L GOV / AP CR MEMOS
00025 STATE OF MAINE, BMV	4,603.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	429.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	3,569.50	GEN'L GOV / MV SALES TAX
00513 TWIN TOWN GLASS	302.50	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00106 VETERINARY SUPPORT SERVICES	68.80	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01587 VICTOR HODGKINS	139.85	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
01450 WEX BANK	818.53	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL
01450 WEX BANK	340.42	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	127.63	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	128.65	FIRE DEPT. / FIRE DEPT - OPERATING / DIESEL
01209 WITMER PUBLIC SAFETYGROUP, INC.	248.89	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
Prepaid Total--	0.00	
Current Total--	655,564.92	
Warrant Total--	655,564.92	

Warrant 17

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	153.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	101.70	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	439.60	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	219.80	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00029 BIG RIG SHOP	92.72	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	139.08	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00035 CENTRAL MAINE POWER	32.32	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	62.36	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
01204 FASTENAL COMPANY	8.74	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01204 FASTENAL COMPANY	107.39	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01639 FIRSTLIGHT	75.15	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01639 FIRSTLIGHT	54.03	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	19.36	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	25.22	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
00487 FREIGHTLINER OF MAINE	265.88	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00487 FREIGHTLINER OF MAINE	108.92	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01172 HARRIS COMPUTER SYSTEMS	13,043.36	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CONTRACTS
00007 HOWARD P. FAIRFIELD, INC.	781.49	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00007 HOWARD P. FAIRFIELD, INC.	-781.49	GEN'L GOV / AP CR MEMOS
01356 MAINE MUNICIPAL TAX COLLECTORS' AND	75.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
01304 MODERN PEST SERVICES	62.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00501 Morrison & Sylvester	25.06	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00771 PERFECT STITCH EMBROIDERY INC.	24.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00227 REIDS SERVICE CENTER, INC.	59.96	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01660 TIRE WAREHOUSE	9.99	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00054 VERIZON WIRELESS SERVICES LLC	48.87	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	96.64	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	48.88	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	62.58	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
00359 WAL-MART COMMUNITY	85.93	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	12.35	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	34.11	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	19.88	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00359 WAL-MART COMMUNITY	41.44	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00359 WAL-MART COMMUNITY	298.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00359 WAL-MART COMMUNITY	40.94	FIRE DEPT. / FIRE DEPT - REPAIR/MAINT / CONTRACTS
00359 WAL-MART COMMUNITY	-148.00	GEN'L GOV / AP CR MEMOS
00476 WESTERN MAINE STEEL COMPANY	155.67	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
Prepaid Total--	0.00	
Current Total--	16,002.83	
Warrant Total--	16,002.83	