

**TOWN OF PARIS  
BOARD OF SELECTMEN**

**Monday, September 25, 2017  
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of September 11, 2017.**
5. **Consideration of the following warrants:**
  - Accounts Payable Warrants: 23 (\$34,539.18), and 25 (\$34,875.75)**
  - Payroll Warrants: 22 (\$26,965.14) and 24 (\$24,788.96)**
6. **Licenses:**
  - NONE**
7. **Town Manager's Update**
  - a. **Assistant Fire Chief:** I am pleased to announce that I have hired Mark Blaquiere to be our Assistant Fire Chief. He begins Monday October 2<sup>nd</sup>, with scheduled hours Monday through Friday from 8am to 4:30pm.
  - b. **Road Projects:** Work is now under way on Mt. Mica and soon Cottage St. Please use both caution and patience. We hope to have the projects completed over the next several weeks.
  - c. **Catch Basin Project:** Work continues... please watch for updates.
  - d. **Building Committee:** We explored the building exterior and started to brain storm ideas. I have consulted Larry O'Rourke concerning an energy audit on the building.
  - e. **LED Lighting for Fire Station and Highway Garage:** We recently met with Wanda Richard from Swaney at both locations to review our current situation, and to make recommendations.
  - f. **TM Meeting:** The Town Managers of Paris, Norway, and Oxford along with the Oxford County Administrator recently meet for an extended lunch to get to know one another and to exchange ideas.
  - g. **Town Office Closed Wednesday October 4<sup>th</sup>:** Just a friendly reminder as the staff will be at the MMA Conference.
  - h. **NPSW Frost Hill Meeting:** Rusty, Gary, and I along with several folks from Norway met with the DEP last Thursday at Frost Hill to discuss closing the facility and the necessary steps that will need to be taken.
8. **Citizen's Comments**
9. **Select Board Comments**
10. **Unfinished Business:**
  - a. Consideration and discussion concerning the "Citizen's Petition".
  - b. Consideration and discussion concerning quit claim properties back to Paris residents.
  - c. Consideration and discussion concerning putting out to bid tax acquired properties in Paris.

#### **11. New Business:**

- a. Consideration and discussion concerning the Oxford County ME Hazard Mitigation Plan.
- b. Consideration and discussion concerning Town Manager performance review.
- c. Consideration and discussion concerning the Assist Fire Chief job description.
- d. Consideration and discussion concerning the Handyman job description.
- e. Consideration and discussion concerning a contract with Bonney Staff Center.
- f. Consideration and discussion concerning appointing Jack Higgins to the Cemetery Committee.
- g. Consideration and discussion concerning appointing Jack Higgins to the NPSW Board.

#### **12. Executive Session**

### **Adjournment**

### **Additional Information –**

#### **Up and coming dates to mark on your calendars –**

- Selectmen Meeting – October 10, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – October 23, 2017 – 6:30pm at the Paris Town Office
- Elections – November 7, 2017 – 8am to 8pm at the Paris Fire Station

#### **Current vacancies on Boards/Committees:**

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

#### **Pending Items:**

- ✓ Personal Property
- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Boards & Committees

Town of Paris  
33 Market Square  
South Paris, Maine 04281

Minutes

**Selectmen's Meeting**

**Date and Time:** Monday, September 11, 2017

**Location:** Paris Town Office

***Public Hearing – 6:30pm***

*To hear questions and comments regarding 2017-2018 updated Appendices A-D of the General Assistance Ordinance. The Chair, Mr. Buffington opened the public hearing up at 6:30pm. There were 15 residents present. Ms. Moxcey spoke to the Board and residents present in regards to this matter. Some of the residents asked questions of Ms. Moxcey. The Chair, Mr. Buffington closed the public hearing at 6:37pm.*

1. The Selectmen's meeting was called to order at 6:38pm by the Chair, Mr. Buffington. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – Letter from Warren Sessions @ NPSW to be placed with prior complaints, highway issues on King Hill Road, Nichol Street and a tree issue on Tremont Street.
4. Consideration of the minutes from August 28, 2017, and Special meeting August 31, 2017. Motion made by Mr. Vaughn and seconded by Mr. Brackett to approve the minutes from August 28, 2017, and Special meeting August 31, 2017 to have the August 31, 2017 meeting minutes amended to include the "Causes for having Ms. Jamison removed from the town Boards and Committees. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 19 (\$32,264.30), and 21 (\$46,874.61)**

On a motion made by Mr. Brackett and seconded by Mr. Summers to accept Accounts Payable Warrants: 19 (\$32,264.30) and 21 (\$46,874.61) as presented. Motion passed 5-0.

**Payroll Warrants: 18 (\$23,882.52) and 20 (\$26,986.23)**

On a motion made by Mr. Summers and seconded by Mr. Andrews to accept Payroll Warrants: 18 (\$23,882.52) and 20 (\$26,986.23) as presented. Motion passed 5-0.

6. Licenses:  
    **NONE**

**7. Town Manager's Update**

- a. **EMS Update:** Just a reminder that the town of Paris will stop EMS first responder service as of October 1<sup>st</sup>. Our community will continue to be served by PACE.
- b. **Foreclosed Property Update:** We hope to have the list of quitclaim deeds for you to sign off on, and remaining foreclosed properties to be put out to bid for you on September 25<sup>th</sup>.
- c. **Assistant Fire Chief:** We have posted the help wanted info internally at the fire station and will be accepting application through 3pm Friday September 15<sup>th</sup>. Scott Hunter, Jon Longley, and I will review apps on the 18<sup>th</sup>.
- d. **Catch Basin Project:** Contracts have been signed, the work begins immediately, and should be completed late spring.
- e. **Marijuana:** The changes still going on in Augusta concerning the commercial usage of marijuana, cancel the marijuana forum that was to be held on September 18, 2017.

*On a motion made by Mr. Summers and seconded by Mr. Andrews to call off the forum for September 18, 2017. Motion passed 5-0.*

*Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.*

**8. Citizen's Comments**

Listen to the tape for full dialogue

**9. Select Board Comments**

- Mr. Andrews – Non-internet residents and getting information out to them.

**10. Unfinished Business**

- a. Consideration and discussion concerning the Fire Department. This item was a discussion only, Mr. Longley did give the Board an update.
  - b. Consideration and discussion concerning the MMA Conference on October 4 and 5, 2017 being held in Augusta. On a motion made by Mr. Brackett and seconded by Mr. Summers to close the office on October 4, 2017 so the Clerks may attend the conference. Motion passed 5-0.
- 11 e. Consideration and discussion concerning "Maine Go Gold" Proclamation. Ms. Gurschick explained to the Board her request for the Town to "Go Gold". On a motion made by Mr. Vaughn and seconded by Mr. Andrews to "Go Gold". Motion passed 5-0.

**11. New Business**

- a. Consideration and discussion concerning the GA Ordinance. On a motion made by Mr. Summers and seconded by Mr. Brackett to approve the changes to the GA Ordinance. Motion passed 5-0.
- b. Consideration and discussion concerning the Police Cruiser bids. On a motion made by Mr. Summers and seconded by Mr. Andrews to sell the cruiser to William Pollard for \$910.10. Motion passed 5-0.
- c. Consideration and discussion concerning appointing Jennifer Lewis to the Parks & Rec Committee. On a motion made by Mr. Summers and seconded by Mr. Andrews to appoint Jennifer Lewis to the Parks & Rec Committee. Motion passed 5-0.
- d. Consideration and discussion concerning setting a different date for the October 9, 2017 meeting as that day is a holiday. On a motion made by Mr. Brackett and seconded by Mr. Vaughn to change the October 9 meeting to October 10, 2017 at 6:30pm. Motion passed 5-0.
- e. Consideration and discussion concerning "Maine Go Gold" Proclamation. This agenda item was moved up.
- f. Consideration and discussion concerning on setting an Exploratory meeting with CEBE regarding the Solar Farm. On a motion made by Mr. Andrews and seconded by Mr. Vaughn to set up a meeting with CEBE. Motion passed 5-0.
- g. Consideration and discussion concerning a business survey for Board approval. On a motion made by Mr. Andrews and seconded by Mr. Brackett to move forward with the survey. Motion passed 5-0.

**ADJOURNMENT –**

On a motion made by Mr. Summers and seconded by Mr. Brackett the meeting was adjourned at 7:45pm.  
Everyone was in favor!

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Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 25th day of September, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

## Warrant Recap

### Warrant 23

Vendor-----	Amount	Account-----
00350 BLOW BROS.	82.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
00350 BLOW BROS.	114.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
00350 BLOW BROS.	82.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
00035 CENTRAL MAINE POWER	32.09	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	20.20	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	16.78	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
01340 INDUSTRIAL STITCHING	73.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00112 LEWISTON DAILY SUN	38.85	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
00061 M.M.E.H.T.	5,302.55	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	8,620.15	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	5,501.94	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,034.90	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	252.60	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	294.70	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	168.40	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	539.25	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	577.04	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	61.20	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	117.51	GEN'L GOV / HEALTH/DENT.
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
01529 STAPLES CREDIT PLAN 8953	50.38	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00025 STATE OF MAINE, BMV	3,215.25	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	297.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,807.70	GEN'L GOV / MV SALES TAX
00087 THE OXFORD GROUP	196.90	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01450 WEX BANK	382.72	FIRE DEPT. / FIRE DEPT - OPERATING / DIESEL
01450 WEX BANK	115.89	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	493.76	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	1,040.43	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL

**Prepaid Total-- 0.00**

**Current Total-- 34,539.18**

**Warrant Total-- 34,539.18**

## Warrant Recap

### Warrant 25

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	60.00	HWY SUMMER / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
01662 ARBITRARY AGGRESSION	60.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00090 AVCOG	150.00	BOARDS/COMM. / PLANNING BD. - UNCLASSIFIED / ADVERTISING
00439 BERNSTEIN SHUR	877.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	4,094.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	4,955.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	301.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	4,518.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	450.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
01154 COMMUNICATION CONSULTING	10,487.00	POLICE DEPT / POLICE DEPT. - COMMUN. / RADIOS
00708 Concentra Medical Centers	74.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00288 MAINE CHIEF OF POLICE ASSOC.	75.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00223 MAINE MUNICIPAL ASSOCIATION	560.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00034 MOWATT, HARTLEY H. JR	194.02	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00033 OXFORD COUNTY EAST	692.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00771 PERFECT STITCH EMBROIDERY INC.	96.50	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00771 PERFECT STITCH EMBROIDERY INC.	19.50	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
01532 ROWE & SON REFRIGERATION	152.22	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01624 SPRUCE MOUNTAIN TRUCK MEDICS	573.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00025 STATE OF MAINE, BMV	4,222.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	264.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,062.88	GEN'L GOV / MV SALES TAX
01186 W.H. DEMMONS, INC.	813.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01209 WITMER PUBLIC SAFETYGROUP, INC.	62.38	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.

**Prepaid Total-- 0.00**

**Current Total-- 34,875.75**

**Warrant Total-- 34,875.75**