

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Tuesday, October 10, 2017
PARIS TOWN OFFICE – 6:30 pm**

1. Call to Order by the Chair of the Board.
2. Pledge of Allegiance to the flag led by the Town Manager.
3. Chairman's correspondence.
4. Consideration of the minutes of September 25, 2017.
5. Consideration of the following warrants:
 - Accounts Payable Warrants: 28 (\$6,222.34), and 29 (\$38,467.01)
 - Payroll Warrants: 26 (\$25,755.58), and 27 (\$26,361.48)
6. Licenses:
 - NONE
7. *Town Manager's Update*
 - a. **Town Sign Road Trip:** John Andrews, Jamie, and I placed markers for signs on Rt.'s 26, 117, and 119. We have one more to place then MDOT will review.
 - b. **Fire Chief and Assistant Fire Chief:** On Monday October 2nd, Liz swore in Jon Longley as Fire Chief/Fire Warden, and Mark Blaquiére as Assistant Fire Chief. Congratulations gentlemen.
 - c. **Avesta Fox School Update:** it now looks like a February closing time frame to complete the sale. Stay tuned.
 - d. **Road Construction Update:** Paving on Mt. Mica and Cottage St. is now complete with just some shoulder work remaining.
8. *Citizen's Comments*
9. *Select Board Comments*
10. *Unfinished Business:*
 - a. NONE
11. *New Business:*
 - a. Consideration and discussion concerning a Special Town Meeting Warrant.
 - b. Consideration and discussion concerning a Non-Standard Form for the Aspire Higher march.
 - c. Consideration and discussion concerning non Paris residents on the NPSW board.
 - d. Consideration and discussion concerning quit claim properties back to Paris residents.
 - e. Consideration and discussion concerning the Alternate CEO.
 - f. Consideration and discussion concerning the resignation of Tony Giambro from the NPSW Board.
 - g. Consideration and discussion concerning appointing Neil Banta to the NPSW Board.

12. Executive Session

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss Town Manager's – yearly review.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – October 23, 2017 – 6:30pm at the Paris Town Office
- Elections – November 7, 2017 – 8am to 8pm at the Paris Fire Station
- Selectmen Meeting – November 13, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – November 27, 2017 – 6:30pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternate
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ Personal Property
- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Boards & Committees

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, September 25, 2017

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Buffington. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – NONE
4. Consideration of the minutes from September 11, 2017 meeting. Motion made by Mr. Brackett and seconded by Mr. Vaughn to approve the minutes from September 11, 2017 meeting. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 23 (\$34,539.18), and 25 (\$34,875.75)

On a motion made by Mr. Vaughn and seconded by Mr. Summers to accept Accounts Payable Warrants: 23 (\$34,539.18), and 25 (\$34,875.75) as presented. Motion passed 5-0.

Payroll Warrants: 22 (\$26,965.14) and 24 (\$24,788.96)

On a motion made by Mr. Summers and seconded by Mr. Andrews to accept Payroll Warrants: 22 (\$26,965.14) and 24 (\$24,788.96) as presented. Motion passed 5-0.

6. **Licenses:**
NONE

7. **Town Manager's Update**

- a. **Assistant Fire Chief:** I am pleased to announce that I have hired Mark Blaquiere to be our Assistant Fire Chief. He begins Monday October 2nd, with scheduled hours Monday through Friday from 8am to 4:30pm.
- b. **Road Projects:** Work is now under way on Mt. Mica and soon Cottage St. Please use both caution and patience. We hope to have the projects completed over the next several weeks.
- c. **Catch Basin Project:** Work continues... please watch for updates.
- d. **Building Committee:** We explored the building exterior and started to brain storm ideas. I have consulted with Larry O'Rourke concerning an energy audit on the building.
- e. **LED Lighting for Fire Station and Highway Garage:** We recently met with Wanda Richard from Swaney at both locations to review our current situation, and to make recommendations.
- f. **TM Meeting:** The Town Managers of Paris, Norway, and Oxford along with the Oxford County Administrator recently met for an extended lunch to get to know one another and to exchange ideas.
- g. **Town Office Closed Wednesday October 4th:** Just a friendly reminder as the staff will be at the MMA Conference.
- h. **NPSW Frost Hill Meeting:** Rusty, Gary, and I along with several folks from Norway met with the DEP last Thursday at Frost Hill to discuss closing the facility and the necessary steps that will need to be taken.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. **Citizen's Comments**

Listen to the tape for full dialogue

9. **Select Board Comments**

- Mr. Vaughn – Highway crew is doing the best they can with all the projects going on.
- Mr. Brackett – Some fill is needed on Western Avenue where they have cut the road.

10. *Unfinished Business*

- a. Consideration and discussion concerning the "Citizen's Petition". The Board members discussed amongst themselves regarding this agenda item, and had the Town Manager read a letter from the Town's Attorney. On a motion made by Mr. Brackett and seconded by Mr. Summers to hold a "Special Town Meeting" on the petition submitted. Motion failed 1-4 (Mr. Summers voted yes, Mr. Buffington, Mr. Andrews, Mr. Brackett and Mr. Vaughn voted no).
- b. Consideration and discussion concerning quitclaim properties back to Paris residents. On a motion made by Mr. Summers and seconded by Mr. Brackett to sign the quitclaim deeds back to the Paris residents. Motion passed 5-0.
- c. Consideration and discussion concerning putting out to bid tax acquired properties in Paris. On a motion made by Mr. Summers and seconded by Mr. Vaughn to put the tax acquired properties out to bid. Motion passed 5-0.

11. *New Business*

- a. Consideration and discussion concerning the Oxford County ME Hazard Mitigation Plan. On a motion made by Mr. Summers and seconded by Mr. Vaughn to approve the Oxford County ME Hazard Mitigation Plan. Motion passed 5-0.
- b. Consideration and discussion concerning Town Manager performance review. On a motion made by Mr. Andrews and seconded by Mr. Brackett to hold an executive session meeting on October 10, 2017 at the end of the regular meeting to discuss the Town Manager's performance review. Motion passed 5-0.
- c. Consideration and discussion concerning the Assist Fire Chief job description. On a motion made by Mr. Vaughn and seconded by Mr. Andrews to approve the Assist Fire Chief job description. Motion passed 5-0.
- d. Consideration and discussion concerning the Handyman job description. On a motion made by Mr. Brackett and seconded by Mr. Vaughn to approve the Handyman job description. Motion passed 5-0.
- e. Consideration and discussion concerning a contract with Bonney Staff Center. On a motion made by Mr. Brackett and seconded by Mr. Vaughn to authorize the Town Manager to sign a contract for current employees. Motion passed 5-0.
- f. Consideration and discussion concerning appointing Jack Higgins to the Cemetery Committee. On a motion made by Mr. Brackett and seconded by Mr. Summers to appoint Jack Higgins to the Cemetery Committee. Motion passed 5-0.
- g. Consideration and discussion concerning appointing Jack Higgins and Robert Ripley to the NPSW Board. On a motion made by Mr. Vaughn and seconded by Mr. Andrews to appoint both Jack Higgins and Robert Ripley to the NPSW Board. Motion passed 5-0.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Brackett the meeting was adjourned at 8:00pm.
Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 10th day of October, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

Warrant 29

Vendor-----	Amount	Account-----
00569 AAA FIRE EXTINGUISHER	105.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00949 ADMIRAL FIRE & SAFETY, INC	272.95	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	135.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	147.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	363.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	124.95	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	249.95	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	120.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00376 AFLAC	204.10	GEN'L GOV / AFLAC CANCER
00376 AFLAC	327.48	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	330.20	GEN'L GOV / AFLAC HOSP
00376 AFLAC	225.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	157.30	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01451 BERGERON PROTECTIVE CLOTHING LLC	1,177.03	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00029 BIG RIG SHOP	62.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00035 CENTRAL MAINE POWER	155.67	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	16.90	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	191.77	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	218.08	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	810.73	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	0.14	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	44.55	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
01154 COMMUNICATION CONSULTING	85.00	FIRE DEPT. / FIRE DEPT - COMMUN. / RADIOS
01154 COMMUNICATION CONSULTING	190.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00809 ECI MATERIALS	102.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
01204 FASTENAL COMPANY	20.13	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00008 FIRE TECH & SAFETY OF N.E.,INC	36.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01472 GREAT AMERICA FINANCIAL SVCS.	112.13	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01514 HADLEY'S	500.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00121 HANNAFORD BROS.	45.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
01139 HERITAGE-CRYSTAL CLEAN, LLC	305.83	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01664 HYDRAULIC HOSE & ASSEMBLIES	42.88	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00036 INLAND FISHERIES & WILDLIFE	206.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	330.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	929.01	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	339.75	GEN'L GOV / IFW FEES
00139 K.L. JACK	27.91	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01613 KINGSTON BROWN	53.23	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00610 KNOX, ELIZABETH	149.06	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00223 MAINE MUNICIPAL ASSOCIATION	19,319.25	UNCLASSIFIED / WORKERS COMP - INSURANCES / WORKERS COMP
00223 MAINE MUNICIPAL ASSOCIATION	55.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
01304 MODERN PEST SERVICES	62.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01396 MONTAGE ENTERPRISES INC	421.17	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP

Warrant Recap

Warrant 29

Vendor-----	Amount	Account-----
00825 NEW ENGLAND CRANE	384.00	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01665 NICKOLAS GILBERT	364.40	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
01258 NORTRAX INC	74.84	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00033 OXFORD COUNTY EAST	302.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00017 PIKE INDUSTRIES, INC.	377.20	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
00084 RECORD BUILDING SUPPLY INC.	13.69	HWY SUMMER / TOWN GARAGE - REPAIR/MAINT / BLDG
01236 RICOH USA, INC	18.44	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01053 SAMSON, GERALD	36.92	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00025 STATE OF MAINE, BMV	6,109.25	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	198.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	503.04	GEN'L GOV / MV SALES TAX
01455 SWAN ISLAND PRESS	420.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / DUES/SUBSCR.
01116 T & T CLEANING AND MAINTENANCE	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING SUP
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
01115 TREASURER, STATE OF MAINE	12.00	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	106.80	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	15.20	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	3.00	GEN'L GOV / DOG LICENSE
00086 TREASURER, STATE OF MAINE-PLUM	72.50	GEN'L GOV / PLUMB. FEES
Prepaid Total--	0.00	
Current Total--	38,467.01	
Warrant Total--	38,467.01	

Warrant Recap

**** REPRINT ****

Warrant 28

10/05/2017

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Vendor-----	Amount	Account-----
00596 A. D. ELECTRIC, INC.	387.14	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00231 ABC RUBBISH, INC.	50.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	50.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / RUBB.REMOVAL
00350 BLOW BROS.	82.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
00350 BLOW BROS.	114.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
00350 BLOW BROS.	82.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
01256 CENTRAL MAINE FIRE ATTACK SCHOOL IN	1,350.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00035 CENTRAL MAINE POWER	66.62	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	32.83	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	41.71	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00708 Concentra Medical Centers	163.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
01663 DANIEL REAVIS	338.64	CAPITAL FUND / USE OF ASSIG - CAPITAL FUND / ABATEMENT EX
01340 INDUSTRIAL STITCHING	73.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. - FOX SCHOOL
00070 PARIS UTILITY DISTRICT	48.99	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
01488 PINE POINT FTC FIRE TRAINING	60.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00025 STATE OF MAINE, BMV	2,536.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	132.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	275.00	GEN'L GOV / MV SALES TAX
Prepaid Total--	0.00	
Current Total--	6,222.34	
Warrant Total--	6,222.34	