

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, November 13, 2017
PARIS TOWN OFFICE – 6:30 pm**

PUBLIC HEARING

*To hear questions and comments regarding a liquor license and special entertainment permit for
X-Vault Pub & Provisions, 10 Market Square, Suite1, South Paris, ME.*

PUBLIC HEARING

*To hear questions and comments regarding a Bottle Club application (BYOB) for
American Legion Foster Carroll Post #72, 12 Church Street, South Paris, ME.*

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of October 23, 2017.**
5. **Consideration of the following warrants:**

Accounts Payable Warrants: 36 (\$355,568.23), 37 (\$22,278.64), and 39 (\$164,773.15)

Payroll Warrants: 35 (\$22,047.01), and 38 (\$22,245.86)

6. **Licenses:**

- a. Consideration and Discussion concerning a renewal liquor license and special entertainment permit for X-Vault Pub & Provisions, 10 Market Square, Suite1, South Paris, ME
(Please remember to sign with a blue pen)
- b. To hear questions and comments regarding a Bottle Club application (BYOB) for American Legion Foster Carroll Post #72, 12 Church Street, South Paris, ME
(Please remember to sign with a blue pen)
- c. Consideration and Discussion concerning a renewal liquor license for Western Maine Gourmet DBA: Maurice Restaurant, 109 Main Street, South Paris, ME 04281.
(Please remember to sign with a blue pen)

7. **Town Manager's Update**

- a. **Fair View Cemetery:** We are close to finally accepting the cemetery from the Parsons Family. The game plan calls for the signing over the cemetery and half of the trust dollars now and the remaining trust dollars sometime in 2018.
- b. **2018 Health Insurance Rate Increase:** Our rate will increase 6% for 2018. I will budget all departments at a 9% increase to offset any increase for the first half of 2019.
- c. **Catch Basin Project:** Pratt & Sons should have all of their catch basin work completed over the next couple of weeks. The Town will have its catch basin work completed in the spring. We are of course to roll the construction loan into the bond loan sometime before July 1st 2018.
- d. **Fire Station Roof:** Work has been completed. Thank You IRC.
- e. **Fox School Update:** We are still on course to close sometime in early 2018.

8. **Citizen's Comments**

9. Select Board Comments

10. Unfinished Business:

- a. Consideration and discussion concerning Boards and Committees vacancies.

11. New Business:

- a. Consideration and discussion concerning on electing a new Vice Chair.
- b. Consideration and discussion concerning the Chamber of Commerce membership.
- c. Consideration and discussion concerning the December 25, 2017 Selectmen meeting.
- d. Consideration and discussion concerning decorating the Town Office for Christmas using existing supplies.
- e. Consideration and discussion to authorize the Town Manager to negotiate and sign with the MDOT concerning just compensation for land and land rights as it relates to the Billings Bridge project.

12. Executive Session

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss Town Manager performance review.

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – November 27, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – December 11, 2017 – 6:30pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ Personal Property
- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Boards & Committees
- ✓ Alternate CEO.
- ✓ Business Survey

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, October 23, 2017

Location: Paris Town Office

Public Hearing – 6:30pm

To hear questions and comments regarding a liquor license for Stars & Strikes Bowling Center, 108 Park Street, South Paris, ME. The Chair, Mr. Buffington opened the public hearing up at 6:30pm. There were 7 residents present. Hearing no questions Mr. Buffington closed the public hearing at 6:33pm.

1. The Selectmen's meeting was called to order at 6:34pm by the Chair, Mr. Buffington. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – None.
4. Consideration of the minutes from October 10, 2017. Motion made by Mr. Vaughn and seconded by Mr. Brackett to approve the minutes from October 10, 2017. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 32 (\$72,288.83), and 33 (\$497,067.16)

On a motion made by Mr. Summers and seconded by Mr. Brackett to accept Accounts Payable Warrants: 32 (\$72,288.83), and 33 (\$497,067.16) as presented. Motion passed 5-0.

Payroll Warrants: 30 (\$25,307.19), and 31 (\$25,907.33)

On a motion made by Mr. Summers and seconded by Mr. Vaughn to accept Payroll Warrants: 30 (\$25,307.19), and 31 (\$25,907.33) as presented. Motion passed 5-0.

6. Licenses:

- a. Consideration and Discussion concerning a Liquor License and Special Entertainment permit renewal for Stars and Strikes Bowling Center, 108 Park Street, South Paris, ME 04281. On a motion made by Mr. Summers and seconded by Mr. Vaughn to approve the applications for Stars and Strikes Bowling Center. Motion passed 5-0.

7. Town Manager's Update

- a. **Building Committee:** Recently met and discussed possible siding materials, and to start the process for building out a performance spec. Hope to bring package to the board around the first of the year.
- b. **Bad News: Workers Comp:** Bad news... our mod rating went from 1.44 to 2.06. Our mod rating average should be around 1.00. This means increased premiums for 2018. We should get the bill around the end of the year.
- c. **Good News: Fire Station Roof Project:** The new fire station roof project is underway and should be completed this week.
- d. **Budget Season:** We are just about ready to begin the work for FY '19. I will be working with department heads through the holiday season and expect to call for a joint budget committee / select board workshop sometime around the first of the year.
- e. **Expense Report:** The Town Manager gave the Board a financial review/update.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue

9. *Select Board Comments*

- Mr. Andrews – Non-internet residents and getting information out to them.

10. *Unfinished Business*

- a. Consideration and discussion concerning the final approval on sending out the Paris Business Survey. On a motion made by Mr. Andrews and seconded by Mr. Summers to table this agenda item. Motion passed 5-0.

11. *New Business*

- a. Consideration and discussion concerning quitclaim properties back to Paris residents. On a motion made by Mr. Summers and seconded by Mr. Brackett to return the properties to the owners. Motion passed 5-0.
- b. Consideration and discussion concerning adding the Town Manager as a second signer on the town's bank accounts. On a motion made by Mr. Brackett and seconded by Mr. Vaughn to approve adding the Town Manager as a second singer on the town's bank accounts. Motion passed 5-0.
- c. Consideration and discussion concerning the approval on the "Light Up Main Street" contest. On a motion made by Mr. Summers and seconded by Mr. Vaughn to approve the "Light Up Main Street" contest. Motion passed 5-0.

12. *Executive Session*

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter. On a motion made by Mr. Brackett and seconded by Mr. Summers to enter into executive session at 7:25pm, Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Vaughn to exit executive session at 8:20pm. Motion passed 5-0. No action taken at this time.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Vaughn the meeting was adjourned at 8:21pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 13th day of November, 2017

Name	Signature
C. Scott Buffington	
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	

Warrant Recap

Warrant 36

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	103.70	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01670 ATLANTIC SAFETY PRODUCTS	105.60	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00035 CENTRAL MAINE POWER	756.82	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	143.63	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	159.99	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	53.87	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	178.83	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00809 ECI MATERIALS	307.20	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00809 ECI MATERIALS	204.80	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00809 ECI MATERIALS	396.80	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00530 MODEM WAVS. INC	2,424.00	SPEC REV / CDBG Grant
00034 MOWATT, HARTLEY H. JR	1,537.86	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00687 PINE TREE ENGINEERING, INC	335,948.12	CAPITAL FUND / ROAD RECON. - UNCLASSIFIED / ROAD CONSTR
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00208 STAPLES CREDIT PLAN	297.95	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00208 STAPLES CREDIT PLAN	60.94	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	334.97	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	7.58	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	45.98	POLICE DEPT / POLICE DEPT. - OPERATING / INVESTIGATE
00025 STATE OF MAINE, BMV	6,215.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	429.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	3,354.96	GEN'L GOV / MV SALES TAX
01116 T & T CLEANING AND MAINTENANCE	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING SUP
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
00087 THE OXFORD GROUP	98.85	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01587 VICTOR HODGKINS	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00359 WAL-MART COMMUNITY	18.70	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00359 WAL-MART COMMUNITY	29.67	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00359 WAL-MART COMMUNITY	12.30	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	34.26	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	12.96	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01450 WEX BANK	175.64	FIRE DEPT. / FIRE DEPT - OPERATING / DIESEL
01450 WEX BANK	164.12	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	470.23	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	894.90	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL

Prepaid Total-- 0.00

Current Total-- 355,568.23

Warrant Total-- 355,568.23

Warrant 37

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	439.60	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00029 BIG RIG SHOP	57.40	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	324.39	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	14.30	FIRE DEPT. / FIRE STATION - UTILITIES / HEATING OIL
01486 BLUETARP CREDIT SERVICES	19.94	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
01486 BLUETARP CREDIT SERVICES	24.99	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / BLDG
01486 BLUETARP CREDIT SERVICES	2.22	ADMIN. - BANK INTERST
01112 BOLSTER'S DECORATING, INC.	788.50	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01256 CENTRAL MAINE FIRE ATTACK SCHOOL IN	1,130.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00035 CENTRAL MAINE POWER	7,839.21	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	38.13	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00374 D.J.'S MUNICIPAL SUPPLY, INC.	224.96	HWY SUMMER / HIGHWAY DEPT - OPERATING / SAFETY EQUIP
00008 FIRE TECH & SAFETY OF N.E.,INC	91.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01664 HYDRAULIC HOSE & ASSEMBLIES	42.88	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00036 INLAND FISHERIES & WILDLIFE	25.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	231.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	90.75	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	453.75	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	90.00	GEN'L GOV / SNOMBL. REG.
00139 K.L. JACK	27.91	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01613 KINGSTON BROWN	79.55	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01254 MORRISON AND SYLVESTER	41.96	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01258 NORTRAX INC	74.84	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01671 OH FIRE PREVENTION & EDCATION	800.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00068 OXFORD LAUNDRY SERVICES	41.46	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00771 PERFECT STITCH EMBROIDERY INC.	117.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00017 PIKE INDUSTRIES, INC.	389.85	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
00017 PIKE INDUSTRIES, INC.	474.95	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
01488 PINE POINT FTC FIRE TRAINING	60.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
01672 RENY'S	209.99	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00189 RESPONSIBLE PET CARE	132.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
00189 RESPONSIBLE PET CARE	22.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01053 SAMSON, GERALD	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00025 STATE OF MAINE, BMV	4,964.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	165.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,288.61	GEN'L GOV / MV SALES TAX
01115 TREASURER, STATE OF MAINE	8.00	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	187.20	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	17.60	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	16.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	118.00	GEN'L GOV / DOG LICENSE

Warrant Recap

Warrant 37

Vendor-----

Amount Account-----

Prepaid Total--	0.00
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Current Total--	22,278.64
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Warrant Total--	22,278.64
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Warrant Recap

Warrant 39

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	50.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / RUBB.REMOVAL
00949 ADMIRAL FIRE & SAFETY, INC	283.80	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	195.80	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00029 BIG RIG SHOP	220.15	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00350 BLOW BROS.	23.43	PARKS & REC / BALLFIELD - UTILITIES / WATER
00350 BLOW BROS.	114.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
01084 BUDGET DOCUMENT TECHNOLOGY	153.69	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01285 Chris' Electric LLC	157.53	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
00708 Concentra Medical Centers	237.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00708 Concentra Medical Centers	237.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00008 FIRE TECH & SAFETY OF N.E.,INC	225.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01331 G3 FIREARMS	180.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01629 HANNAFORD CHARGE SALES	45.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
00884 INDUSTRIAL PROTECTION SERVICES, LLC	1,312.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01673 INDUSTRIAL ROOFING & SIDING CO	20,000.00	CAPITAL PROJ / CAPITAL RESE
01673 INDUSTRIAL ROOFING & SIDING CO	28,109.01	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
01673 INDUSTRIAL ROOFING & SIDING CO	690.99	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00067 JCW DISTRIBUTORS INC	63.30	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	27.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00534 MAINE FIRE CHIEFS ASSOC.	92.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
01304 MODERN PEST SERVICES	62.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00501 Morrison & Sylvester	490.42	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00131 NORWAY-PARIS COMMUNITY TV, INC.	12,278.20	GEN'L GOV / STATE CABLE
00033 OXFORD COUNTY EAST	114.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00687 PINE TREE ENGINEERING, INC	2,900.00	CAPITAL FUND / USE OF ASSIG - CAPITAL FUND / CATCH BASIN
00800 PRATT & SONS, INC.	87,936.53	SPEC REV / CATCH BASIN
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	862.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00025 STATE OF MAINE, BMV	5,961.25	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	297.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,003.81	GEN'L GOV / MV SALES TAX
01116 T & T CLEANING AND MAINTENANCE	100.00	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00086 TREASURER, STATE OF MAINE-PLUM	15.00	GEN'L GOV / PLUMB. FEES
00086 TREASURER, STATE OF MAINE-PLUM	222.50	GEN'L GOV / PLUMB. FEES
Prepaid Total--	0.00	
Current Total--	164,773.15	
Warrant Total--	164,773.15	