

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, December 11, 2017
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of November 27, 2017.**
5. **Consideration of the following warrants:**
 - Accounts Payable Warrants: 47 (\$88,584.38), and 48 (\$150,193.54)**
 - Payroll Warrants: 44 (\$27,647.95), and 46 (\$28,895.23)**
6. **Licenses:**
 - a. Consideration and Discussion for a once a month Game of Chance License (Texas Hold'em Poker Tournament) and a one day/once a month Liquor License for the next 12 months starting in January of 2018 and going until December of 2018 for the AMVETS Post 777, 12 Church Street, South Paris, ME 04281.
7. **Town Manager's Update**
 - a. **Budget Season:** I have completed the first round of budgeting for FY' 18-19. I will continue to work with department heads to further fine tune the budget over the next several weeks.
 - b. **Fox School:** Looks like we are getting close to finalizing the deal with Avesta Housing. Lawyers are putting the finishing touches on paperwork... stay tuned.
 - c. **MMA Risk Management:** John Waterbury from MMA met with me, Kingston, and members of the 1 Paris Hill Committee for a site review of 1 Paris Hill. John will send us an action list.
 - d. **PUD Storm Water Charges:** Good news... Due to several catch basins now off line to the PUD, Penny and I have agreed on a revised charge structure for the remainder of the current fiscal year that will save the town \$11,340.00
 - e. **Handicap Sign:** The Community Concepts handicap sign has been fixed.
 - f. **TIF Update:** Mia said she would be happy to provide us with another contact to meet with the board and EDC to learn about TIF's. She did recommend that before with schedule this meeting we should know where we would like the TIF established.
8. **Citizen's Comments**
9. **Select Board Comments**
10. **Unfinished Business:**
 - a. Consideration and discussion concerning the signing of the quitclaim deeds for the foreclosed properties.
 - b. Consideration and discussion concerning re-awarding one of the foreclosed piece of properties.
 - c. Consideration and discussion concerning Boards and Committees.

11. New Business:

- a. Consideration and discussion concerning a SAD17 Board Member asking if he can present something about teaching the Constitution and Bill of Rights at the high school.
- b. Consideration and discussion concerning appointing Jack Higgins to the Rec Committee.
- c. Consideration and discussion concerning Planning Board directives.
- d. Consideration and discussion concerning Parks & Rec Director.
- e. Consideration and discussion concerning Fire Station bay lights.

12. Executive Session

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – December 26, 2017 – 6:30pm at the Paris Town Office
- Selectmen Meeting – January 8, 2018 – 6:30pm at the Paris Town Office
- Selectmen Meeting – January 22, 2018 – 6:30pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates
- Policy & Procedure Committee – 2 full members
- Paris Road Committee – 2 full members
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ Personal Property
- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Alternate CEO.
- ✓ Business Survey

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, November 27, 2017

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Summers. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – None.
4. Consideration of the minutes from November 11, 2017. Motion made by Mr. Buffington and seconded by Mr. Andrews to approve the minutes from November 11, 2017. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 42 (\$43,793.61), and 43 (\$335,757.02)

On a motion made by Mr. Buffington and seconded by Mr. Brackett to accept Accounts Payable Warrants: **42 (\$43,793.61), and 43 (\$335,757.02)** as presented. Motion passed 5-0.

Payroll Warrants: 40 (\$24,304.76), and 41 (\$21,147.94)

On a motion made by Mr. Brackett and seconded by Mr. Andrews to accept Payroll Warrants: **40 (\$24,304.76), and 41 (\$21,147.94)** as presented. Motion passed 5-0.

6. **Licenses:**
None

7. Town Manager's Update

- a. **Fox School Update:** Good news - I have been notified by Avesta Housing that due to pending tax law changes, they would like to officially acquire the Fox School by the end of this calendar year.
- b. **KBS Meeting:** On November 17th, Mia Purcell, Diane Jackson and I met with the management staff at KBS to learn about their challenges and successes.
- c. **Bookkeeper:** I am happy to announce that I have hired Dawn Waisanen to be our new bookkeeper. Welcome Dawn.
- d. **Highway Crew:** I am also happy to announce that Jamie has hired 2 new highway guys. Welcome Tim Hutchinson, and Benjamin Leonard. We may look to bring on some additional seasonal help to get us through the winter.
- e. **Big Thanks:** To everyone at Parks and Rec and all others involved in the Moore Park Tree Lighting event.
- f. **Total Funds:** Spreadsheet showing the funds that have been collected on the foreclosed properties.
- g. **Bond Estimates:** Spreadsheet showing the estimated amounts with pay back for road projects.
- h. **Street Lights:** Update on the LED progress.
- i. **Tires for Bucket Loader:** The highway loader is in need of new tires, adding as an agenda item.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue

9. **Select Board Comments**

- Mr. Buffington –
 - Forestry calls and getting reimbursed
 - Fire Department community room rental monies
 - Who cleans the community room floors?
 - Smoke alarms for the residents
- Mr. Summers –
 - Farewell to Erin Place, as she is leaving the Advertiser Democrat for a new job!
- Mr. Brackett –
 - Gary Street issue.

10. **Unfinished Business**

- a. Consideration and discussion concerning the Oxford Hills Chamber of Commerce membership. On a motion made by Mr. Andrews and seconded by Mr. Buffington to approve the membership by contacting John Williams at the Chamber of Commerce, and he agrees to produce an article about the Town of Paris. Motion passed 5-0.

11. **New Business**

- a. Consideration and discussion concerning on setting up a TIF meeting. Discussion only item.
- b. Consideration and discussion concerning authorizing the Town Manager to sign all Fox School closing sale documents. On a motion made by Mr. Vaughn and seconded by Mr. Brackett to give authorization to the Town Manager to sign all closing paperwork. Motion passed 5-0.
- c. Consideration and discussion concerning Community Concepts Handicapped Sign/Safety Issue.
Discussion only item.
- d. Consideration and discussion concerning the resignation of three members from the Parks and Rec Committee. On a motion made by Mr. Vaughn and seconded by Mr. Andrews to accept the resignation of William Cook, Linda Record and Richard Record with a letter of thanks for their service. Motion passed 5-0.
- e. Consideration and discussion concerning the purchase of 4 tires for the town bucket loader. On a motion made by Mr. Buffington and seconded by Mr. Summers to approve the purchase of 4 tires in the amount of \$5600.00 for the bucket loader as long as they get one other bid. Motion passed 5-0.

12. **Executive Session**

None

ADJOURNMENT –

On a motion made by Mr. Brackett and seconded by Mr. Vaughn the meeting was adjourned at 7:30pm.
Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 11th day of December, 2017

Name	Signature
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	
C. Scott Buffington	

Warrant Recap

Warrant 47

Vendor-----	Amount	Account-----
01451 BERGERON PROTECTIVE CLOTHING LLC	758.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00005 C.N. BROWN	56.81	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	472.58	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	24.66	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00035 CENTRAL MAINE POWER	16.09	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00702 COMPLETE HYDRAULICS	78.21	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01625 DIRIGO WIRELESS INC	168.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	21.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	168.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	21.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	168.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	21.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	168.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	21.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	10.75	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	168.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	21.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	168.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01625 DIRIGO WIRELESS INC	21.50	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00008 FIRE TECH & SAFETY OF N.E.,INC	375.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00487 FREIGHTLINER OF MAINE	81,163.00	CAPITAL FUND / TOWN EQUIP - HIGHWAY / PLOW/SANDER
00036 INLAND FISHERIES & WILDLIFE	165.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	38.50	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	351.00	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	270.00	GEN'L GOV / SNOMBL. REG.
00112 LEWISTON DAILY SUN	978.96	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01254 MORRISON AND SYLVESTER	61.82	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00033 OXFORD COUNTY EAST	171.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00491 P.D.Q. DOOR COMPANY INC.	303.95	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00792 PETTY CASH	29.41	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00017 PIKE INDUSTRIES, INC.	229.08	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
00687 PINE TREE ENGINEERING, INC	455.15	HWY SUMMER / HIGHWAY DEPT - PROFESSIONAL / ENGINEERING
00208 STAPLES CREDIT PLAN	44.58	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00208 STAPLES CREDIT PLAN	68.99	ADMIN. / GEN. ADMIN - REPAIR/MAINT / EQUIPMENT
00208 STAPLES CREDIT PLAN	84.26	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	55.99	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	53.44	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	11.89	HWY SUMMER / HIGHWAY DEPT - OPERATING / OFFICE
00087 THE OXFORD GROUP	708.08	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01115 TREASURER, STATE OF MAINE	6.80	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	107.60	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	8.80	GEN'L GOV / MARRIAGE CER
00037 TREASURER, STATE OF MAINE-A/W	175.00	GEN'L GOV / DOG LICENSE
00359 WAL-MART COMMUNITY	17.14	HWY SUMMER / HIGHWAY DEPT - OPERATING / OFFICE

Warrant Recap

Warrant 47

Vendor-----

Amount Account-----

00359 WAL-MART COMMUNITY	67.18	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	28.66	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG

Prepaid Total--	0.00
------------------------	-------------

Current Total--	88,584.38
------------------------	------------------

Warrant Total--	88,584.38
------------------------	------------------

Warrant Recap

Warrant 48

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	60.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	60.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	50.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	120.00	HWY SUMMER / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00275 AFFILIATED HEALTHCARE	175.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / CONT/DRUG
00035 CENTRAL MAINE POWER	50.55	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	281.13	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	33.48	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	215.42	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	518.05	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00809 ECI MATERIALS	132.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00110 HYGRADE BUSINESS GROUP	233.73	UNCLASSIFIED / GENRL GOV'T - COMMUN. / PRINTING
00593 J & K SPORTING GOODS	83.63	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00593 J & K SPORTING GOODS	160.38	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01613 KINGSTON BROWN	41.20	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01674 MOTOROLA SOLUTIONS	190.56	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01655 NORTHEAST RENTAL HOUSING	376.00	GEN. ASSIST. / CASE 3 - UTILITIES / RENT
00014 OSSIPEE MOUNTAIN ELECTRONIC	5,340.70	CAPITAL FUND / PD DEPT - CAPITAL / PD VEH EQUIP
00033 OXFORD COUNTY EAST	687.70	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00800 PRATT & SONS, INC.	127,461.72	SPEC REV / CATCH BASIN
01505 RECORD BUILDING SUPPLY FD	43.57	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01236 RICOH USA, INC	15.17	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00019 RIPLEY & FLETCHER	91.08	POLICE DEPT / 2013 FORD TA - REPAIR/MAINT / VEHICLE
00025 STATE OF MAINE, BMV	2,332.00	GEN'L GOV / MV SALES TAX
00025 STATE OF MAINE, BMV	5,605.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	495.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	750.87	GEN'L GOV / MV SALES TAX
01207 SWETT SIGNS INC.	2,365.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / SIGNS
00086 TREASURER, STATE OF MAINE-PLUM	30.00	GEN'L GOV / PLUMB. FEES
00086 TREASURER, STATE OF MAINE-PLUM	182.50	GEN'L GOV / PLUMB. FEES
01450 WEX BANK	222.56	FIRE DEPT. / FIRE DEPT - OPERATING / DIESEL
01450 WEX BANK	180.11	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	635.24	HWY SUMMER / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	797.49	POLICE DEPT / POLICE DEPT. - OPERATING / DIESEL

Prepaid Total-- 0.00

Current Total-- 150,193.54

Warrant Total-- 150,193.54