

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Tuesday, December 26, 2017
PARIS TOWN OFFICE – 6:30 pm**

1. Call to Order by the Chair of the Board.
2. Pledge of Allegiance to the flag led by the Town Manager.
3. Chairman's correspondence.
4. Consideration of the minutes of December 11, 2017.
5. Consideration of the following warrants:

Accounts Payable Warrants: 51 (\$276,141.09) and 53 (\$21,654.71)

Payroll Warrants: 49 (\$31,183.70) and 52 (\$27,989.97)

6. Licenses:

- a. Consideration and Discussion for a Liquor License renewal for Market Square Restaurant, 24 Market Square, South Paris, ME 04281.
(Please remember to sign with a blue pen)

7. *Town Manager's Update*

- a. **Ryerson Hill Road Property Update:** Liz...
- b. **Safety Committee:** We met on 12/13 and worked on our action lists. Liz will send those updates along with the minutes of our meeting to John Waterbury at MMA Risk Management. Next meeting is scheduled for Jan 10th.
- c. **OCRR Update:** (Live update)
- d. **Fox School Update:** (Live Update)
- e. **Fair View cemetery Update:** (Live Update)
- f. **Financial Update:** (Live update)

8. *Citizen's Comments*

9. *Select Board Comments*

10. *Unfinished Business:*

- a. Consideration and discussion concerning SAD17 School Board member Bob Celeste to speak.
- b. Consideration and discussion concerning LED Street Light conversion.
- c. Consideration and discussion concerning a town marijuana policy in advance of next election for ordinances in 2018.

11. *New Business:*

- a. Consideration and discussion concerning on accepting Gary Vaughn's resignation from the EDC and elevating Troy Rowell to a full member.
- b. Consideration and discussion concerning a budget workshop in January.

- c. Consideration and discussion concerning Paris School Board members/SAD17 Budget Chair to brief us and have a conversation on what the new budget is going to look like and our expected payments for Paris.
- d. Consideration and discussion concerning a better way to light the center of town crosswalks at night...Grants or LED tie in?
- e. Consideration and discussion concerning dump stickers.

12. Executive Session

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – January 8, 2018 – 6:30pm at the Paris Town Office
- Selectmen Meeting – January 22, 2018 – 6:30pm at the Paris Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ Personal Property
- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Alternate CEO.
- ✓ Business Survey

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, December 11, 2017

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Summers. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – None.
4. Consideration of the minutes from November 27, 2017. Motion made by Mr. Vaughn and seconded by Mr. Andrews to approve the minutes from November 27, 2017. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 47 (\$88,584.38) and 48 (\$150,193.54)

On a motion made by Mr. Brackett and seconded by Mr. Vaughn to accept Accounts Payable Warrants: **47 (\$88,584.38) and 48 (\$150,193.54)** as presented. Motion passed 5-0.

Payroll Warrants: 44 (\$27,647.95) and 46 (\$28,895.23)

On a motion made by Mr. Vaughn and seconded by Mr. Brackett to accept Payroll Warrants: **44 (\$27,647.95) and 46 (\$28,895.23)** as presented. Motion passed 5-0.

6. **Licenses:**

- a. Consideration and Discussion for a once a month Game of Chance License (Texas Hold'em Poker Tournament) and a one day/once a month Liquor License for the next 12 months starting in January of 2018 and going until December of 2018 for the AMVETS Post 777, 12 Church Street, South Paris, ME 04281. On a motion made by Mr. Brackett and seconded by Mr. Andrews to approve the once a month Game of Chance License (Texas Hold'em Poker Tournament) and a one day/once a month Liquor License for the next 12 months starting in January of 2018 and going until December of 2018 for the AMVETS Post 777. Motion passed 5-0.

7. **Town Manager's Update**

- a. **Budget Season:** I have completed the first round of budgeting for FY' 18-19. I will continue to work with department heads to further fine tune the budget over the next several weeks.
- b. **Fox School:** Looks like we are getting close to finalizing the deal with Avesta Housing. Lawyers are putting the finishing touches on paperwork... stay tuned.
- c. **MMA Risk Management:** John Waterbury from MMA met with me, Kingston, and members of the 1 Paris Hill Committee for a site review of 1 Paris Hill. John will send us an action list.
- d. **PUD Storm Water Charges:** Good news... Due to several catch basins now off line to the PUD, Penny and I have agreed on a revised charge structure for the remainder of the current fiscal year that will save the town \$11,340.00
- e. **Handicap Sign:** The Community Concepts handicap sign has been fixed.
- f. **TIF Update:** Mia said she would be happy to provide us with another contact to meet with the board and EDC to learn about TIF's. She did recommend that before scheduling this meeting we should know where we would like the TIF established.
- g. **Chamber of Commerce:** Mr. Williams will do an article on the Town of Paris.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue

9. Select Board Comments

- Mr. Brackett –
 - Asked about Risk Management
- Mr. Buffington –
 - Christmas lights in Moore Park
- Mr. Andrews –
 - Tree on Tremont Street

10. Unfinished Business

- a. Consideration and discussion concerning the signing of the quitclaim deeds for the foreclosed properties. On a motion made by Mr. Vaughn and seconded by Mr. Brackett to sign the quitclaim deeds for the foreclosed properties. Motion passed 5-0.
- b. Consideration and discussion concerning re-awarding one of the foreclosed pieces of properties. On a motion made by Mr. Vaughn and seconded by Mr. Summers to check with the second highest bidder to see if that person would be interested in the property. Motion passed 5-0.
- c. Consideration and discussion concerning Boards and Committees. On a motion made by Mr. Vaughn and seconded by Mr. Brackett to remove Oxford County Regional Solid Waste, Paris Policy & Procedure and Road Committee from the Boards and Committee list as they no longer are active. Motion passed 5-0.

11. New Business

- a. Consideration and discussion concerning a SAD17 Board Member asking if he can present something about teaching the Constitution and Bill of Rights at the high school. On a motion made by Mr. Andrews and seconded by Mr. Vaughn to allow Bob Celeste to make a presentation to the board members. Motion passed 5-0.
- b. Consideration and discussion concerning appointing Jack Higgins to the Rec Committee. On a motion made by Mr. Vaughn and seconded by Mr. Buffington to appoint Jack Higgins to the Rec Committee. Motion passed 5-0.
- c. Consideration and discussion concerning Planning Board directives. On a motion made by Mr. Summers and seconded by Mr. Andrews to have Kingston the Paris CEO to work with the Planning Board member to draft an ordinance pertaining to trailers/campers parked on properties in Paris. Motion passed 4-1 (Mr. Buffington voted no).
- d. Consideration and discussion concerning Parks & Rec Director. This agenda item was discussion only.
- e. Consideration and discussion concerning Fire Station bay lights. This agenda item was discussion only.

12. Executive Session

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter. On a motion made by Mr. Buffington and seconded by Mr. Andrews to enter into executive session; pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter at 7:45pm. Motion passed 5-0. On a motion made by Mr. Buffington and seconded by Mr. Andrews to exit executive session at 9:20pm. Motion passed 5-0. No action was taken at this time.

ADJOURNMENT –

The meeting was adjourned at 9:30pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 26th day of December, 2017

Name	Signature
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	
C. Scott Buffington	

Warrant Recap

Warrant 51

Vendor-----	Amount	Account-----
00536 BEDARD EXCAVATION	468.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00439 BERNSTEIN SHUR	97.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	130.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	507.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	114.50	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	845.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	351.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
01154 COMMUNICATION CONSULTING	91.40	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01154 COMMUNICATION CONSULTING	10.50	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00708 Concentra Medical Centers	101.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00708 Concentra Medical Centers	74.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00708 Concentra Medical Centers	86.00	HWY SUMMER / HIGHWAY DEPT - OPERATING / CONT/DRUG
01330 EASTERN SALT COMPANY INC	5,523.44	HWY SUMMER / HIGHWAY DEPT - OPERATING / SALT
00110 HYGRADE BUSINESS GROUP	93.11	UNCLASSIFIED / GENRL GOV'T - COMMUN. / PRINTING
01599 KRYSTALL RUDMAN	1,379.94	PARKS & REC / MOORE PARK - REPAIR/MAINT / MOORE PARK
00041 M.S.A.D. #17	255,554.77	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
00501 Morrison & Sylvester	148.94	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00501 Morrison & Sylvester	474.36	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01063 NATIONAL ENGINEERING & TESTING SERV	1,130.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01675 PAUL TAYLOR	6.00	GEN'L GOV / DOG LICENSE
01676 SEWALL	1,000.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / CABLE CON FE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	388.75	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	302.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	388.75	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	665.25	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
01624 SPRUCE MOUNTAIN TRUCK MEDICS	906.75	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00025 STATE OF MAINE, BMV	3,903.25	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	396.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	990.40	GEN'L GOV / MV SALES TAX
00615 WHITED TRUCK CENTER	94.26	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00615 WHITED TRUCK CENTER	-82.28	GEN'L GOV / AP CR MEMOS

Prepaid Total-- 0.00

Current Total-- 276,141.09

Warrant Total-- 276,141.09

Warrant 53

Vendor-----	Amount	Account-----
01436 AAA POLICE SUPPLY	1,553.00	POLICE DEPT / POLICE DEPT. - OPERATING / AMMUNITIONS
01436 AAA POLICE SUPPLY	891.00	POLICE DEPT / POLICE DEPT. - OPERATING / AMMUNITIONS
00871 ADVANCE AUTO PARTS	11.03	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	3.49	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	104.17	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00871 ADVANCE AUTO PARTS	22.92	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	23.70	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	2.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	16.54	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	47.88	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	2.76	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	19.96	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00871 ADVANCE AUTO PARTS	22.87	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00871 ADVANCE AUTO PARTS	7.16	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00871 ADVANCE AUTO PARTS	4.87	HWY SUMMER / HIGHWAY DEPT - OPERATING / SM TOOLS
00871 ADVANCE AUTO PARTS	9.59	HWY SUMMER / HIGHWAY DEPT - OPERATING / SM TOOLS
00871 ADVANCE AUTO PARTS	3.88	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00376 AFLAC	137.15	GEN'L GOV / AFLAC CANCER
00376 AFLAC	235.96	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	161.59	GEN'L GOV / AFLAC HOSP
00376 AFLAC	225.79	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	102.96	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	109.09	GEN'L GOV / AFLAC-LIFE
01451 BERGERON PROTECTIVE CLOTHING LLC	122.18	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00029 BIG RIG SHOP	119.01	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	355.28	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	91.34	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	123.94	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01084 BUDGET DOCUMENT TECHNOLOGY	116.93	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00005 C.N. BROWN	234.68	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	563.82	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	123.70	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	784.95	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	136.87	POLICE DEPT / PD STATION - UTILITIES / HEATING OIL
00005 C.N. BROWN	500.15	HWY SUMMER / TOWN GARAGE - UTILITIES / HEATING OIL
00035 CENTRAL MAINE POWER	8.57	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	9.43	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	3.40	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00702 COMPLETE HYDRAULICS	78.21	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00708 Concentra Medical Centers	175.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00058 DEAD RIVER COMPANY	2,007.23	FIRE DEPT. / FIRE STATION - UTILITIES / HEATING OIL
01667 DTN	218.85	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00809 ECI MATERIALS	153.60	HWY SUMMER / HIGHWAY DEPT - OPERATING / GRAVEL
00008 FIRE TECH & SAFETY OF N.E.,INC	235.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.

Warrant 53

Vendor-----	Amount	Account-----
00008 FIRE TECH & SAFETY OF N.E.,INC	85.00	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
01639 FIRSTLIGHT	65.39	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01639 FIRSTLIGHT	50.95	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	19.72	HWY SUMMER / TOWN GARAGE - COMMUN. / TELEPHONE
01639 FIRSTLIGHT	26.86	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
00007 HOWARD P. FAIRFIELD, INC.	301.35	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00007 HOWARD P. FAIRFIELD, INC.	-140.49	GEN'L GOV / AP CR MEMOS
00112 LEWISTON DAILY SUN	82.52	ADMIN. / GEN. ADMIN - COMMUN. / ADVERTISING
01145 LYN'S SPRING SERVICE, INC	84.10	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01304 MODERN PEST SERVICES	62.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00629 OXFORD HILLS CHAMBER OF COMMERCE	225.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	53.20	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00070 PARIS UTILITY DISTRICT	48.99	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
00070 PARIS UTILITY DISTRICT	124.08	ADMIN. - FOX SCHOOL
00792 PETTY CASH	25.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00017 PIKE INDUSTRIES, INC.	341.55	HWY SUMMER / HIGHWAY DEPT - OPERATING / COLD PATCH
00687 PINE TREE ENGINEERING, INC	230.00	CAPITAL FUND / ROAD RECON. - UNCLASSIFIED / ROAD CONSTR
00687 PINE TREE ENGINEERING, INC	733.66	HWY SUMMER / HIGHWAY DEPT - PROFESSIONAL / ENGINEERING
00189 RESPONSIBLE PET CARE	110.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01529 STAPLES CREDIT PLAN 8953	14.99	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00025 STATE OF MAINE, BMV	2,657.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	462.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	3,552.62	GEN'L GOV / MV SALES TAX
00044 TEAMSTERS UNION LOCAL 340	387.00	GEN'L GOV / UNION DUES
00087 THE OXFORD GROUP	169.34	ADMIN. / GEN. ADMIN - COMMUN. / ADVERTISING
01677 THOMPSON W MOORE AND AMY DECOU MOOR	336.00	GEN'L GOV / R/E TAXES 18
01038 TRACTOR SUPPLY CREDIT PLAN	76.95	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01596 TSI INCORPORATED	995.00	SPEC REV / FIT TEST
01596 TSI INCORPORATED	30.43	SPEC REV / FIT TEST
00054 VERIZON WIRELESS SERVICES LLC	50.88	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	174.98	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	68.07	HWY SUMMER / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	60.90	FIRE DEPT. / FIRE DEPT - COMMUN. / CELL SERVICE
00615 WHITED TRUCK CENTER	8.60	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00615 WHITED TRUCK CENTER	23.49	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT

Prepaid Total-- 0.00

Current Total-- 21,654.71

Warrant Total-- 21,654.71