

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, January 8, 2018
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of December 26, 2017.**
5. **Consideration of the following warrants:**

Accounts Payable Warrants: 55 (\$57,339.56) and 57 (\$34,043.16)

Payroll Warrants: 54 (\$28,184.68) and 56 (\$27,359.14)

6. **Licenses:**
NONE

7. *Town Manager's Update*

- a. **OCRR Update:** We have received two checks for the dissolution of OCRR totaling \$65,935.91... these monies will be set aside as a separate account in fund 2.
- b. **Fox School Sold:** The transaction is now complete. After costs, and fees... The Fox School account has a current balance of \$123,999.82 and is also sitting in fund 2.
- c. **Fair View Cemetery Update:** I have signed closing paperwork. We are now waiting for counter signing and delivery of the 1st of three checks. The first check will be in the amount of \$49,500. Once received, we will set up a separate account in fund 2.
- d. **Trio Web:** It looks like sometime in 2019 we will be eventually forced to upgrade our current Trio program to their new platform. We are at least 1 upgrade behind as it is, and will have to fix that before we can upgrade to Trio Web. I understand there will be 2 versions one for the web and one as a stand-alone product. I need to gather stronger cost estimates for the upgrades themselves. In addition, our annual maintenance costs will be going up an extra 20% for 2018 and another set increase for 2019. (I have provided you with some info sheets)
- e. **Financial Update:** (Live update)

f. *Citizen's Comments*

8. *Select Board Comments*

9. *Unfinished Business:*

- a. Consideration and discussion concerning signing a quitclaim deed for the foreclosed sale property.
- b. Consideration and discussion concerning a town marijuana ordinances.
- c. Consideration and discussion concerning to accept the OCRR check in the amount of \$65, 935.91.

10. New Business:

- a. Consideration and discussion concerning on personal property taxes.
- b. Consideration and discussion concerning a Police Department report.
- c. Consideration and discussion concerning a Fire Department report.
- d. Consideration and discussion concerning a letter to SAD Directors and sharing it with other Select Boards'.

11. Executive Session

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Joint workshop with Budget Committee & Selectmen – January 11, 2018 – 6:30pm at the Paris Town Office
- Selectmen Meeting – January 22, 2018 – 6:30pm at the Paris Town Office
- Public Hearing – January 25, 2018 – 6:30pm at the Paris Fire Station with Norway Selectmen

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates
- Budget Committee – 2 alternate members
- Economic Development Committee – 2 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ Personal Property
- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Alternate CEO.
- ✓ Business Survey

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Tuesday, December 26, 2017

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Summers. Board members who were present: Mr. Buffington, Mr. Summers, Mr. Brackett, Mr. Andrews and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – None.
4. Consideration of the minutes from December 11, 2017. Motion made by Mr. Vaughn and seconded by Mr. Andrews to approve the minutes from December 11, 2017. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 51 (\$276,141.09) and 53 (\$21,654.71)

On a motion made by Mr. Summers and seconded by Mr. Brackett to accept Accounts Payable Warrants: 51 (\$276,141.09) and 53 (\$21,654.71) as presented. Motion passed 5-0.

Payroll Warrants: 49 (\$31,183.70) and 52 (\$27,989.97)

On a motion made by Mr. Brackett and seconded by Mr. Andrews to accept Payroll Warrants: 49 (\$31,183.70) and 52 (\$27,989.97) as presented. Motion passed 5-0.

6. Licenses:

- a. Consideration and Discussion for a Liquor License renewal for Market Square Restaurant, 24 Market Square, South Paris, ME 04281. On a motion made by Mr. Brackett and seconded by Mr. Andrews to waive holding a public hearing. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Andrews to approve the liquor license for Market Square Restaurant. Motion passed 5-0.

7. Town Manager's Update

- a. **Ryerson Hill Road Property Update:** Liz... The second person in line for the property on Ryerson Hill Road was not interested in it. *On a motion made by Mr. Buffington and seconded by Mr. Andrews to offer the property to the third person who showed interest. Motion passed 4-1 (Mr. Summers voted no).*
- b. **Safety Committee:** We met on 12/13 and worked on our action lists. Liz will send those updates along with the minutes of our meeting to John Waterbury at MMA Risk Management. Next meeting is scheduled for Jan 10th.
- c. **OCRR Update:** Check should be arriving any day.
- d. **Fox School Update:** Check should be transferred by the end of the week.
- e. **Fair View cemetery Update:** Stay tuned on this one!
- f. **Financial Update:** (Live update)
- g. **ISO:** The rating went back down to what it was.
- h. **Public Hearing:** A joint (with the Town of Norway) public hearing on January 25, 2018 regarding the cable agreement.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue

9. Select Board Comments

- Mr. Andrews –
 - Thanks for all the business that participated in the contest! The winners are: 1st – Littlefield's, 2nd – Luchador, 3rd – Bolster's decorating. Honorable mention: Community Concepts and Braun & Wilson Law Office.

10. *Unfinished Business*

- a. Consideration and discussion concerning SAD17 School Board member Bob Celeste (from Harrison) to speak. Mr. Celeste spoke to the Board in regards to writing a letter to Senator Collins, Senator King and Senator Poliquin about federal grant funds for infrastructures. On a motion made by Mr. Andrews and seconded by Mr. Buffington to follow up with Mr. Celeste on drafting a letter regarding this matter. Motion passed 5-0.
- b. Consideration and discussion concerning LED Street Light conversion. On a motion made by Mr. Buffington and seconded by Mr. Vaughn to have the Town Manager look into the cost for LED lights. Motion passed 5-0.
- c. Consideration and discussion concerning a town marijuana policy in advance of next election for ordinances in 2018. On a motion made by Mr. Andrews and seconded by Mr. Buffington to set up a workshop with the panel in mid-February to see what language they might want to see in a marijuana ordinance. Motion passed 5-0.

11. *New Business*

- a. Consideration and discussion concerning on accepting Gary Vaughn's resignation from the EDC and elevate Troy Rowell to a full member. On a motion made by Mr. Buffington and seconded by Mr. Andrews to accept Mr. Vaughn's resignation and elevate Mr. Rowell. Motion passed 5-0.
- b. Consideration and discussion concerning a budget workshop in January. On a motion made by Mr. Andrews and seconded by Mr. Vaughn to hold a budget workshop with Budget Committee members on January 11, 2018 at 6:30pm at the Town Office. Motion passed 5-0.
- c. Consideration and discussion concerning Paris School Board members/SAD17 Budget Chair to brief us and have a conversation on what the new budget is going to look like and our expected payments for Paris. On a motion made by Mr. Andrews and seconded by Mr. Vaughn to allow Mr. Andrews to contact Mr. Jewell who is a member of SAD17 Directors and Budget Chair for the school on setting up a meeting to discuss the up and coming fiscal year budget. Motion passed 5-0.
- d. Consideration and discussion concerning a better way to light the center of town crosswalks at night...Grants or LED tie in? This agenda item was discussion/information only.
- e. Consideration and discussion concerning dump stickers. On a motion made by Mr. Andrews and seconded by Mr. Summers to table this item. Motion passed 5-0.
- f. Consideration and discussion concerning holding a joint public hearing in January regarding the Cable Agreement. On a motion made by Mr. Vaughn and seconded by Mr. Brackett to hold a joint public hearing on January 25, 2018 at 6:30pm at the Paris Fire Station. Motion passed 5-0.

12. *Executive Session*

NONE

ADJOURNMENT –

The meeting was adjourned at 8:05pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 8th day of January, 2018

Name	Signature
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	
C. Scott Buffington	

Warrant Recap

Warrant 55

Vendor-----	Amount	Account-----
01107 ASCAP	348.00	PARKS & REC / MOORE PARK - REPAIR/MAINT / CONCERTS
00005 C.N. BROWN	1,032.30	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	32.47	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	18.16	PARKS & REC / MOORE PARK - UTILITIES / ELECTRICITY
00708 Concentra Medical Centers	175.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00061 M.M.E.H.T.	5,258.00	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	9,137.33	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,019.08	HWY SUMMER / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	3,701.59	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	216.80	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	303.52	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	130.08	HWY SUMMER / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	487.44	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	487.87	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	80.40	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	97.96	GEN'L GOV / HEALTH/DENT.
00223 MAINE MUNICIPAL ASSOCIATION	22,463.00	UNCLASSIFIED / INSURANCE - INSURANCES / LIAB./ BOND
00501 Morrison & Sylvester	680.50	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00501 Morrison & Sylvester	423.62	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00501 Morrison & Sylvester	553.39	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00501 Morrison & Sylvester	549.04	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00501 Morrison & Sylvester	66.38	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / VEHICLE
00810 NORTHEAST EMERGENCY APPARATUS, LLC	175.00	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00033 OXFORD COUNTY EAST	230.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00069 PARIS FARMERS UNION	15.70	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	77.96	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00084 RECORD BUILDING SUPPLY INC.	165.56	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00227 REIDS SERVICE CENTER, INC.	36.98	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00208 STAPLES CREDIT PLAN	127.96	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	64.63	ADMIN. / GEN. ADMIN - OPERATING / CLEANING
00208 STAPLES CREDIT PLAN	67.49	HWY SUMMER / HIGHWAY DEPT - OPERATING / OFFICE
00025 STATE OF MAINE, BMV	4,610.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	396.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,109.85	GEN'L GOV / MV SALES TAX

Prepaid Total-- 0.00

Current Total-- 57,339.56

Warrant Total-- 57,339.56

Warrant Recap

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Warrant 57

01/05/2018

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Vendor-----	Amount	Account-----
00029 BIG RIG SHOP	208.51	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00029 BIG RIG SHOP	62.29	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	49.03	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00005 C.N. BROWN	1,032.30	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	704.79	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	110.67	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	361.91	HWY SUMMER / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	98.19	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	361.86	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	587.64	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	4,971.75	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAFF.LITE
00035 CENTRAL MAINE POWER	53.51	HWY SUMMER / TOWN GARAGE - UTILITIES / ELECTRICITY
01679 DEAN DILLINGHAM	45.00	GEN'L GOV / SNOMBL. REG.
01679 DEAN DILLINGHAM	1.00	ADMIN. - AGENT FEES
01330 EASTERN SALT COMPANY INC	7,338.91	HWY SUMMER / HIGHWAY DEPT - OPERATING / SALT
00036 INLAND FISHERIES & WILDLIFE	409.81	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	2,102.25	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	2,385.00	GEN'L GOV / SNOMBL. REG.
00067 JCW DISTRIBUTORS INC	28.64	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	47.68	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	16.69	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	82.38	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	16.69	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	16.99	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00067 JCW DISTRIBUTORS INC	109.52	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	16.99	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	53.28	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01633 KYLE MANN	1,400.00	HWY SUMMER / TREE REMOVAL - UNCLASSIFIED / TREE WARDEN
01452 LABONVILLE INC	912.50	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01335 LAW ENFORCEMENT OFFICERS STREET REF	37.40	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
01304 MODERN PEST SERVICES	62.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00501 Morrison & Sylvester	474.36	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00501 Morrison & Sylvester	148.94	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01678 O'REILLY AUTO PARTS	37.69	HWY SUMMER / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00033 OXFORD COUNTY EAST	143.30	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	56.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SUMMER / HIGHWAY DEPT - OPERATING / UNIFORMS
00069 PARIS FARMERS UNION	37.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	19.19	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	12.98	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP

Warrant Recap

**** REPRINT ****

Warrant 57

01/05/2018

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Vendor-----	Amount	Account-----
00069 PARIS FARMERS UNION	10.99	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING SUP
01236 RICOH USA, INC	5.89	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01236 RICOH USA, INC	91.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00019 RIPLEY & FLETCHER	54.20	POLICE DEPT / 2010 FORD EX - REPAIR/MAINT / VEHICLE
01627 SPECTRUM	9.99	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01319 SPILLMAN TECHNOLOGIES INC	5,180.88	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CONTRACTS
00208 STAPLES CREDIT PLAN	30.78	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00025 STATE OF MAINE, BMV	1,547.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	132.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,133.06	GEN'L GOV / MV SALES TAX
00107 TMDE CALIBRATION LABS, INC.	345.00	POLICE DEPT / WAGES/BENS - COMMUN. / RADIOS
01038 TRACTOR SUPPLY CREDIT PLAN	22.14	HWY SUMMER / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01115 TREASURER, STATE OF MAINE	6.40	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	116.00	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE CER
00037 TREASURER, STATE OF MAINE-A/W	510.00	GEN'L GOV / DOG LICENSE
01587 VICTOR HODGKINS	24.94	ADMIN. / GEN. ADMIN - COMMUN. / POSTAGE

Prepaid Total-- 0.00

Current Total-- 34,043.16

Warrant Total-- 34,043.16