

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, March 12, 2018
PARIS TOWN OFFICE – 6:10 pm**

Executive Session – 6:10pm

Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter.

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Town Manager.**
3. **Chairman's correspondence.**
4. **Consideration of the minutes of February 26, 2018.**
5. **Consideration of the following warrants:**
 - Accounts Payable Warrants: 74 (\$7,457.52) and 76 (\$387,000.01)**
 - Payroll Warrants: 72 (\$26,630.41), 73 (\$93.22) and 75 (\$22,651.88)**
6. **Licenses:**
 - a. **Consideration and Discussion on a renewal Liquor License for Jennifer McMahon, DBA: Riverside Lodge and Sauna, 20 Paris Hill Road, South Paris, ME 04281.**

(Please remember to sign with a blue pen)
7. **Town Manager's Update**
 - a. **MDOT Bridge Work:** Work was scheduled to start today on the Park St. Bridge on Paris Hill Road. This work will repair and replace the bridge guard rail and should take approximately 7 weeks to complete. The bridge will be reduced to one lane with marked detours.
 - b. **Quimby Grant:** 1 Paris Hill has officially submitted the grant request.
 - c. **Opportunity Zone Submission:** Working with Mia Purcell from Community Concepts I have submitted an application to the State for Paris to be designated as an Opportunity Zone. This could provide capital investment into our community. Stay tuned...
 - d. **Financial Update:** (Live update)
8. **Citizen's Comments**
9. **Select Board Comments**
10. **Unfinished Business:**
 - a. **Consideration and discussion concerning the Fire Department vehicle.**
 - b. **Consideration and discussion concerning the change to the Budget Committee policy.**
 - c. **Consideration and discussion concerning the Spirit of America award.**
 - d. **Consideration and discussion concerning the towns Capital needs.**

11. New Business:

- a. Consideration and discussion concerning Rotary tree planting.
- b. Consideration and discussion concerning signing a Quit Claim Deed for East Main Street.
- c. Consideration and discussion concerning signing a Quit Claim Deed for 223 High Street, Lot 40.
- d. Consideration and discussion concerning Alpine Street storm drain project.
- e. Consideration and discussion concerning the Marijuana Ordinance.
- f. Consideration and discussion concerning the trees on High Street.
- g. Consideration and discussion concerning the Town Managers pay increase.

12. Executive Session

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – March 26, 2018 – 6:30pm at the Town Office
- Selectmen Meeting – April 9, 2018 – 6:30pm at the Town Office
- Selectmen Meeting – April 23, 2018 – 6:30pm at the Town Office

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates
- Budget Committee – 2 alternate members
- Economic Development Committee – 1 alternate members
- 1 Paris Hill Committee – 1 Full member

Pending Items:

- ✓ 1 Paris Hill Committee update
- ✓ Economic Development Committee update
- ✓ DOT/Market Square
- ✓ Alternate CEO
- ✓ Business Survey

Town of Paris
33 Market Square
South Paris, Maine 04281

Minutes

Selectmen's Meeting

Date and Time: Monday, February 26, 2018

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Summers. Board members who were present: Mr. Buffington, Mr. Brackett, Mr. Andrews, Mr. Summers and Mr. Vaughn.
2. Pledge of Allegiance led by Town Manager, Vic Hodgkins.
3. Chairman's correspondence – None
4. Consideration of the minutes from February 12, 2018. Motion made by Mr. Andrews and seconded by Mr. Vaughn to approve the minutes from February 12, 2018. Motion passed 5-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 69 (\$4,176.75) and 71 (\$82,647.74)

Payroll Warrants: 68 (\$27,249.74) and 70 (\$24,788.85)

On a motion made by Mr. Summers and seconded by Mr. Buffington to accept Accounts Payable Warrants: **69 (\$4,176.75) and 71 (\$82,647.74)** and Payroll Warrants: **68 (\$27,249.74) and 70 (\$24,788.85)** as presented. Motion passed 5-0.

6. Licenses: NONE

On a motion made by Mr. Summers and seconded by Mr. Andrews to move 10.c. up after number 6. Motion passed 5-0.

10. c. Consideration and discussion concerning the School Budget process. Mr. Colpitts, Mr. Jewell, Mr. Dignan and Mr. Raymond were present for this discussion. No action taken, listen to the tape for full dialogue.

On a motion made by Mr. Brackett and seconded by Mr. Andrews to move 10.b. up after number 6 and 10.c. Motion passed 5-0.

10. b. Consideration and discussion concerning the appointment of Sarah Otterson as a SAD #17 School Board Director. On a motion made by Mr. Vaughn and seconded by Mr. Andrews to appoint Sarah Otterson as a School Board Director. Motion passed 5-0.

7. Town Manager's Update

- a. **MMA Worker's Comp Audit Refund:** After completing a '16-'17 payroll audit... we have received a refund check of \$11,900.
- b. **Fair View Cemetery:** We have received the 2nd installment of \$49,500 from the Association Trust. The third and final check will be sent to us sometime in 2019.
- c. **Trio:** Our SQL upgrade is scheduled for December 2018.
- d. **Financial Update:** (Live update)
- e. **Nominations:** The Town Clerk updated the Board with when papers would be available.

Mr. Hodgkins informed the Board and the residents on these items. Listen to the tape for full dialogue.

8. Citizen's Comments

Listen to the tape for full dialogue

9. Select Board Comments

- Mr. Summers – Bucket loader: Any update on this equipment?

10. Unfinished Business

- a. Consideration and discussion concerning the Spirit of America award. On a motion made by Mr. Buffington and seconded by Mr. Summers to table this item until the March 12, 2018 meeting. Motion passed 5-0.
- b. Consideration and discussion concerning the appointment of Sarah Otterson as a SAD #17 School Board Director. This item was moved up.
- c. Consideration and discussion concerning the School Budget process. This item was moved up.
- d. Consideration and discussion concerning the Catch Basin Bond. On a motion made by Mr. Buffington and seconded by Mr. Summers to go with the 11 year Bond payment loan for the Catch Basin project. Motion passed 5-0.
- e. Consideration and discussion concerning Undesignated Fund Balance. On a motion made by Mr. Summers and seconded by Mr. Vaughn to table this item. Motion passed 5-0.
- f. Consideration and discussion concerning LED Streetlights. On a motion made by Mr. Vaughn to allow the Town Manager to move forward with the process by sending a letter of "intent". Motion passed 5-0.
- g. Consideration and discussion concerning the Chamber Article update. Discussion only, listen to the tape for full dialogue.

11. New Business

- a. Consideration and discussion concerning on setting up a 5 year lease agreement and accounts for the Highway equipment. Discussion only, listen to the tape for full dialogue.
- b. Consideration and discussion concerning the Proclamation for "Team Hailey." On a motion made by Mr. Brackett and seconded by Mr. Andrews to support "Team Hailey" and add it to the Town's website. Motion passed 5-0.

12. Executive Session

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(D) to discuss labor negotiations. On a motion made by Mr. Vaughn and seconded by Mr. Buffington to enter into executive session at 8:55pm; pursuant to Title 1 M.S.R.A §405(6)(D) to discuss labor negotiations. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Vaughn to exit executive session at 9:34pm. Motion passed 5-0. No action taken at this time.

ADJOURNMENT –

The meeting was adjourned at 9:35pm. Everyone was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 12th day of March, 2018

Name	Signature
Christopher Summers	
Russell Brackett	
John Andrews	
Gary Vaughn Sr	
C. Scott Buffington	

Warrant Recap

Warrant 74

Vendor-----	Amount	Account-----
00376 AFLAC	137.15	GEN'L GOV / AFLAC CANCER
00376 AFLAC	159.13	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	77.74	GEN'L GOV / AFLAC HOSP
00376 AFLAC	113.73	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	112.32	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	92.09	GEN'L GOV / AFLAC-LIFE
00036 INLAND FISHERIES & WILDLIFE	61.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	33.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	112.75	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	419.00	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	722.00	GEN'L GOV / SNOMBL. REG.
00025 STATE OF MAINE, BMV	3,161.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	264.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	532.46	GEN'L GOV / MV SALES TAX
01115 TREASURER, STATE OF MAINE	18.00	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	186.40	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	8.00	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	1,243.00	GEN'L GOV / DOG LICENSE

Prepaid Total--	0.00
Current Total--	7,457.52
Warrant Total--	7,457.52

Warrant Recap

Warrant 76

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	60.00	HWY SEASONAL / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	30.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00871 ADVANCE AUTO PARTS	42.77	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	37.63	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	64.29	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	31.79	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	87.08	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	2.75	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00659 BESSEY MOTOR SALES	13.16	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00659 BESSEY MOTOR SALES	12.50	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00350 BLOW BROS.	58.00	PARKS & REC / BALLFIELD - UTILITIES / WATER
01486 BLUETARP CREDIT SERVICES	47.98	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00005 C.N. BROWN	241.85	HWY SEASONAL / TOWN GARAGE - UTILITIES / HEATING OIL
00005 C.N. BROWN	173.14	POLICE DEPT / PD STATION - UTILITIES / HEATING OIL
00005 C.N. BROWN	215.49	ADMIN. / GEN. ADMIN - UTILITIES / HEATING OIL
00005 C.N. BROWN	1,196.27	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	862.24	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	149.54	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	133.97	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	1,830.62	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	1,738.64	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	138.21	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	767.81	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	382.78	HWY SEASONAL / TOWN GARAGE - UTILITIES / HEATING OIL
00005 C.N. BROWN	1,622.31	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	399.46	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	112.26	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	221.92	HWY SEASONAL / TOWN GARAGE - UTILITIES / HEATING OIL
00035 CENTRAL MAINE POWER	16.23	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	4,675.58	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	418.91	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	7.49	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	49.77	UNCLASSIFIED / GENRL GOV'T - UTILITIES / PARIS HILL
00035 CENTRAL MAINE POWER	166.03	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00678 Central Maine Power Company	351.07	GEN. ASSIST. / CASE 6 - UTILITIES / ELECTRICITY
00708 Concentra Medical Centers	342.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
01609 CREATIVE PRODUCT SOURCING INC.	17.00	SPEC REV / CDBG Grant
01625 DIRIGO WIRELESS INC	189.50	FIRE DEPT. / FIRE DEPT - COMMUN. / PAGERS
01625 DIRIGO WIRELESS INC	189.50	FIRE DEPT. / FIRE DEPT - COMMUN. / PAGERS
01625 DIRIGO WIRELESS INC	189.50	FIRE DEPT. / FIRE DEPT - COMMUN. / PAGERS
01625 DIRIGO WIRELESS INC	200.25	FIRE DEPT. / FIRE DEPT - COMMUN. / PAGERS
01625 DIRIGO WIRELESS INC	189.50	FIRE DEPT. / FIRE DEPT - COMMUN. / PAGERS
01330 EASTERN SALT COMPANY INC	5,630.43	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SALT

Warrant 76

Vendor-----	Amount	Account-----
01204 FASTENAL COMPANY	117.54	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01204 FASTENAL COMPANY	413.64	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00008 FIRE TECH & SAFETY OF N.E.,INC	70.00	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00008 FIRE TECH & SAFETY OF N.E.,INC	700.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
01472 GREAT AMERICA FINANCIAL SVCS.	112.13	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00199 HAMLIN MEMORIAL LIBRARY	1,250.00	SOCIAL SERV. / HAMLIN LIB. - PROGRAMS / LIBRARIES
01288 HARVEY'S REPAIR	300.00	FIRE DEPT. / FIRE TRUCKS - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	32.37	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00067 JCW DISTRIBUTORS INC	198.36	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01613 KINGSTON BROWN	26.90	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00041 M.S.A.D. #17	255,554.77	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
01691 MAINE BUREAU OF HIGHWAY SAFTEY	85.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
01304 MODERN PEST SERVICES	62.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01339 NATIONAL ASSOCIATION OF SRO	195.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00039 NPSW	20,833.34	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00039 NPSW	20,833.34	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00629 OXFORD HILLS CHAMBER OF COMMERCE	100.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
00068 OXFORD LAUNDRY SERVICES	50.75	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
00069 PARIS FARMERS UNION	21.25	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00069 PARIS FARMERS UNION	40.67	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00069 PARIS FARMERS UNION	18.09	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00069 PARIS FARMERS UNION	36.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00069 PARIS FARMERS UNION	6.38	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00198 PARIS PUBLIC LIBRARY ASSOCIATION	42,500.00	SOCIAL SERV. / PARIS LIB. - PROGRAMS / LIBRARIES
00771 PERFECT STITCH EMBROIDERY INC.	32.25	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00017 PIKE INDUSTRIES, INC.	523.25	HWY SEASONAL / HIGHWAY DEPT - OPERATING / COLD PATCH
01381 RHR SMITH & COMPANY	100.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / AUDIT
01690 SAM SESSIONS	579.00	GEN. ASSIST. / CASE 6 - UTILITIES / RENT
00976 SECRETARY OF STATE	50.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
01278 SIRCHIE FINGERPRINT LABORATORIES	1,041.80	SPEC REV / 2017 SAF GRT
01278 SIRCHIE FINGERPRINT LABORATORIES	566.30	SPEC REV / PD Forfeitur
01278 SIRCHIE FINGERPRINT LABORATORIES	303.80	SPEC REV / CDBG Grant
01278 SIRCHIE FINGERPRINT LABORATORIES	1,476.21	SPEC REV / CDBG Grant
00208 STAPLES CREDIT PLAN	189.93	POLICE DEPT / POLICE DEPT. - OPERATING / INVESTIGATE
00208 STAPLES CREDIT PLAN	150.93	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	71.27	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	143.69	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	40.79	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
00208 STAPLES CREDIT PLAN	117.27	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	103.49	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	235.00	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	88.77	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE

Warrant Recap

Warrant 76

Vendor-----	Amount	Account-----
00025 STATE OF MAINE, BMV	8,511.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	528.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,187.40	GEN'L GOV / MV SALES TAX
00044 TEAMSTERS UNION LOCAL 340	326.00	GEN'L GOV / UNION DUES
00086 TREASURER, STATE OF MAINE-PLUM	70.00	GEN'L GOV / PLUMB. FEES
01186 W.H. DEMMONS, INC.	479.36	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00359 WAL-MART COMMUNITY	7.80	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00359 WAL-MART COMMUNITY	42.97	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00359 WAL-MART COMMUNITY	5.52	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00359 WAL-MART COMMUNITY	37.48	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
01450 WEX BANK	345.69	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	759.46	HWY SEASONAL / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	773.65	POLICE DEPT / POLICE DEPT. - OPERATING / VEHICLE GAS
01209 WITMER PUBLIC SAFETYGROUP, INC.	362.55	SPEC REV / PD Forfeitur
01209 WITMER PUBLIC SAFETYGROUP, INC.	202.89	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
01209 WITMER PUBLIC SAFETYGROUP, INC.	600.00	SPEC REV / PD Forfeitur

Prepaid Total-- 0.00

Current Total-- 387,000.01

Warrant Total-- 387,000.01