

**TOWN OF PARIS  
BOARD OF SELECTMEN**

**Monday, September 23, 2019  
PARIS TOWN OFFICE – 6:30 pm**

**Public Hearing**

*To hear questions and comments regarding a new liquor license for Doe's Inc.*

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Board of Selectmen.**
3. **Chairman's correspondence**
4. **Consideration of the minutes: September 9, 2019**
5. **Consideration of the following warrants:**
  - Accounts Payable Warrants: 25 (\$6,707.23) and 27 (\$82,065.26)
  - Payroll Warrants: 24 (\$27,134.05) and 26 (\$24,265.98)
6. **Licenses:**
  - a. Consideration and Discussion for a new Liquor License for Doe's Inc., 183 Park Street, South Paris, ME 04281.  

**(Please remember to sign with a blue pen)**
8. **Town Manager Update**
  - a. Roadwork update
  - b. Paris River Park update
  - c. Grant writing class
9. **Citizen's Comments**
10. **Select Board Comments**
11. **Unfinished Business:**
  - a. NONE
12. **New Business:**
  - a. Consideration and discussion on nominating a Vice Chair.
  - b. Consideration and discussion on approving a Driveway Opening Permit.
  - c. Consideration and discussion on the Private Road Policy.
  - d. Consideration and discussion on appointing a Public Access Officer.
  - e. Consideration and discussion on appointing a HR/Training Officer.
  - f. Consideration and discussion on signing off on the EO Plan.
13. **Executive Session**
  - a. *Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(C) to discuss Economic Development.*

**Adjournment**

**Additional Information –**

**Up and coming dates to mark on your calendars –**

- Selectmen Meeting – October 16, 2019 – 6:30pm at the Town Office
- Selectmen Meeting – October 28, 2019 – 6:30pm at the Town Office

**Pending items:**

**Current vacancies on Boards/Committees:**

- Appeals Board – 2 full members, 2 alternate member
- Planning Board – 2 alternates

**Town of Paris  
33 Market Square  
South Paris, Maine 04281**

**Selectmen's Meeting Minutes**

**Date and Time:** Monday, September 9, 2019

**Location:** Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Summers, Mr. Kilgore, Mr. Sprague and Mr. McElravy.
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence - none
4. Consideration of the minutes from August 26, 2019. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the minutes from August 26, 2019. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 21 (\$7,749.98) and 23 (\$143,073.95)**

**Payroll Warrants: 20 (\$29,465.80) and 22 (\$24,570.76)**

On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve **Accounts Payable Warrants: 21 (\$7,749.98) and 23 (\$143,073.95) Payroll Warrants: 20 (\$29,465.80) and 22 (\$24,570.76)** as presented. Motion passed 4-0-1.

(Mr. Summer abstained as he was being issued a check for work done)

6. **Licenses:**  
NONE

8. **Town Manager Update:**

- a. **Roadwork update:** The highway department is moving along on King Hill
- b. **Paris River Park update:** The burning of the building is on hold
- c. **Maine Tourism Association:** They asked for more of the magazine
- d. **Select Board correspondence:** The town manager will be doing Friday emails to the Board
- e. **Paris Hill roadwork:** The town manager heard back from Penny at PUD...it will cost 1.5 million dollars to fix the water and sewer pipes....Penny don't have the money to get it completed anytime soon.

*Town Manager informed/updated the Board and residents.*

*Listen to the tape for full dialogue*

9. **Citizen's Comments:**

*Listen to the tape for full dialogue*

10. **Select Board Comments**

- Mr. Summers – Crack sealing the roads, Bridge on Viking Trail
- Mr. McElravy – Thanks to Jamie and his crew for all the work they do
- Mr. Sprague – Nothing
- Mr. Kilgore – Nothing
- Mr. Brackett – Nothing

*Listen to the tape for full dialogue*

11. **Unfinished Business**

- a. Consideration and discussion on purchasing a piece of Highway equipment. On a motion made by Mr. Summers and seconded by Mr. Sprague to allow the town manager to move forward on purchasing the piece of equipment. Motion passed 5-0.

**12. New Business**

- a. Consideration and discussion concerning Norway Pine Grove cemetery. Jack Higgins informed the Board on the history of Norway Pine Grove cemetery. No action taken, just discussion only.
- b. Consideration and discussion on changing the October 14<sup>th</sup> meeting date. On a motion made by Mr. Sprague and seconded by Mr. Summers to move the meeting date to October 16<sup>th</sup> at 6:30pm. Motion passed 5-0.
- c. Consideration and discussion on Fairview Cemetery cleaning. Discussion only
- d. Consideration and discussion concerning private road signs. Discussions only. Possibly look at drafting a Private Road Policy.
- e. Consideration and discussion on charging a parking fee. Discussion only. The Board would like to have the town manager draft a letter to Community Concepts regarding the parking.

**13. Executive Session**

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss Personnel Matters. On a motion made by Mr. Summers and seconded by Mr. Kilgore to enter into executive session at 7:35pm pursuant to Title 1 M.S.R.A §405(6)(A) to discuss Personnel Matters. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Sprague to exit executive session at 8:05pm. Motion passed 5-0. No action taken on this session.
- b. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(C) to discuss Economic Development. On a motion made by Mr. Summers and seconded by Mr. McElravy to enter into executive session at 8:06pm pursuant to Title 1 M.S.R.A §405(6)(C) to discuss Economic Development. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Brackett to exit executive session at 8:23pm. Motion passed 5-0. No action taken on this session.

**ADJOURNMENT –**

Meeting adjourned at 8:25pm, and all was in favor!

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Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 23rd day of September, 2019

Name	Signature
Russell Brackett	
Peter Kilgore	
Carlton Sprague	
Scott McElravy	
Christopher Summers	

### Warrant Recap

#### Warrant 25

Vendor-----	Amount	Account-----
01875 AVSWCD	75.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
01875 AVSWCD	225.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / TRAINING
01821 GWI	86.24	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01821 GWI	72.83	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01821 GWI	57.19	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01821 GWI	25.90	HWY SEASONAL / TOWN GARAGE - COMMUN. / TELEPHONE
00033 OXFORD COUNTY EAST	76.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00033 OXFORD COUNTY EAST	-76.00	GEN'L GOV / AP CR MEMOS
00771 PERFECT STITCH EMBROIDERY INC.	223.00	SPEC REV / Bicentennial
00025 STATE OF MAINE, BMV	3,468.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	99.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,374.57	GEN'L GOV / MV SALES TAX
<b>Prepaid Total--</b>	<b>0.00</b>	
<b>Current Total--</b>	<b>6,707.23</b>	
<b>Warrant Total--</b>	<b>6,707.23</b>	

Warrant 27

Vendor-----	Amount	Account-----
00569 AAA FIRE EXTINGUISHER	846.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00231 ABC RUBBISH, INC.	65.00	HWY SEASONAL / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	55.00	PARKS & REC / PARKS - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	32.50	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	32.50	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00949 ADMIRAL FIRE & SAFETY, INC	323.15	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00376 AFLAC	105.43	GEN'L GOV / AFLAC CANCER
00376 AFLAC	179.10	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	38.87	GEN'L GOV / AFLAC HOSP
00376 AFLAC	71.11	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	48.23	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	92.09	GEN'L GOV / AFLAC-LIFE
00081 ATCO INTERNATIONAL	532.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	11.37	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	379.99	ADMIN. - F.D. HALL RE
01486 BLUETARP CREDIT SERVICES	11.76	ADMIN. - F.D. HALL RE
00005 C.N. BROWN	550.43	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	617.56	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	32.80	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
01703 CHUCK TRUMAN	254.50	SPEC REV / Paris Park
00977 CMC TECHNOLOGY GROUP	200.75	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01154 COMMUNICATION CONSULTING	561.99	HWY SEASONAL / HIGHWAY DEPT - COMMUN. / RADIOS
01874 Deborah-Jean A Carroll	1,100.00	SPEC REV / FAIRVIEW
01874 Deborah-Jean A Carroll	1,107.50	TRUST FUNDS / Cem Funds
01878 Fire Safety Education	99.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00008 FIRE TECH & SAFETY OF N.E.,INC	48.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	235.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01172 HARRIS COMPUTER SYSTEMS	16,121.60	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CONTRACTS
00884 INDUSTRIAL PROTECTION SERVICES, LLC	1,195.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01877 Karen Moberg	190.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CLEANING CON
00061 M.M.E.H.T.	7,140.42	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	12,315.59	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	5,927.36	HWY SEASONAL / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	2,489.03	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	260.16	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	260.16	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	173.44	HWY SEASONAL / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	424.46	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	428.32	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	23.70	UNCLASSIFIED / INSURANCE - INSURANCES / LIFE INSURAN
00061 M.M.E.H.T.	117.84	GEN'L GOV / HEALTH/DENT.
01718 MAINE EQUIPMENT RENTALS	12,660.00	HWY SEASONAL / HIGHWAY DEPT - PROFESSIONAL / EQUIP RENTAL
00223 MAINE MUNICIPAL ASSOCIATION	75.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING

### Warrant Recap

Warrant 27

Vendor-----	Amount	Account-----
00223 MAINE MUNICIPAL ASSOCIATION	165.48	UNCLASSIFIED / UNEMPLOYMENT - INSURANCES / UNEMPLOYMENT
00212 MMTCTA	85.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00530 MODEM WAVS. INC	145.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CONTRACTS
00501 Morrison & Sylvester	143.10	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
00069 PARIS FARMERS UNION	9.89	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00070 PARIS UTILITY DISTRICT	140.22	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	55.64	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
01714 PATRY'S OUTDOOR POWER	104.94	SPEC REV / Ballfield
01851 Paula Andrews	58.76	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00017 PIKE INDUSTRIES, INC.	4,418.81	CAPITAL FUND / ROAD RECON. - CAPITAL / ROAD RECONST
00017 PIKE INDUSTRIES, INC.	1,207.17	CAPITAL FUND / ROAD RECON. - CAPITAL / ROAD RECONST
01783 PIONEER PRODUCTS INC	336.83	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01505 RECORD BUILDING SUPPLY FD	61.97	CAPITAL FUND / PARKS & REC. - PARKS & REC / CAP IMPRVMNT
01505 RECORD BUILDING SUPPLY FD	8.93	CAPITAL FUND / PARKS & REC. - PARKS & REC / CAP IMPRVMNT
00189 RESPONSIBLE PET CARE	66.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
00985 RICHARD A. DOUGLASS, INC.	1,004.75	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
01236 RICOH USA, INC	10.94	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01529 STAPLES CREDIT PLAN 8953	26.98	SPEC REV / Paris Park
00025 STATE OF MAINE, BMV	3,014.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	363.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,571.41	GEN'L GOV / MV SALES TAX
01455 SWAN ISLAND PRESS	16.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / DUES/SUBSCR.
01455 SWAN ISLAND PRESS	66.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / DUES/SUBSCR.
01876 Theresa Bedard Roberts	110.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01595 ULINE SHIPPING	529.23	ADMIN. / GEN. ADMIN - REPAIR/MAINT / EQUIPMENT
01761 UNIFIRST CORPORATION	53.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	54.45	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
00054 VERIZON WIRELESS SERVICES LLC	76.10	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	54.93	HWY SEASONAL / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	55.30	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
00359 WAL-MART COMMUNITY	240.93	ADMIN. - F.D. HALL RE
00476 WESTERN MAINE STEEL COMPANY	202.43	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01209 WITMER PUBLIC SAFETYGROUP, INC.	171.96	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.

<b>Prepaid Total--</b>	<b>0.00</b>
<b>Current Total--</b>	<b>82,065.26</b>
<b>Warrant Total--</b>	<b>82,065.26</b>