

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, September 9, 2019
PARIS TOWN OFFICE – 6:30 pm**

- 1. Call to Order by the Chair of the Board.**
- 2. Pledge of Allegiance to the flag led by the Board of Selectmen.**
- 3. Chairman's correspondence**
- 4. Consideration of the minutes: August 26, 2019**
- 5. Consideration of the following warrants:**
 - Accounts Payable Warrants: 21 (\$7,749.98) and 23 (\$403,799.99)
 - Payroll Warrants: 20 (\$29,465.80) and 22 (\$24,570.76)
- 6. Licenses: NONE**
- 7. Town Manager Update**
 - a. Roadwork update
 - b. Paris River Park update
 - c. Maine Tourism Association
 - d. Select Board correspondence
- 8. Citizen's Comments**
- 9. Select Board Comments**
- 10. Unfinished Business:**
 - a. Consideration and discussion on purchasing a piece of Highway equipment.
- 11. New Business:**
 - a. Consideration and discussion concerning Norway Pine Grove cemetery. – Jack Higgins
 - b. Consideration and discussion on changing the October 14th meeting date.
 - c. Consideration and discussion on Fairview Cemetery cleaning.
 - d. Consideration and discussion concerning private road signs.
 - e. Consideration and discussion on charging a parking fee.
- 12. Executive Session**
 - a. *Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss Personnel Matters.*
 - b. *Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(C) to discuss Economic Development.*

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – September 23, 2019 – 6:30pm at the Town Office
- Selectmen Meeting – October ?, 2019 – 6:30pm at the Town Office

Pending items:

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate member
- Planning Board – 2 alternates

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Selectmen's Meeting Minutes

Date and Time: Monday, August 26, 2019

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Summers, Mr. Kilgore, Mr. Sprague and Mr. McElravy.
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence - none
4. Consideration of the minutes from August 12, 2019. On a motion made by Mr. Kilgore and seconded by Mr. Summers to approve the minutes from August 12, 2019. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 17 (\$11,527.15) and 19 (\$143,073.95)
Payroll Warrants: 15 (\$24,513.13), 16 (\$744.02) and 18(\$27,368.51)**

On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve **Accounts Payable Warrants: 17 (\$11,527.15) and 19 (\$143,073.95) and Payroll Warrants: 15 (\$24,513.13), 16 (\$744.02) and 18(\$27,368.51)** as presented. Motion passed 5-0.

6. **Licenses:**
NONE

8. **Town Manager Update:**

- a. **Police Department Position:** The Chief is working on a time line to get an Investigator hired.
- b. **Update on front office remodel:** The remodel is done, and we are getting a lot of complaints.
- c. **Update on Main Street paving:** They will be starting on September 3, 2019 at 6pm.
- d. **Town ditching:** The town will be ditching on King Hill and Streaked Mountain Road.

Town Manager informed/updated the Board and residents.

Listen to the tape for full dialogue

9. **Citizen's Comments:**

Listen to the tape for full dialogue

10. **Select Board Comments**

- Mr. Summers – Nothing
- Mr. McElravy – Nothing
- Mr. Sprague – Nothing
- Mr. Kilgore – Police Department voice message
- Mr. Brackett – Nothing

Listen to the tape for full dialogue

11. **Unfinished Business**

- a. Consideration and discussion on Paris Hill work with PUD. Discussion only, no action taken. Town Manager informed the Board on her meeting with Penny Lowe from PUD.
- b. Consideration and discussion on naming the bridge. Discussion only, no action taken.
- c. Consideration and discussion on amending the Norway Trail agreement. Discussion only, no action taken. Town Manager let the Board know that the verbiage was changed.
- d. Consideration and discussion on Riverside Cemetery. The work will be on September 21, 2019 at 9am in the morning.

12. New Business

- a. Consideration and discussion on flowers in the island at the end of Western Ave. Discussion only, no action taken.
- b. Consideration and discussion signing an abatement for Map R-13 Lot 23. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the abatement. Motion passed 5-0.
- c. Consideration and discussion on closing the office for lunch break. On a motion made by Mr. Summers and seconded by Mr. Kilgore to table this item pending more information. Motion passed 5-0.
- d. Consideration and discussion on renting vs. purchasing a piece of Highway equipment. On a motion made by Mr. Brackett and seconded by Mr. Summers to have the Town Manager pursue getting more information on this agenda item. Motion passed 5-0.

13. Executive Session

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Kilgore to adjourn the meeting at 7:10pm. Everyone was in favor, motion passed 3-0!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 9th day of September, 2019

Name	Signature
Russell Brackett	
Peter Kilgore	
Carlton Sprague	
Scott McElravy	
Christopher Summers	

Warrant Recap

Warrant 21

Vendor-----	Amount	Account-----
00033 OXFORD COUNTY EAST	76.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00033 OXFORD COUNTY EAST	-76.00	GEN'L GOV / AP CR MEMOS
01872 Paul Dumont	2,881.10	GEN'L GOV / CASH/CHECKNG
00792 PETTY CASH	5.28	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
00792 PETTY CASH	23.86	SPEC REV / Paris Park
00025 STATE OF MAINE, BMV	2,844.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	396.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,599.24	GEN'L GOV / MV SALES TAX

Prepaid Total-- 0.00

Current Total-- 7,749.98

Warrant Total-- 7,749.98

Warrant 23

Vendor-----	Amount	Account-----
00569 AAA FIRE EXTINGUISHER	1,041.25	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00569 AAA FIRE EXTINGUISHER	342.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00569 AAA FIRE EXTINGUISHER	127.25	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00949 ADMIRAL FIRE & SAFETY, INC	184.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	138.37	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	281.70	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00871 ADVANCE AUTO PARTS	7.19	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00871 ADVANCE AUTO PARTS	10.75	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
01812 ADVERTISER DEMOCRAT	17.90	ADMIN. / GEN. ADMIN - GEN SUPPLIES / PUBLICATIONS
00439 BERNSTEIN SHUR	660.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	105.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00029 BIG RIG SHOP	650.68	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01486 BLUETARP CREDIT SERVICES	15.77	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01244 BLUETARP FINANCIAL INC	109.98	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01084 BUDGET DOCUMENT TECHNOLOGY	271.66	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00005 C.N. BROWN	543.50	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	1,038.02	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	4,368.70	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	19.18	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	46.11	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	248.45	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	239.41	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	356.46	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	644.81	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
01285 Chris' Electric LLC	127.39	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / TOWN OFFICE
01285 Chris' Electric LLC	65.00	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / TOWN OFFICE
01285 Chris' Electric LLC	239.03	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / TOWN OFFICE
01285 Chris' Electric LLC	369.90	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
01154 COMMUNICATION CONSULTING	248.02	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01154 COMMUNICATION CONSULTING	22.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01688 Dawn Waisanen	73.21	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
01874 Deborah-Jean A Carroll	1,100.00	SPEC REV / FAIRVIEW
00809 ECI MATERIALS	197.50	SPEC REV / Paris Park
00008 FIRE TECH & SAFETY OF N.E.,INC	4,125.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
01196 FRED S. COLLINS, JR.	4,422.66	CAPITAL PROJ / CAPITAL RESE
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00199 HAMLIN MEMORIAL LIBRARY	1,125.00	SOCIAL SERV. / HAMLIN LIB. - PROGRAMS / LIBRARIES
01629 HANNAFORD CHARGE SALES	39.67	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
00036 INLAND FISHERIES & WILDLIFE	278.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	675.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	801.63	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	438.00	GEN'L GOV / IFW FEES
00593 J & K SPORTING GOODS	19.98	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00593 J & K SPORTING GOODS	35.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP

Warrant Recap

Warrant 23

Vendor-----	Amount	Account-----
00593 J & K SPORTING GOODS	9.94	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00593 J & K SPORTING GOODS	24.94	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01613 KINGSTON BROWN	107.88	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00041 M.S.A.D. #17	277,599.64	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
01871 Market Square Health Care Centers	35.00	GEN'L GOV / B.M.V. FEES
01873 Michael Dailey	450.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00212 MMTCTA	255.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
00530 MODEM WAVS. INC	245.00	FIRE DEPT. / FIRE DEPT - REPAIR/MAINT / CONTRACTS
00530 MODEM WAVS. INC	410.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / CONTRACTS
00501 Morrison & Sylvester	70.98	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01762 NAPA AUTO PARTS	29.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SM TOOLS
01762 NAPA AUTO PARTS	19.45	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00131 NORWAY-PARIS COMMUNITY TV, INC.	14,040.19	GEN'L GOV / STATE CABLE
00039 NPSW	21,833.37	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00798 OCCUPATIONAL HEALTH CENTERS	369.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CONT/DRUG
00798 OCCUPATIONAL HEALTH CENTERS	74.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00198 PARIS PUBLIC LIBRARY ASSOCIATION	44,750.00	SOCIAL SERV. / PARIS LIB. - PROGRAMS / LIBRARIES
01851 Paula Andrews	96.88	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
00017 PIKE INDUSTRIES, INC.	328.48	CAPITAL FUND / ROAD RECON. - CAPITAL / ROAD RECONST
01783 PIONEER PRODUCTS INC	336.72	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01381 RHR SMITH & COMPANY	4,100.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / AUDIT
01676 SEWALL	1,000.00	GEN'L GOV / STATE CABLE
01278 SIRCHIE FINGERPRINT LABORATORIES	158.34	POLICE DEPT / POLICE DEPT. - OPERATING / INVESTIGATE
00883 SPORTS FIELDS, INC.	1,485.00	SPEC REV / Ballfield
00025 STATE OF MAINE, BMV	6,053.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	363.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	829.13	GEN'L GOV / MV SALES TAX
00206 STRATHAM TIRE, INC.	737.70	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01115 TREASURER, STATE OF MAINE	10.80	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	114.00	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	8.80	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	24.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	28.00	GEN'L GOV / DOG LICENSE
01761 UNIFIRST CORPORATION	53.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01767 W.B. MASON	140.80	SPEC REV / TOWN OFFICE
01450 WEX BANK	136.74	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	559.70	HWY SEASONAL / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	953.35	POLICE DEPT / POLICE DEPT. - OPERATING / VEHICLE GAS

Prepaid Total-- 0.00

Current Total-- 403,799.99

Warrant Total-- 403,799.99