

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, November 25, 2019
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Board of Selectmen.**
3. **Chairman's correspondence**
4. **Consideration of the minutes:** November 12, 2019
5. **Consideration of the following warrants:**
 - Accounts Payable Warrants: 43 (\$11,531.86) and 45 (\$347,896.11)**
 - Payroll Warrants: 42 (\$31,763.34) and 44 (\$28,000.81)**
6. **Licenses:**
 - a. NONE
7. **Town Manager Update**
 - a. **Roadwork update:** Town road paving, and DOT projects
 - b. **Tree Lighting:** Light up Moore Park!
 - c. **Workers Comp:** We are getting a refund!!
8. **Citizen's Comments**
9. **Select Board Comments**
10. **Unfinished Business:**
 - a. NONE
11. **New Business:**
 - a. Consideration and discussion on participating in domestic partner insurance.
 - b. Consideration and discussion on closing early on December 24, 2019.
 - c. Consideration and discussion on setting up a timeline for the Town Manager's six month review.
12. **Executive Session**

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – December 9, 2019 – 6:30pm at the Town Office
- Selectmen Meeting – December 23, 2019 – 6:30pm at the Town Office

Pending items:

- Norway Grove Cemetery

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Selectmen's Meeting Minutes

Date and Time: Tuesday, November 12, 2019

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Kilgore, Mr. Sprague, Mr. McElravy and Mr. Summers.
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence – None
4. Consideration of the minutes from October 28, 2019. On a motion made by Mr. McElravy and seconded by Mr. Kilgore to approve the minutes from October 28, 2019. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 39 (\$4,515.25) and 41 (\$389,552.46)
Payroll Warrants: 38 (\$28,291.74) and 40 (\$30,167.00)**

On a motion made by Mr. Summers and seconded by Mr. Sprague to approve **Accounts Payable Warrants: 39 (\$4,515.25) and 41 (\$389,552.46)** and **Payroll Warrants: 38 (\$28,291.74) and 40 (\$30,167.00)** as presented. Motion passed 5-0.

FY 18-19 Audit presentation by Bill Hall

Mr. Hall gave the Board an overview of the 18-19 FY audit and let them know that the town is in good shape.

6. **Licenses:**
 - a. Consideration and Discussion for a Liquor License renewal for Market Square Restaurant, 24 Market Square, South Paris, ME 04281. On a motion made by Mr. Kilgore and seconded by Mr. Summers to waive the public hearing. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. Sprague to approve the liquor license renewal for Market Square Restaurant. Motion passed 5-0.

7. Town Manager Update:

- a. **Roadwork update:** Town road paving, and DOT projects
- b. **Flower planting:** Daffodils to be planted at the Veteran's Monument

*Town Manager informed/updated the Board and residents.
Listen to the tape for full dialogue*

8. Citizen's Comments:

Listen to the tape for full dialogue

9. Select Board Comments

- Mr. Summers – Nothing
- Mr. McElravy – Nothing
- Mr. Sprague – Nothing
- Mr. Kilgore – Nothing
- Mr. Brackett – Nothing

Listen to the tape for full dialogue

10. Unfinished Business

- a. NONE

11. New Business

- a. Consideration and discussion on the town gravel pit. No action taken, discussion only.

12. Executive Session

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Sprague to adjourn the meeting at 8:07pm, and all was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 25th day of November, 2019

Name	Signature
Russell Brackett	
Peter Kilgore	
Carlton Sprague	
Scott McElravy	
Christopher Summers	

Warrant Recap

Warrant 43

Vendor-----	Amount	Account-----
00376 AFLAC	144.88	GEN'L GOV / AFLAC CANCER
00376 AFLAC	310.40	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	38.87	GEN'L GOV / AFLAC HOSP
00376 AFLAC	71.11	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	48.23	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	92.09	GEN'L GOV / AFLAC-LIFE
01821 GWI	86.31	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01821 GWI	72.90	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01821 GWI	57.26	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01821 GWI	25.98	HWY SEASONAL / TOWN GARAGE - COMMUN. / TELEPHONE
00033 OXFORD COUNTY EAST	209.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00792 PETTY CASH	93.04	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
00025 STATE OF MAINE, BMV	6,234.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	132.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,310.00	GEN'L GOV / MV SALES TAX
01450 WEX BANK	191.90	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	597.52	HWY SEASONAL / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	815.62	POLICE DEPT / POLICE DEPT. - OPERATING / VEHICLE GAS

Prepaid Total-- 0.00

Current Total-- 11,531.86

Warrant Total-- 11,531.86

Warrant Recap

Warrant 45

Vendor-----	Amount	Account-----
00569 AAA FIRE EXTINGUISHER	170.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00231 ABC RUBBISH, INC.	65.00	HWY SEASONAL / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	32.50	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	32.50	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00871 ADVANCE AUTO PARTS	62.90	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
00871 ADVANCE AUTO PARTS	4.83	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01440 ALL STATES ASPHALT INC	249,983.91	CAPITAL FUND / ROAD RECON. - CAPITAL / ROAD RECONST
00439 BERNSTEIN SHUR	315.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00439 BERNSTEIN SHUR	165.00	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00029 BIG RIG SHOP	2,880.11	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01486 BLUETARP CREDIT SERVICES	17.09	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	12.34	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	18.98	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	-48.41	GEN'L GOV / AP CR MEMOS
01244 BLUETARP FINANCIAL INC	349.95	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00005 C.N. BROWN	833.04	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	746.56	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	134.98	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	30.73	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	21.99	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
01257 CLEAN-O-RAMA INC	610.51	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
01154 COMMUNICATION CONSULTING	1,071.99	FIRE DEPT. / FIRE DEPT - COMMUN. / PAGERS
01890 Daniel Hastings	170.31	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
01887 Dash Medical Gloves. INC	239.70	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
01740 DIRIGO FEDERAL CREDIT UNION	85.89	GEN'L GOV / R/E TAXES 20
01330 EASTERN SALT COMPANY INC	7,607.79	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SALT
00809 ECI MATERIALS	50.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
00008 FIRE TECH & SAFETY OF N.E.,INC	13,725.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	470.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	620.00	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00487 FREIGHTLINER OF MAINE	190.74	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00487 FREIGHTLINER OF MAINE	972.41	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01043 GOIN' POSTAL	23.44	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
01417 HILLYARD INC AND SUBSIDIARIES	166.17	ADMIN. - F.D. HALL RE
01484 HOME DEPOT CREDIT SERVICES	179.94	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00110 HYGRADE BUSINESS GROUP	263.21	UNCLASSIFIED / GENRL GOV'T - COMMUN. / PRINTING
01886 Jason Andrews	400.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / TRAINING
01316 JOHN W VEDRAL	558.39	UNCLASSIFIED / GENRL GOV'T - COMMUN. / WEB DESIGN
01452 LABONVILLE INC	364.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00061 M.M.E.H.T.	8,328.13	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	12,315.59	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	7,718.80	HWY SEASONAL / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	2,737.56	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	260.16	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS

Warrant Recap

Warrant 45

Vendor-----	Amount	Account-----
00061 M.M.E.H.T.	303.52	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	173.44	HWY SEASONAL / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	523.96	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	470.41	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	23.70	UNCLASSIFIED / INSURANCE - INSURANCES / LIFE INSURAN
00061 M.M.E.H.T.	129.00	GEN'L GOV / HEALTH/DENT.
01173 MAINE INFORMATION NETWORK	6.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / BCK/GRO CHKS
00747 MEMPHIS EQUIPMENT	151.38	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
00501 Morrison & Sylvester	53.30	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01762 NAPA AUTO PARTS	116.09	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	12.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01762 NAPA AUTO PARTS	18.26	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	37.97	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	16.22	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	18.99	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00131 NORWAY-PARIS COMMUNITY TV, INC.	14,164.00	GEN'L GOV / STATE CABLE
00798 OCCUPATIONAL HEALTH CENTERS	114.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CONT/DRUG
00033 OXFORD COUNTY EAST	76.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00069 PARIS FARMERS UNION	22.31	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00070 PARIS UTILITY DISTRICT	140.22	PARKS & REC / PARKS - UTILITIES / SEWER
00771 PERFECT STITCH EMBROIDERY INC.	432.30	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00017 PIKE INDUSTRIES, INC.	691.38	HWY SEASONAL / HIGHWAY DEPT - OPERATING / COLD PATCH
01672 RENY'S	221.54	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01236 RICOH USA, INC	11.86	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00019 RIPLEY & FLETCHER	758.43	POLICE DEPT / 2013 FORD TA - REPAIR/MAINT / VEHICLE
01888 Rusty Brackett	250.00	FIRE DEPT. / FIRE DEPT - REPAIR/MAINT / CONTRACTS
01889 Security 101 LLC	225.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
01627 SPECTRUM	29.98	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01627 SPECTRUM	-5.00	GEN'L GOV / AP CR MEMOS
01624 SPRUCE MOUNTAIN TRUCK MEDICS	281.88	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01624 SPRUCE MOUNTAIN TRUCK MEDICS	281.88	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01624 SPRUCE MOUNTAIN TRUCK MEDICS	281.88	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01624 SPRUCE MOUNTAIN TRUCK MEDICS	281.88	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
00025 STATE OF MAINE, BMV	2,606.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	363.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,046.80	GEN'L GOV / MV SALES TAX
00206 STRATHAM TIRE, INC.	359.10	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00044 TEAMSTERS UNION LOCAL 340	1,411.00	GEN'L GOV / UNION DUES
00818 TED BERRY CO., INC.	5,670.00	HWY SEASONAL / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
01876 Theresa Bedard Roberts	50.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01006 TRACTION-GENUINE PARTS CO	72.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01006 TRACTION-GENUINE PARTS CO	146.73	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01006 TRACTION-GENUINE PARTS CO	40.40	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP

Warrant Recap

Warrant 45

Vendor-----	Amount	Account-----
01038 TRACTOR SUPPLY CREDIT PLAN	119.97	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01595 ULINE SHIPPING	131.98	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01761 UNIFIRST CORPORATION	92.45	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	53.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	53.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01186 W.H. DEMMONS, INC.	370.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00476 WESTERN MAINE STEEL COMPANY	34.53	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
Prepaid Total--	0.00	
Current Total--	347,896.11	
Warrant Total--	347,896.11	