

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, December 9, 2019
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Board of Selectmen.**
3. **Chairman's correspondence**
4. **Consideration of the minutes: November 25, 2019**
5. **Consideration of the following warrants:**
 - Accounts Payable Warrants: 48 (\$3,745.15) and 50 (\$450,001.11)**
 - Payroll Warrants: 46 (\$29,697.54), 47 (\$698.60) and 49 (\$33,006.96)**
6. **Licenses:**
 - a. Consideration and Discussion for a Liquor License renewal for Western Maine Gourmet
DBA: Maurice Restaurant, 109 Main Street, South Paris, ME 04281.
(Please remember to sign with a blue pen)
7. **Town Manager Update**
 - a. **Unattended Vehicles:** Snow removal posting
 - b. **Budget:** Live time
 - c. **Elections:** Liz will be updating the Board on this
8. **Citizen's Comments**
9. **Select Board Comments**
10. **Unfinished Business:**
 - a. Consideration and discussion on the Durgin Road follow up.
 - b. Consideration and discussion on town investments.
11. **New Business:**
 - a. Consideration and discussion on a Civic Award. – John Andrews
12. **Executive Session**
 - a. *Enter into Executive Session; Pursuant to Title 36 M.S.R.A §841(2) to deliberate over an abatement case # 1-2019.*
 - b. *Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss the Town Managers six month review.*

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – December 23, 2019 – 6:30pm at the Town Office
- **Town Office closing at 11am on December 24, 2019**
- **Town Office closed on December 25, 2019**
- **Town Office closed on January 1, 2020**
- Selectmen Meeting – January 13, 2020 – 6:30pm at the Town Office

Pending items:

- Norway Grove Cemetery

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Selectmen's Meeting Minutes

Date and Time: Monday, November 25, 2019

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Kilgore, Mr. Sprague, Mr. McElravy and Mr. Summers.
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence – None
4. Consideration of the minutes from November 12, 2019. On a motion made by Mr. Kilgore and seconded by Mr. McElravy to approve the minutes from November 12, 2019. Motion passed 5-0.
5. Consideration of the following warrants:

**Accounts Payable Warrants: 43 (\$11,531.86) and 45 (\$347,896.11)
Payroll Warrants: 42 (\$31,763.34) and 44 (\$28,000.81)**

On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve **Accounts Payable Warrants: 43 (\$11,531.86) and Payroll Warrants: 42 (\$31,763.34) and 44 (\$28,000.81)** as presented. Motion passed 5-0. On a motion made by Mr. Summers and seconded by Mr. McElravy to approve **Accounts Payable Warrants: 45 (\$347,896.11)** as presented. Motion passed 4-0-1(Mr. Brackett abstained as he was a vendor on warrant.)

6. **Licenses:**
NONE

7. Town Manager Update:

- a. **Roadwork update:** Town road paving, and DOT projects
- b. **Tree Lighting:** Light up Moore Park!
- c. **Workers Comp:** We are getting a refund!
- d. **Budget:** Live time

*Town Manager informed/updated the Board and residents.
Listen to the tape for full dialogue*

8. Citizen's Comments:

Listen to the tape for full dialogue

9. Select Board Comments

- Mr. Summers – Investing town money? Where are we at?
- Mr. McElravy – Nothing
- Mr. Sprague – Nothing
- Mr. Kilgore – Nothing
- Mr. Brackett – Nothing

Listen to the tape for full dialogue

10. Unfinished Business

- a. NONE

11. New Business

- a. Consideration and discussion on participating in domestic partner insurance. On a motion made by Mr. Summers and seconded by Mr. Sprague to move forward with having this insurance offered through the town. Motion passed 5-0.
- b. Consideration and discussion on closing early on December 24, 2019. On a motion made by Mr. Brackett and seconded by Mr. McElravy to close the office at noon on December 24, 2019. After some discussion, Mr. Brackett amended his motion and Mr. McElravy amended his second to allow the office to close at 11am instead. Motion passed 5-0.
- c. Consideration and discussion on setting up a timeline for the Town Manager's six month review. The Board discussed how the process will be handled; first the Select Board will meet in executive session at the December 9, 2019 meeting. Second they will meet with the Town Manager to go over the review. No action taken, just discussion only.

12. Executive Session

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Kilgore to adjourn the meeting at 7:05pm, and all was in favor!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 9th day of December, 2019

Name	Signature
Russell Brackett	
Peter Kilgore	
Carlton Sprague	
Scott McElravy	
Christopher Summers	

Warrant Recap

Warrant 48

Vendor-----	Amount	Account-----
01688 Dawn Waisanen	366.97	SPEC REV / Paris Park
01891 Mollyocket Motel	420.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
01236 RICOH USA, INC	91.43	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
00025 STATE OF MAINE, BMV	2,539.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	99.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	228.25	GEN'L GOV / MV SALES TAX
Prepaid Total--	0.00	
Current Total--	3,745.15	
Warrant Total--	3,745.15	

Warrant Recap

Warrant 50

Vendor-----	Amount	Account-----
00231 ABC RUBBISH, INC.	31.50	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	31.50	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00949 ADMIRAL FIRE & SAFETY, INC	8.50	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	123.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00871 ADVANCE AUTO PARTS	12.87	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	18.04	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	4.13	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	61.03	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
01440 ALL STATES ASPHALT INC	26,457.69	CAPITAL FUND / ROAD RECON. - CAPITAL / ROAD RECONST
00016 ALLEN, DANIEL H.	785.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
00016 ALLEN, DANIEL H.	785.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
00659 BESSEY MOTOR SALES	379.10	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00029 BIG RIG SHOP	237.76	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01486 BLUETARP CREDIT SERVICES	18.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	8.52	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	14.63	FIRE DEPT. / FIRE STATION - UTILITIES / HEATING FUEL
01486 BLUETARP CREDIT SERVICES	-25.64	GEN'L GOV / AP CR MEMOS
01831 Brand Company Inc	159.90	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00005 C.N. BROWN	871.27	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	572.88	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	1.19	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	50.96	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	2,112.24	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	707.26	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	189.98	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	205.79	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00702 COMPLETE HYDRAULICS	100.82	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00058 DEAD RIVER COMPANY	123.18	FIRE DEPT. / FIRE STATION - UTILITIES / HEATING FUEL
01893 Dirigo Safety, LLC	129.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
01330 EASTERN SALT COMPANY INC	5,593.41	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SALT
00809 ECI MATERIALS	165.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
01561 ESCREEN Inc	192.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CONT/DRUG
01204 FASTENAL COMPANY	90.09	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00199 HAMLIN MEMORIAL LIBRARY	1,125.00	SOCIAL SERV. / HAMLIN LIB. - PROGRAMS / LIBRARIES
01484 HOME DEPOT CREDIT SERVICES	148.58	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
01293 HYDRAULIC HOSE & ASSEMBLIES	583.87	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SPEC TOOLS
00884 INDUSTRIAL PROTECTION SERVICES, LLC	8.50	CAPITAL FUND / FIRE DEPT - OPERATING / FIRE EQUIP.
00036 INLAND FISHERIES & WILDLIFE	135.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	269.50	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	295.00	GEN'L GOV / IFW FEES
00036 INLAND FISHERIES & WILDLIFE	180.00	GEN'L GOV / SNOMBL. REG.
01892 J & W Hidden Lake Farms	108.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP

Warrant Recap

Warrant 50

Vendor-----	Amount	Account-----
01613 KINGSTON BROWN	73.95	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00388 M AND M SALES INC.	2,850.00	CAPITAL FUND / PARKS & REC. - PARKS & REC / CAP IMPRVMT
00041 M.S.A.D. #17	277,599.64	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
01895 Microdynamics Instrumentation LLC	612.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00212 MMTCTA	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00212 MMTCTA	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00212 MMTCTA	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00212 MMTCTA	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00212 MMTCTA	30.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
01304 MODERN PEST SERVICES	68.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01762 NAPA AUTO PARTS	48.76	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	32.55	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	16.24	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	129.44	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	39.98	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	118.91	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01762 NAPA AUTO PARTS	35.06	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01762 NAPA AUTO PARTS	232.90	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01762 NAPA AUTO PARTS	83.92	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01762 NAPA AUTO PARTS	156.96	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00324 NATIONAL ASSOCIATION OF CHIEF	155.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / DUES/SUBSCR.
01063 NATIONAL ENGINEERING & TESTING SERV	1,130.00	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
00039 NPSW	21,833.37	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00798 OCCUPATIONAL HEALTH CENTERS	111.50	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00033 OXFORD COUNTY EAST	228.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00069 PARIS FARMERS UNION	20.39	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00069 PARIS FARMERS UNION	29.48	HWY SEASONAL / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
00069 PARIS FARMERS UNION	461.70	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00198 PARIS PUBLIC LIBRARY ASSOCIATION	44,750.00	SOCIAL SERV. / PARIS LIB. - PROGRAMS / LIBRARIES
01792 REALTERM ENERGY	47,307.88	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
01505 RECORD BUILDING SUPPLY FD	132.76	CAPITAL FUND / PARKS & REC. - PARKS & REC / CAP IMPRVMT
01894 Red Door Title	29.20	GEN'L GOV / R/E TAXES 20
00189 RESPONSIBLE PET CARE	22.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
00019 RIPLEY & FLETCHER	47.24	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
01624 SPRUCE MOUNTAIN TRUCK MEDICS	1,670.00	CAPITAL FUND / FIRE DEPT - CAPITAL FUND / FIRE EQUIP R
00208 STAPLES CREDIT PLAN	672.03	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	59.98	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00208 STAPLES CREDIT PLAN	6.49	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	14.98	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00208 STAPLES CREDIT PLAN	80.75	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
00208 STAPLES CREDIT PLAN	88.98	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	53.78	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00208 STAPLES CREDIT PLAN	67.99	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE

Warrant 50

Vendor-----	Amount	Account-----
00208 STAPLES CREDIT PLAN	122.34	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	109.89	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00208 STAPLES CREDIT PLAN	77.99	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	26.99	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
00208 STAPLES CREDIT PLAN	164.99	FIRE DEPT. / FIRE DEPT - OPERATING / OFFICE
00206 STRATHAM TIRE, LLC	787.68	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01553 SUPERIOR CONCRETE	2,077.90	HWY SEASONAL / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
01116 T & T CLEANING AND MAINTENANCE	80.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / CLEANING CON
00044 TEAMSTERS UNION LOCAL 340	459.00	GEN'L GOV / UNION DUES
01876 Theresa Bedard Roberts	40.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01115 TREASURER, STATE OF MAINE	8.00	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	116.40	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	8.80	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	12.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	159.00	GEN'L GOV / DOG LICENSE
00214 U.S. CELLULAR	22.45	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00214 U.S. CELLULAR	110.39	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00214 U.S. CELLULAR	48.73	HWY SEASONAL / TOWN GARAGE - COMMUN. / CELL SERVICE
00214 U.S. CELLULAR	29.71	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01761 UNIFIRST CORPORATION	53.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
00359 WAL-MART COMMUNITY	922.46	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00359 WAL-MART COMMUNITY	38.94	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00359 WAL-MART COMMUNITY	57.69	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00359 WAL-MART COMMUNITY	88.36	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE

Prepaid Total-- 914.00

Current Total-- 449,087.11

Warrant Total-- 450,001.11