

**Town of Paris  
33 Market Square  
South Paris, Maine 04281**

**Selectmen's Meeting Minutes**

**Date and Time:** Tuesday, November 13, 2023

**Location:** Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Summers. Board members who were present: Mr. Bailey, Mr. McElravy, Mr. Kilgore and Mr. Brackett.  
Absent:
2. Pledge of Allegiance led by the Board of Selectmen
3. Chairman's correspondence – NONE
4. Consideration of the minutes from October 23, 2023 and October 30, 2023. On a motion made by Mr. Brackett and seconded by Mr. Bailey to approve the minutes October 23, 2023 and October 30, 2023. Motion passed 5-0.
5. Consideration of the following warrants:

- **Accounts Payable Warrants: 36 (\$28,064.43), and 38 (\$607,521.53)**

On a motion made by Mr. Bailey and seconded by Mr. McElravy to approve **Accounts Payable Warrant: 36 (\$28,064.43)**. Motion passed 5-0. On a motion made by Mr. Bailey and seconded by Mr. McElravy to approve **Accounts Payable Warrant: 38 (\$607,521.53)**. Motion passed 3-0-2 (Mr. Summers and Mr. Brackett abstained).

- **Payroll Warrants: 34 (\$35,488.18), 35 (\$36,494.78) and 37 (\$40,545.10)**

On a motion made by Mr. Bailey and seconded by Mr. McElravy to approve **34 (\$35,488.18), 35 (\$36,494.78) and 37 (\$40,545.10)**. Motion passed 4-0-1 (Mr. Summers abstained).

6. **Licenses/Permits: NONE**

7. **Town Manager Update:**

- a. **Budget Binder:** Please bring our binders in so we can get them ready for budget season
- b. **GA reimbursement from the State:** The town is receiving a check from DHHS that covers 2020 & 2021 (covid time) in the amount of \$1,911.96
- c. **Audit Update:** The auditor, Kevin feels the town is on track and he should be able to make a presentation within the next 6 to 8 weeks
- d. **Parks & Rec:** The town manager would like to have the new rec coordinator back at 40 hours as she has a lot of great and new ideas.

*Listen to the tape for full dialogue*

8. **Citizen's Comments:** *Listen to the tape for full dialogue*

9. **Select Board Comments:**

- Mr. Brackett- Quotes for the police department roof
- Mr. Bailey- Look at all the town ordinances
- Mr. Kilgore – Thanks to the fire and police departments on the trunk-n-treat, they had over 1000 kids that come out that night
- Mr. McElravy – Look at the ordinances, and need to hire another person for GA position
- Mr. Summers – Asked the town clerk for an update on the election clerk

*Listen to the tape for full dialogue*

**10. Unfinished Business:**

- a. Consideration and discussion on a job description for the Parks and Rec Director and the General Assistance Administration. On a motion made by Mr. McElravy and seconded by Mr. Brackett to table signing the job description. Motion passed 5-0.

**11. New Business:**

- a. Consideration and discussion on quotes for new radios for the Fire & Police Department. On a motion made by Mr. Brackett and seconded by Mr. Bailey to accept the quote from CCS for 11 new radios in the amount of \$12,066.45. Motion passed 5-0.
- b. Consideration and discussion on signing the quit claim deed for 27 Market Square. On a motion made by Mr. Brackett and seconded by Mr. Bailey to approve the signing. Motion passed 5-0.
- c. Consideration and discussion on LD 2003 regarding auxiliary dwelling units. On a motion made by Mr. Brackett and seconded by Mr. Kilgore to move forward with sending the Building Ordinance and the Backlot Ordinance to the towns attorney for review and make the necessary changes to comply. Motion passed 5-0.

**12. Executive Session:**

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter. On a motion made by Mr. Bailey and seconded by Mr. Brackett to enter into executive session at 7:38pm pursuant to Title 1 M.S.R.A §405(6)(A) to discuss a personnel matter. Motion passed 5-0. On a motion made by Mr. Bailey and seconded by Mr. Brackett to come out of executive session at 8:30pm. Motion passed 5-0. On a motion made by Mr. McElravy and seconded by Mr. Brackett to place the town manager on admin leave with pay. Motion passed 3-0-2 (Mr. Summers and Mr. Kilgore abstained from voting).

**ADJOURNMENT –**

On a motion made by Mr. Bailey and seconded by Mr. Brackett to adjourn the meeting at 8:47pm. Everyone was in favor!

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Elizabeth J Knox, Town Clerk

Approval; Board of Selectpersons, Town of Paris, this **27<sup>th</sup> day** of **November 2023**

Name	Signature
<b>Christopher Summers</b>	
<b>Scott McElravy</b>	
<b>Peter Kilgore</b>	
<b>Michael Bailey</b>	
<b>Matthew Brackett</b>	